



City of Farmers Branch

Farmers Branch City Hall
13000 Wm Dodson Pkwy
Farmers Branch, Texas
75234

Meeting Agenda

City Council

Tuesday, April 16, 2024

6:00 PM

Council Chambers

In accordance with Tex. Govt. Code §551.127, notice is hereby given that (i) one or more City Council members may be participating on a regular, non-emergency basis in this meeting by video conference, (ii) the location of the meeting will be at Farmers Branch City Hall, 13000 William Dodson Parkway, Farmers Branch, Texas, where a quorum of the City Council will be physically present, which location will be open to the public, and (iii) it is the intent to have the quorum of members of the City Council present at said location for this meeting.

A. CALL TO ORDER - STUDY SESSION (3 P.M.)

- A.1** [24-265](#) Discuss regular agenda items.
- A.2** [24-270](#) Receive a presentation from Dallas County Elections Administrator Heider Garcia regarding enhancements made to the election process and security measures.
- A.3** [24-293](#) Receive a report from City staff on the 2024 Water Conservation Plan.
- A.4** [24-280](#) Discuss City website improvements and data accessibility.
- A.5** [24-282](#) Discuss and review the City's financial status, revenues, expenditures, projects, balances, capital projects, fixed assets, and other items related to the 2023-24 Mid-Year Budget, future City budgets, and long-range planning activities.
- A.6** [24-276](#) Discuss and give staff direction regarding Firehouse Theatre's Facility Use Agreement updates.
- A.7** [24-272](#) Receive an update from the Mayor and Councilmembers regarding board liaison information from outside organizations.
- A.8** [24-266](#) Discuss future agenda items.

B. EXECUTIVE SESSION

The City Council may convene into executive session at anytime during the Study Session or Regular meeting pursuant to Texas Government Code Section 551.071(2) for the purpose of seeking confidential legal advice from the City Attorney on any agenda item.

C. CALL TO ORDER - REGULAR MEETING (6 P.M.)

D. INVOCATION & PLEDGE OF ALLEGIANCE**E. CEREMONIAL ITEMS**

- E.1** [24-240](#) Presentation of a Proclamation declaring April 22 - May 12 and September 5 - October 29, 2024 as Lights Out Nights.
- E.2** [24-264](#) Presentation of the Employee of the Month for March to Josephine Nunez from the Public Works Department.

F. ITEMS OF COMMUNITY INTEREST

Pursuant to Section 551.0415 of the Texas Government Code, the City Council or City Administration may report information on the following items: 1) expression of thanks, congratulations or condolences, 2) information about holiday schedules, 3) recognition of individuals, 4) reminders about upcoming City events, 5) information about community events, and 6) announcements involving an imminent threat to public health and safety, and 7) reports from Council Liaisons to supported organizations.

G. REPORT ON STUDY SESSION ITEMS**H. CITIZEN COMMENTS**

Public Comment is your opportunity to address your City of Farmers Branch elected officials directly about issues that are important to and your community, but there is a process that must be followed: Speaker request form(s) will be accepted by the City Secretary from the time the agenda is posted up to 30 minutes prior to the regular meeting. Individuals will not be recognized to speak during the meeting unless the Citizen Comments form has been submitted. This process applies to all action items listed on the agenda.

Speaker Request Online Form: <https://www.farmersbranchtx.gov/101/City-Council>

There is a three (3) minute time limit for each citizen to speak with a reasonable limitation on speakers on one topic or item with a maximum of fifteen (15) total minutes on the same topic item. Anyone wishing to speak shall be courteous and cordial. No disparaging or inflammatory remarks directed at any member of the City Council or City staff will be allowed.

When called by the Mayor, please approach the podium and state your name and address prior to beginning your comment. If you have written notes you wish to present to Mayor and Council, please furnish an extra copy for the official files. Audio/visual presentations must be submitted in advance to the City Secretary. Please direct your comments to the City Council and not the audience.

I. CONSENT AGENDA

- I.1** [24-267](#) Consider approving the following City Council meeting minutes; and take appropriate action.
- April 2, 2024 Regular Meeting

- I.2 [R2024-052](#) Consider approving Resolution No. 2024-052, authorizing the City Manager to award the 2024 annual concrete purchase to Big D Concrete, in the amount of \$111,750; and take appropriate action.
- I.3 [ORD-3860](#) Consider approval of Ordinance No. 3860 amending the Code of Ordinances by adding Article X, "Paving on Private Property," to Chapter 22, "Buildings and Building Regulations, amending Chapter 56 "Property Maintenance" by Retitling and amending Section 56-73 "Parking Surface Requirements and Maintenance" and retitling and amending Section 56-74 as "Paving on Unimproved Surfaces" and repealing Code of Ordinances Section 82-92 "Parking on Unimproved Surfaces"; and take appropriate action.
- I.4 [R2024-033](#) Consider approving Resolution No. 2024-033 authorizing the City Manager to execute a Commercial Façade Revitalization Grant Agreement for 2330 Jett Street; and take appropriate action.
- I.5 [R2024-047](#) Consider approving Resolution No. 2024-047, adopting the City's Water Conservation Plan; and take appropriate action.
- I.6 [R2024-050](#) Consider approving Resolution No. 2024-050 approving a detailed site plan for two lots on two tracts, totaling approximately 6.49 acres, located at 13737 and 13757 North Stemmons Freeway; and take appropriate action.
- I.7 [ORD-3856](#) Consider adopting Ordinance No. 3856, amending the Code of Ordinances, by amending Appendix A "Fee Schedule," by adding fees for the "Mobile Food Unit Location Permit" and take appropriate action.

J. **PUBLIC HEARINGS**

- J.1 [ORD-3852](#) Conduct a public hearing and consider adopting Ordinance No. 3852 amending the Comprehensive Zoning Ordinance related to Home Occupation; and take appropriate action.

K. **REGULAR AGENDA ITEMS**

- K.1 [R2024-041](#) Consider approving Resolution No. 2024-041 authorizing the City Manager to execute Change Order No. 2 for the design-build contract for the Multisport Facility with Lee Lewis Construction Inc., allowing for the construction of a parking lot, fire lane, and utilities in the amount of \$1,486,459.00; and take appropriate action.
- K.2 [24-295](#) Consider taking action to terminate the Legal Services Contract with Nicholas, Jackson, Dillard, Hager, and Smith, L.L.P. (NJDHS); and take appropriate action.
- K.3 [24-283](#) Consider obtaining RFP to solicit legal services for the City; and take appropriate action.

- K.4 [24-294](#) Consider setting goals and objectives for the City Manager for the contract year December 2023 through December 2025; and take appropriate action.

L. **TAKE ANY ACTION NECESSARY AS A RESULT OF THE CLOSED EXECUTIVE SESSION**

M. **ADJOURNMENT**

Farmers Branch City Hall is wheelchair accessible. Access to the building and special parking are available at the main entrance facing William Dodson Parkway. Persons with disabilities planning to attend this meeting who are deaf, hearing impaired or who may need auxiliary aids such as sign interpreters or large print, are requested to contact the City Secretary at (972) 919-2503 at least 72 hours prior to the meeting.

Certification

I certify that the above notice of this meeting was posted at least 72 hours prior to the scheduled meeting time, in accordance with the Open Meetings Act, on the bulletin board at City Hall.

Posted by: _____
Stacy Henderson, TRMC, City Secretary

Date posted: __/__/__