

## **Docent and Stewards Manual – 2026 Updates by Lauren Prengler, Museum Educator**

### **Full Document**

- Footer date changed to current year
- Requested by Maria Minter

### **Page 4**

- Changed “me/my” to “us/our”
- Change “Historical Park Staff” to “The Farmers Branch Historical Park”
- Requested by Maria Minter

### **Page 5**

- Updated Mission Statement date
- Requested by Maria Minter

### **Page 6**

- Removed Instagram hashtags
- Requested by Maria Minter

### **Page 7**

- Removed prior staff
- Removed fax number
- Requested by Ginny Welch, Maria Minter, and Teresa Webster

### **Page 10**

- New Map and Map Key
- Requested by Ginny Welch, Maria Minter, Teresa Webster\

### **Page 11**

- Venue 1842 added
- Requested by Ginny Welch, Maria Minter, Samaria Cate

### **Page 13**

- Noted how to receive a costume
- Requested by Teresa Webster

### **Page 15**

- Hourly pay changed to \$15
- Requested by Maria Minter

### **Page 20**

- Text box reformatted with correct font to display the quote, had to remove box outline
- Ginny Welch, Maria Minter, Teresa Webster, and Samaria Cate

**Page 80**

- Updated "Hillary Kidd, Curator" to "Former Historical Park Curator"
- Requested by Maria Minter

**Page 81**

- Added which structures are cleaned by Site Force and what is cleaned by staff
- Requested by Teresa Webster