



City of Farmers Branch

Minutes

Historical Preservation & Restoration Board

Farmers Branch
Dodson House
2540 Farmers Branch Ln
Farmers Branch, TX 75234

Thursday September 26, 2024

6:30 PM

Dodson House

Absent	2 – Member Samaria Cate and Member Ann Christman
Presiding	1 – Chair Missy Dours
Present	6 – Member Christian Martinez, Alternate Sharon Montgomery, Member Van Reece, Alternate Elizabeth Villafranca, Member Teresa Webster, and Member Ginny Welch
Staff	2 – Hillary Kidd, Historical Park Manager and Lily Sutton, Planner

Alternates Sharon Montgomery and Elizabeth Villafranca are filling in as voting members for the meeting.

A. CALL TO ORDER

The meeting was called to order by Chair, Missy Dours at 6:30 PM.

B. CITIZEN COMMENTS

This agenda item provides an opportunity for citizens to address the Board or Committee on any matter that is not posted on the agenda. Anyone wishing to address the Board or Committee should complete a Citizen Comments Registration Form and submit it to the Board Liaison or Board Chair prior to the start of the meeting. There is a three (3) minute time limit for each citizen to speak with a reasonable limitation on speakers on one topic or item with a maximum of fifteen total minutes on the same topic item. Anyone wishing to speak shall be courteous and cordial.

The Board or Committee is not permitted to take action on any subject raised by a speaker during Citizen Comments. However, the Chair may have the item placed on a future agenda for action; refer the item to the City Administration for further study or action; briefly state existing City policy; or provide a brief statement of factual information in response to the inquiry.

There were no comments made.

C. AGENDA ITEMS

24-715 Consider approval of the August 22, 2024 meeting minutes; and take appropriate action.

Member Teresa L. Webster moved the minutes of the August 22, 2024 Board minutes be approved as written. Alternate Elizabeth Villafranca seconded. Motion carried by the following vote:

Absent 2 – Member Samaria Cate and Member Ann Christman

Aye 6 – Member Christian Martinez, Alternate Sharon Montgomery, Member Van Reece, Alternate Elizabeth Villafranca, Member Teresa Webster, and Member Ginny Welch

24-716 Discuss election of Board officers and their responsibilities; and take appropriate action.

The following slate of officers was presented:

Chair – Missy Dours

Vice – Chair – Christian Martinez

Secretary – Ginny Welch

Friends Liaison – Teresa L. Webster

Member Van Reece moved to accept the slate as presented. Alternate Sharon Montgomery seconded. Motion carried by the following vote:

Absent 2 – Member Samaria Cate and Member Ann Christman

Aye 6 – Member Christian Martinez, Alternate Sharon Montgomery, Member Van Reece, Alternate Elizabeth Villafranca, Member Teresa Webster, and Member Ginny Welch

24-717 Receive an Event Center update; and take appropriate action.

Historical Park Manager, Hillary Kidd gave the most recent update. A grand opening will take place in the fall.

24-718 Receive a Farmers Branch Keenan Cemetery Sub-Committee update; and take appropriate action.

Historical Park Manager, Hillary Kidd gave a sub-committee report at the request of Member Ann Christman. The Farmers Branch Keenan Cemetery has been registered for Wreaths Across America. The American Legion of Carrollton will place wreaths on 117 veteran graves. Donations can be made on their Facebook page to provide funds for the wreaths which are two wreaths for \$10.

24-719 Discuss the Witness to History Award; and take appropriate action.

Messina's Shoe Repair was mentioned as a business to be considered for the award. Secretary, Ginny Welch volunteered to take the application to the owner of Messina's Shoe Repair. Carol Dingman was suggested as an individual to be considered for the award. Member Teresa L. Webster volunteered to reach out to Carol.

24-720 Receive an update on Historical Park current projects, events, and upcoming activities.

Historical Park Manager, Hillary Kidd gave the update. A listing of events was included in the current Board packet. Highlights for upcoming events include:

- Oct 1 – Girl Scout Patch in a Bag: Celebrating Juliette Low’s Birthday
- Oct 18 &19 – Bloomin’ Bluegrass Festival
- Oct 20 – Branch Arts Live, 1 – 4 PM (come & go)
- Oct 24 – Haunts & Houses, 4 – 6 PM (come & go)
- Nov 1 – Día de los Muertos (Day of the Dead Celebration), 6:30 – 9:30 PM (come & go)
- Nov 6 – Charcuterie Board Class, 6:30 – 8 PM
- Nov 10 – Fall Family Minis, 9 AM – 5 PM
- Nov 10 – The Victorian Fencing Society Presents A Grand Assault of Arms, 1 – 3 PM (come & go)

24-721 Receive an update from Board members on parks, programs, events, or facilities attended in the City of Farmers Branch.

Member Van Reece, Alternate Elizabeth Villafranca, Member Teresa L. Webster, and Secretary Ginny Welch attended the Friends Annual Meeting on September 24, 2024 at Venue 1842.

Alternate Elizabeth Villafranca attended a City Council meeting.

Secretary Ginny Welch attended a wedding reception on September 7, 2024 at Venue 1842.

24-722 Discuss agenda items for future Historical Preservation and Restoration Board meetings.

- Receive an update on the Historical Park Master Plan.
- Receive an update on the STEPS Program.
- Annual update to City Council is scheduled for November 12, 2024 at 3 PM at City Hall. Chair Missy Dours will present.

D. ADJOURNMENT

The meeting adjourned at 7:03 PM.

Chair

Secretary