



City of Farmers Branch Action Meeting Minutes Animal Shelter Advisory Committee

Fire Station No. 2
4060 Valley View Lane
Farmers Branch, TX 75244

Wednesday, September 18, 2024

12:00 PM

Fire Station No. 2

Members Present: Jennifer Rainey, Tyler Winckler, Dr. Ashley Finney, Kristina Valentine, Theresa Kauloku, Christine Dimon, and alternates: Donna Manchester, Jeanne Kirkland

Members Absent: Diana Herrera

A. CALL TO ORDER

Interim Chair Kristina called the Animal Shelter Advisory Committee Meeting to order at 12:01 p.m.

B. CITIZEN COMMENTS

There were no members of the public wishing to speak.

C. AGENDA ITEMS

C.1 24-744 Introduction of New ASAC Members and Selection of Chair.

Animal Services Manager Tyler Winckler introduced himself and requested introductions from each ASAC member.

City Manager designee Jennifer Rainey advised of need to elect chair and vice chair. Discussion was opened by Board Member Donna Manchester regarding requirements.

Motion by Christine Dimon second by Donna Manchester, for Kristina Valentine to serve as Committee Chair. Motion by Kristina Valentine, second by Ashley Finney, for Christine Dimon to serve as Committee Vice Chair.

Selections were unanimously approved.

C.2 24-742 Consider minutes from June 19, 2024 Animal Shelter Advisory Committee meeting.

A motion was made by Board Member Christine Dimon, seconded by Ashley Finney, to approve the minutes.

Minutes were unanimously approved.

C.3 24-742 Receive a report on FY2024-25 Animal Shelter Advisory Committee Meetings.

FY2024-25 ASAC meeting dates were presented by Animal Services Manager Tyler Winckler.

Discussion was opened by Board Member Kristina Valentine in regards to March 2025's meeting, due to CFBISD spring break conflict. March 2025's meeting date was mended to March 26, 2024 following

discussion.

C.4 24-741 Receive update on quarterly shelter metrics.

Shelter metrics were presented by Animal Services Manager Tyler Winckler, of which quarterly numbers showed decreases and increases from the year prior in Intakes and Outcomes.

Discussion was opened by Board Member Chrstine Dimon in regards to the shelter's outreach of available/adoptable pets on social media. Board Member Donna Manchester inquired on the classification of seized animals.

C.5 24-743 Receive update on shelter expansion project.

Shelter expansion updates were presented by Assistant to the City Manager Jennifer Rainey.

No discussion or questions.

C.6 24-747 Receive a report on recent and upcoming events and updates.

Shelter events and updates were presented by Animal Services Manager Tyler Winckler.

Discussion was opened by Board Member Christine Dimon in regards to upcoming events.

D. ADJOURNMENT

Motion by Donna Manchester, second by Christine Dimon, to adjourn the September 18, 2024 Animal Shelter Advisory Committee meeting.

Chair Kristina adjourned the meeting at 1:10 p.m.

City Secretary Stacy Henderson, TRMC

Board Chair