



City of Farmers Branch Action Meeting Minutes City Council

Farmers Branch City Hall
13000 Wm Dodson Pkwy
Farmers Branch, TX 75234

Tuesday, March 5, 2024

6:00 PM

Council Chambers

The full video of this meeting is available on the City website at <https://farmersbranch.legistar.com/Calendar.aspx>.

Council Present: Mayor Terry Lynne, Mayor Pro Tem Richard Jackson, Deputy Mayor Pro Tem Omar Roman, Councilmember Martin Baird, Councilwoman Tina Bennett-Burton, Councilmember David Merritt

City Staff Present: City Manager Ben Williamson, Deputy City Manager Jawaria Tareen, Assistant to the City Manager Jennifer Rainey, Director of Administrative Services/City Secretary Stacy Henderson, City Attorney Pete Smith, Police Chief Kevin McCoy, Fire Chief Daniel Latimer, Deputy Director of Public Works Shane Davis, Director of Economic Development Allison Cook, Director of Finance Tammy Zimmerman, Director of Communications Jeff Brady, and other City staff

CALL TO ORDER - STUDY SESSION (3 P.M.)

Mayor Lynne called the meeting to order at 3:00 p.m.

A.1 Discuss regular agenda items.

Councilmember Baird had questions on Item H.5 related to change orders for Venue 1842.

Deputy Mayor Pro Tem Roman had questions on Item H.3 related to gym floors for the recreation center.

A.2 Receive a presentation from the Police Department regarding the Motor Vehicle Stop Data Analysis Report for calendar year 2023 as required by Articles 2.132 and 2.134 of the Texas Code of Criminal Procedure.

Police Chief Kevin McCoy presented the Motor Vehicle Stop Data Analysis Report to the Council.

A.3 Receive a report from the staff on the Firehouse Theatre Facility Use Agreement.

Assistant to the City Manager Jennifer Rainey presented the agreement, highlighting the background and timeline of implementation, the terms of the agreement, and the budgetary impact.

The Council determined to form an Ad-Hoc Committee to include Mayor Pro Tem Jackson, Councilmember Merritt, and City Manager Benjamin Williamson to work through the terms of the agreement with members of the Fire House Theater Board of Directors.

A.4 Discuss the Neighborhood Revitalization Programs and provide feedback to City Staff.

Economic Development Director Allison Cook gave a presentation on the history and the current state of the Renaissance Program.

The Council directed to bring this item back for further discussion.

A.5 Discuss future agenda items.

Councilwoman Burton requested a Special Meeting be called regarding the evaluation of the City Manager.

Deputy Mayor Pro Tem Roman requested to solicit bids for legal representation for the City.

Mayor Lynne requested to add an item related to getting pickleball courts for Temple Trail Park.

Mayor Lynne recessed the Study Session at 5:01 p.m.

EXECUTIVE SESSION

There was no Executive Session during this meeting.

CALL TO ORDER - REGULAR MEETING (6 P.M.)

Mayor Lynne called the Regular Meeting to order at 6:00 p.m.

INVOCATION & PLEDGE OF ALLEGIANCE

Mayor Pro Tem Jackson led the Invocation and Pledge of Allegiance.

CEREMONIAL ITEMS

E.1 Presentation of a Proclamation recognizing March 11 as National Funeral Director and Mortician Day.

Mayor Lynne presented the North Dallas Funeral Home with a proclamation in honor of National Funeral Director and Mortician Day.

E.2 Recognition from the Salvation Army for the City Council's participation in the Mayor's Red Kettle Challenge in December of 2023.

The Salvation Army presented the City Council with an award for their participation in the Mayor's Red Kettle Challenge.

ITEMS OF COMMUNITY INTEREST

Communications Director Jeff Brady presented items of community interest.

REPORT ON STUDY SESSION ITEMS

Mayor Lynne reported on items discussed during Study Session.

CONSENT AGENDA

- H.1 Consider approving the following City Council meeting minutes; and take appropriate action.**
- February 20, 2024 Regular Meeting
- H.2 Consider approving Resolution No. 2024-036 authorizing the purchase of bleachers for the Parks and Recreation Department from Key Installations via the City's cooperative agreement with Buyboard in the amount of \$75,113, and take appropriate action.**
- H.3 Consider approving Resolution No. 2024-035 authorizing the purchase of flooring for the Community Recreation Center Gym, from Ponder Company, Inc. through Buyboard in the amount of \$20,434; and take appropriate action.**
- H.4 Consider approving Resolution No. 2024-032 authorizing the purchase of three (3) heating and air conditioning units for the Community Recreation Center Gym from Trane U.S., Inc. through Buyboard in the amount of \$75,188; and take appropriate action.**
- H.5 Consider approving Resolution No. 2024-039 authorizing the City Manager to execute Change Order No.007 for the Venue 1842 Project at the Historical Park in the amount of \$136,309 to Gadberry Construction Company, Inc.; and take appropriate action.**
- H.6 Consider approving Resolution No. 2024-023 authorizing the execution of a Residential Demolition/Rebuild Program Incentive Agreement for the owner of the property located at 13571 Crestmoor Drive; and take appropriate action.**
- H.7 Consider approving Resolution No. 2024-024 authorizing the execution of a Residential Demolition/Rebuild Program Incentive Agreement for the owner of the property located at 3367 Pebble Beach Drive; and take appropriate action.**
- H.8 Consider approving Resolution No. 2024-025 authorizing the execution of a Residential Demolition/Rebuild Program Incentive Agreement for the owner of the property located at 14303 Juniper Cove; and take appropriate action.**
- H.9 Consider approving Resolution No. 2024-031 authorizing the purchase of emergency equipment for Police Department vehicles from Defender Supply via the City's cooperative agreement with Sourcewell in the amount of \$195,965; and take appropriate action.**

A motion was made by Councilmember Merritt, seconded by Councilmember Baird, to approve the Consent Agenda as presented. The motion carried with the following vote:

Aye: Mayor Pro Tem Jackson, Deputy Mayor Pro Tem Roman, Councilmember Baird, Councilwoman Burton, Councilmember Merritt

PUBLIC HEARINGS

There were no Public Hearings held during this meeting.

REGULAR AGENDA ITEMS

K.1 Consider approving Resolution No. 2024-038 authorizing the City Manager to negotiate and execute a contract awarding to SYB Construction Company., Inc. for the Medical Pkwy Infrastructure Improvement Project in the amount of \$2,139,647; and take appropriate action

Public Works Director Ryan Sartor gave a presentation explaining the purpose of the project, the scope of the project, the budgetary impact.

The Council had questions on the flow of water, where the funds will be coming from for the project, and recovery options.

A motion was made by Mayor Pro Tem Jackson, seconded by Councilmember Merritt, to approve Resolution No. 2024-038 as presented. The motion passed with the following vote:

Aye: Mayor Pro Tem Jackson, Deputy Mayor Pro Tem Roman, Councilmember Merritt, Councilmember Baird, Councilwoman Burton

CITIZEN COMMENTS

Mary Ann Griswald, 3233 Whispering Oak, spoke on a street sign in her neighborhood that needs to be replaced.

Patrick Trapp, 1750 Brighton Place, spoke on the maintenance of medians in the Mercer Crossing area.

Dee Mellett, 3147 Golden Oak, spoke on concerns regarding Joya Park.

L. TAKE ANY ACTION NECESSARY AS A RESULT OF THE CLOSED EXECUTIVE SESSION

There was no Executive Session during this meeting.

N. ADJOURNMENT

The regular meeting was adjourned at 6:37 p.m.

City Secretary Stacy Henderson, TRMC

Mayor Terry Lynne