



**FARMERS  
BRANCH**

# City of Farmers Branch

## Special Called Meeting Minutes

Farmers Branch Historical Park  
2540 Farmers Branch Lane  
Farmers Branch, TX 75234

### Art & Culture Committee

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Wednesday, December 11, 2024

6:00 PM

Historical Park

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#### **A. CALL TO ORDER**

The meeting was called to order by the Committee Vice Chair Brianna Cattell at 6:01 PM.

**Absent:** Chair Amy Cave

**Presiding:** Vice Chair Brianna Cattell

**Present:** Member Jennifer Evans, Member Rita Ford, Alternate Chris McGuire, Member David Moore, Alternate Tad Perryman, Member Chris Stevenson, and Member Dawn Valentine

**Staff:** Bonnie Neumann, Historical Cultural Specialist, Hillary Kidd, Historical Park Manager, Perla Tavera, Director of Economic Development, Tourism, and Planning, Jocelyn Avina, Community Special Events Manager, Stephanie Perez, Community Special Events Coordinator, and Jessica Alvarado Recreation Superintendent

#### **B. CITIZEN COMMENTS**

This agenda item provides an opportunity for citizens to address the Board or Committee on any matter that is not posted on the agenda. Anyone wishing to address the Board or Committee should complete a Citizen Comments Registration Form and submit it to the Board Liaison or Board Chair prior to the start of the meeting. There is a three (3) minute time limit for each citizen to speak with a reasonable limitation on speakers on one topic or item with a maximum of fifteen total minutes on the same topic item. Anyone wishing to speak shall be courteous and cordial.

The Board or Committee is not permitted to take action on any subject raised by a speaker during Citizen Comments. However, the Chair may have the item placed on a future agenda for action; refer the item to the City Administration for further study or action; briefly state existing City policy; or provide a brief statement of factual information in response to the inquiry.

No comments were made.

**C. AGENDA ITEMS****24-916 Discuss Gateway to the Globe: A Multicultural Celebration scheduled for March 29, 2025; and take appropriate action.**

Perla Tavera, Director of Economic Development, Tourism, and Planning introduced the Community Events Team. Jessica Alvarado, Recreation Superintendent addressed the committee.

- need to establish a sub-committee under Arts and Culture Committee – provide guidance and make suggestions
- creative minds to come together
- Jessica Alvarado watched task force meeting videos and took notes, prior to tonight's meeting
- one to two members to sit on the sub-committee
- meet once or twice in January, then once a month leading up to the event
- multicultural event – room for growth to reach all cultures
- five to ten different world flags
- build into a true multicultural event
- lots of resident feedback requested
- Farmers Branch Parks and Recreation Department will oversee and coordinate the event with the budget given. Volunteers from the Arts and Culture Committee are welcome and encouraged to help with the event on the day of the event.
- rain/contingency plan
- YouTube – recommendations from last year- links will be sent to all committee members
- planning process and after-action meeting
- task force from 2023 - 2024 will be invited to sit on the new sub-committee
- first meeting of sub-committee with members from last year's task force
- task force from 2023 - 2024 was set up like a board
- new sub-committee doesn't have to meet Open Meetings Act requirements
- minimum of one up to three Arts and Culture Committee members requested
- event date and time: Saturday, March 29, 2025, from 5:00-9:00 PM

Alternate Tad Perryman moved to create and name an additional sub-committee: Gateway to the Globe. Member Chris Stevenson seconded. Motion carried by the following vote:

**Absent 1** - Chair Amy Cave

**Aye 7** - Member Jennifer Evans, Member Rita Ford, Member David Moore, Alternate Chris McGuire, Alternate Tad Perryman, Member Chris Stevenson, and Member Dawn Valentine.

Alternate Tad Perryman moved to nominate Member Jennifer Evans to the Gateway to the Globe sub-committee. Member Chris Stevenson seconded. Motion carried by the following vote:

**Absent 1** - Chair Amy Cave

**Aye 7** - Member Jennifer Evans, Member Rita Ford, Member David Moore, Alternate Chris McGuire, Alternate Tad Perryman, Member Chris Stevenson, and Member Dawn Valentine.

Alternate Tad Perryman moved to nominate Alternate Chris McGuire to the Gateway to the Globe sub-committee, Chris is unable to attend the event. Member David Moore seconded. Motion carried by the following vote:

**Absent 1** - Chair Amy Cave

**Aye 7** - Member Jennifer Evans, Member Rita Ford, Member David Moore, Alternate Chris McGuire, Alternate Tad Perryman, Member Chris Stevenson, and Member Dawn Valentine.

**D. ADJOURNMENT**

Vice Chair Brianna Cattell motioned to adjourn the meeting. Secretary Dawn Valentine seconded. Motion carried unanimously. The meeting adjourned at 6:21 PM.

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Chair

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Attest