



City of Farmers Branch Action Meeting Minutes City Council

Farmers Branch City Hall
13000 Wm Dodson Pkwy
Farmers Branch, TX 75234

Tuesday, June 3, 2025

6:00 PM

Council Chambers

The full video of this meeting is available on the City website at <https://farmersbranch.legistar.com/Calendar.aspx>.

Council Present: Mayor Terry Lynne, Mayor Pro Tem Tina Bennett-Burton, Deputy Mayor Pro Tem Roger Neal, Councilmember Omar Roman, Councilmember David Reid, Councilmember Elizabeth Villafranca

City Staff Present: City Manager Ben Williamson, Deputy City Manager Jawaria Tareen, Director of Administrative Services Stacy Henderson, City Secretary/Deputy Director of Administrative Services Erin Flores, City Attorney Whitt Wyatt, Director of Public Works Ray Silva-Reyes, Director of Parks and Recreation Rob Diaz, Police Chief Kevin McCoy, Fire Chief Daniel Latimer, Interim Finance Director Lee Ann Dumbauld Huddleston, and other City staff

CALL TO ORDER - STUDY SESSION (4 P.M.)

Mayor Lynne called the meeting to order at 4:00 p.m.

PUBLIC COMMENTS ON STUDY SESSION ITEMS

There were no members of the public wishing to address the Council.

STUDY SESSION ITEMS

C.1 Review and discuss Consent and Regular agenda items.

Councilmember Roman had questions on Item J.4 related to the purchase of police vehicles and requested to pull Item J.5 related to the City's application to the Texas Department of Transportation 2025 Transportation Alternatives Set-Aside Call for Projects from the Consent Agenda.

C.2 Discuss and review the Dallas County Replacement Housing Program.

Special Projects Manager Jose Garibay gave a presentation regarding the Dallas County Replacement Housing Program, explaining the background of the program, the City's projected milestones, the current City-owned lots, and the next steps in the process.

Council requested the following information:

- Councilmember Roman requested a list of homes that are owned by the City versus properties owned by applicants who want to stay in their homes.
- Councilmember Roman requested information about where residents can live during construction and if residents can choose the lot location.

The majority of Council directed to move forward with the 10 referenced lots in collaboration with the Builders of Hope.

C.3 Receive an update from the Mayor and Council Members regarding board liaison information from outside organizations and other meetings attended.

The Council gave updates regarding outside organizations and other meetings attended.

C.4 Review and discuss future agenda items.

The following future agenda items were requested:

- Mayor Pro Tem Bennett-Burton requested a presentation regarding Block Chain Technology.
- Councilmember Reid requested an update on the Mercer Park timeline and estimated completion date.
- Councilmember Elizabeth Villafranca requested a discussion about expanding the Sister City Program.
- Deputy Mayor Pro Tem Neal requested an Executive Session Item to discuss disposition options for the City-owned property at 13309 Josey Lane.
- Mayor Lynne requested an item regarding the establishment of a Bond Review Committee for Fiscal Year 2027 and a Task Force for an ordinance related to parking regulations for oversized vehicles.

Mayor Lynne convened into Executive Session at 4:32 p.m.

EXECUTIVE SESSION

D.1 The City Council will convene into a closed Executive Session pursuant to Texas Government Code, Section 551.089, regarding security assessments and implementation for information resources technology and security personnel.

D.2 The City Council will convene into closed Executive Session pursuant to Texas Government Code Section 551.087 to discuss economic incentives for Farmers Branch Project 2025.009 B.

CALL TO ORDER - REGULAR MEETING

Mayor Lynne called the Regular Meeting to order at 6:00 p.m.

INVOCATION & PLEDGE OF ALLEGIANCE

Mayor Lynne led the invocation and pledges of allegiance.

CEREMONIAL ITEMS

G.1 Presentation of the Employee of the Month award for February 2025 to David Becker of the Innovation and Technology Department.

Mayor Lynne presented David Becker the Employee of the Month Award for February 2025.

ITEMS OF COMMUNITY INTEREST

Public Information Officer Christian Grisales presented items of community interest.

CITIZEN COMMENTS

There were no members of the public wishing to address the Council.

CONSENT AGENDA

- J.1 Consider approving the following City Council meeting minutes; and take appropriate action.**
- May 13, 2025, City Council Special Called Meeting and Board Appointment Workshop
 - May 20, 2025, City Council Meeting
- J.2 Consider approving Resolution No. 2025-093 approving amendments to the City Council Travel Policy related to Council stipends and reimbursements.**
- J.3 Consider approving Resolution No. 2025-075 authorizing the City Manager to execute an Assignment, Assumption, and Consent Agreement as part of the Demolition/Rebuild Program for a three (3) year property tax incentive for the property located at 12715 Epps Field Road; and take appropriate action.**
- J.4 Consider approving Resolution No. 2025-091 authorizing the City Manager to execute appropriate agreements and provide payment on the City's behalf for the purchase and upfit of two Police Department vehicles in the aggregate amount of \$132,090; and take appropriate action.**
- ~~**J.5 Consider approving Resolution No. 2025-071 supporting the City's application to the Texas Department of Transportation 2025 Transportation Alternatives Set Aside Call for Projects; and take appropriate action. (Moved to Regular Agenda Item L.4)**~~
- J.6 Consider approving Resolution No. 2025-028 authorizing the City Manager to execute an updated Advance Funding Agreement with the Texas Department of Transportation for the Valley View Lane and Mercer Parkway Pedestrian Crossing with the City's contribution of \$55,804; and take appropriate action.**

A motion was made by Councilmember Reid, seconded by Mayor Pro Tem Bennett-Burton, to approve the Consent Agenda as amended. The motion carried with the following vote:

Aye: Mayor Pro Tem Bennett-Burton, Deputy Mayor Pro Tem Neal, Councilmember Roman, Councilmember Reid, Councilmember Villafranca

PUBLIC HEARING

- K.1 Conduct a public hearing and consider adopting Ordinance No. 3927 amending Article 6, "Administration" of the Comprehensive Zoning Ordinance to increase the required notification boundary for public hearings related to zoning cases; and take appropriate action.**

Deputy Director of Planning Sarah Bergman gave a presentation explaining the background of the notification boundaries, the notification boundary of surrounding cities, and the proposed amendment to the ordinance.

The Council recommended the following:

- Deputy Mayor Pro Tem Neal recommended the Planning Department be flexible on notifications for hospitals, schools, and other entities that may be impacted by the zoning change.
- Councilmember Roman recommended the use of larger and more noticeable signage when posting a zoning change at a property.

A motion was made by Councilmember Roman, seconded by Councilmember Reid, to close the public hearing and adopt Ordinance No. 3927 as presented. The motion carried with the following vote:

Aye: Mayor Pro Tem Bennett-Burton, Deputy Mayor Pro Tem Neal, Councilmember Roman, Councilmember Reid

Nay: Councilmember Villafranca

REGULAR AGENDA ITEMS

L.1 Consider approving Resolution No. 2025-069 adopting the City of Farmers Branch Investment Policy; and take appropriate action.

Interim Finance Director Lee Ann Dumbauld Huddleston introduced Hilltop Securities Managing Director and Co-Head of Municipal Cash Management Greg Warner who explained the proposed City Investment Policy, Investment Pools, and investment processes.

A motion was made by Councilmember Reid, seconded by Councilmember Villafranca, to approve Resolution No. 2025-069 as presented. The motion carried with the following vote:

Aye: Mayor Pro Tem Bennett-Burton, Deputy Mayor Pro Tem Neal, Councilmember Roman, Councilmember Reid, Councilmember Villafranca

L.2 Consider approving Resolution No. 2025-083 authorizing the City of Farmers Branch to participate in the TexSTAR Investment Pool and designating authorized representatives; and take appropriate action.

A motion was made by Councilmember Roman, seconded by Mayor Pro Tem Bennett-Burton, to approve Resolution No. 2025-083 as presented. The motion carried with the following vote:

Aye: Mayor Pro Tem Bennett-Burton, Deputy Mayor Pro Tem Neal, Councilmember Roman, Councilmember Reid, Councilmember Villafranca

L.3 Consider approving Resolution No. 2025-084 authorizing the participation of the City of Farmers Branch in the Local Government Investment Cooperative (LOGIC) and designating authorized representatives; and take appropriate action.

A motion was made by Councilmember Roman, seconded by Mayor Pro Tem Bennett-Burton, to approve Resolution No. 2025-084 as presented. The motion carried with the following vote:

Aye: Mayor Pro Tem Bennett-Burton, Deputy Mayor Pro Tem Neal, Councilmember Roman, Councilmember Reid, Councilmember Villafranca

L.4/J.5 Consider approving Resolution No. 2025-071 supporting the City's application to the Texas Department of Transportation 2025 Transportation Alternatives Set-Aside Call for Projects;

and take appropriate action.

Managing Superintendent of Public Works Maria Minter explained the criteria for the Texas Department of Transportation 2025 Transportation Alternatives Set-Aside Call for Projects and how the proposed project met those criteria.

The Council recommended the following:

- Councilman Roman recommended that the public and the Council are included in the decision for projects chosen for this type of program.

A motion was made by Councilmember Roman, seconded by Deputy Mayor Pro Tem Neal, to deny Resolution No. 2025-071 as presented. The motion passed with the following vote:

Aye: Mayor Pro Tem Bennett-Burton, Deputy Mayor Pro Tem Neal, Councilmember Roman

Nay: Councilmember Reid, Councilmember Villafranca

Mayor Lynne reconvened into Executive Session at 7:02 p.m.

EXECUTIVE SESSION

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Mayor Lynne reconvened the Regular Agenda at 7:35 p.m.

TAKE ANY ACTION AS A RESULT OF EXECUTIVE SESSION

There was no action taken as a result of Executive Session.

ADJOURNMENT

Mayor Lynne adjourned the Regular Meeting at 7:35 p.m.

City Secretary Erin Flores, TRMC

Mayor Terry Lynne