



City of Farmers Branch Action Meeting Minutes City Council

Farmers Branch City Hall
13000 Wm Dodson Pkwy
Farmers Branch, TX 75234

Tuesday, January 21, 2025

6:00 PM

Council Chambers

The full video of this meeting is available on the City website at <https://farmersbranch.legistar.com/Calendar.aspx>.

Council Present: Mayor Terry Lynne, Mayor Pro Tem Omar Roman, Deputy Mayor Pro Tem Richard Jackson, Councilmember David Reid, Councilmember Roger Neal, Councilwoman Tina Bennett-Burton

City Staff Present: City Manager Ben Williamson, Deputy City Manager Jawaria Tareen, Director of Administrative Services Stacy Henderson, City Attorney Nicole Korr, Director of Public Works Ray Silva-Reyes, Director of Parks and Recreation Rob Diaz, Director of Economic Development and Tourism Perla Tavera, Director of Finance, Fleet, and Facilities Tammy Zimmerman, Director of Community Services Danielle Summers, and other City staff

CALL TO ORDER - STUDY SESSION (4 P.M.)

Mayor Lynne called the meeting to order at 4:00 p.m.

PUBLIC COMMENTS ON STUDY SESSION ITEMS

There were no members of the public wishing to address the Council.

STUDY SESSION ITEMS

A.1 Discuss regular agenda items.

Councilmember Neal had questions on Item J.7 related to an ordinance on regulations pertaining to fats, oils, and grease, Item J.11 related to the purchase of a pavement analysis and management system, and J.12 related to a payment for emergency repairs to fire apparatus.

A.2 Receive a report from City staff regarding an alternate Citizens Collection Station location, operational plan, and adding additional household hazardous waste events.

Deputy Director of Public Works Shane Davis gave a presentation explaining the history of the Citizen's Collection Station and the Household Hazardous Waste Program, the budget impact with the closing and potential reopening of the Citizen's Collection Station and of the Household Hazardous Waste Program, regulations of both programs, and the proposed new location for the Citizen's Collection Station.

Councilmember Neal requested there be a composting option for residents.

Mayor Pro Tem Roman suggested having an addition event for Household Hazardous Waste and track attendance to determine the need.

Deputy Mayor Pro Tem Jackson suggested working with the Community Garden for the composting portion.

A.3 Discuss the addition of restricted prior service credit to the City’s offering under the Texas Municipal Retirement System (TMRS).

Director of Human Resources Jeffrey Ross gave a presentation explaining the purpose of having Restricted Prior Service Credit, the definition of Restricted Prior Service Credit, the current retirement benefits offered by the City, a comparison with neighboring cities, the benefits of offering Restricted Prior Service Credit to employees, and the next steps in the process.

The majority of the Council was in favor of adopting an ordinance approving the Restricted Prior Service Credit benefit for employees.

A.4 Discuss the City’s Mission, Vision, and Values, and seek the City Council’s direction on the next steps.

Director of Human Resources Jeffrey Ross gave a presentation on the current mission of the City and the history of changes, what an effective mission statement should consist of, the definition of core values, the survey results of the core values City employees find most important, and the definition of workplace culture.

Mayor Pro Tem Roman suggested having a consultant survey the City employees to have a clear understanding of what the employees value.

Councilwoman Bennett-Burton requested conversations gathering information from the employees occur prior to the Strategic Planning Session.

Deputy Mayor Pro Tem Jackson suggested staying with the “REACT” culture of the city and work on the definitions of those values.

The Mayor recessed into Executive Session at 5:03 p.m.

EXECUTIVE SESSION

D.1 The City Council will convene into a closed Executive Session pursuant to Texas Government Code Section 551.072 (Real Property Deliberations) to discuss the real property located at 2335 Jett Street.

D.2 The City Council will convene into a closed Executive Session pursuant to Texas Government Code Section 551.087 to discuss economic incentives for Project Six B.

D.3 The City Council will convene into a closed Executive Session pursuant to Texas Government Code Section 551.087 to discuss economic incentives for Project Vitamin.

CALL TO ORDER - REGULAR MEETING

Mayor Lynne called the Regular Meeting to order at 6:00 p.m.

INVOCATION & PLEDGE OF ALLEGIANCE

The invocation was led by Deputy Mayor Pro Tem Jackson.

CEREMONIAL ITEMS

G.1 Recognition of Dr. Don Smith for his leadership as part of the Citizens on Patrol Program.

Councilmember Neal presented Don Smith with a plaque in recognition of his service.

G.2 Recognition of Farmers Branch Fire Department Medic 133 receiving Trauma of the Year by Baylor Grapevine for their actions in saving the life of a traumatic cardiac arrest victim.

Mayor Lynne recognized the Fire Department Medic 133 for the receipt of the Trauma of the Year Award by Baylor Grapevine.

G.3 Presentation of the Employee of the Month Award.

Mayor Lynne presented Kevin Branch with the Employee of the Month Award.

ITEMS OF COMMUNITY INTEREST

Public Information Officer Ashtyn Anders presented items of community interest.

CITIZEN COMMENTS

Diane Graffenberg, 13656 Janwood Lane, spoke on concerns with cars parking on public streets.

CONSENT AGENDA

- J.1 Consider approving the following City Council meeting minutes; and take appropriate action.**
 - **January 7, 2025, City Council Meeting**
- J.2 Consider approving Resolution No. 2025-019 approving the City Council Travel Policy; and take appropriate action.**
- J.3 Consider approving Resolution No. 2025-019 approving the City Council Travel Policy; and take appropriate action.**
- J.4 Consider adopting Ordinance No. 3906, calling May 3, 2025, General Election for City Council Districts 1 and 4, authorizing the City Manager to execute an election services contract with the Dallas County Elections Department; and take appropriate action.**
- J.5 Consider adopting Ordinance No. 3907 appointing Alternate Municipal Court Judge Cass Calloway to the City of Farmers Branch Municipal Court of Record No.1; and take appropriate action.**
- J.6 Consider adopting Ordinance No. 3908 appointing Alternate Municipal Court Judge Colette Sallas to the City of Farmers Branch Municipal Court of Record No.1; and take appropriate action.**

- J.7 Consider adopting Ordinance No. 3905, amending Chapter 86, Section 86-614 pertaining to Fats, Oils, and Grease, and establishing fees for inspection services; and take appropriate action.**
- J.8 Consider approving Resolution No. 2025-005 awarding to and authorizing an annual unit price contract for water line repair utility materials with Ferguson Waterworks in an amount not to exceed \$190,000; and take appropriate action.**
- J.9 Consider approving Resolution No. 2024-251 approving the contract with Fuquay, Inc. for the replacement of a sanitary sewer line in a utility easement between Richland Avenue and Squire Place as part of the Fiscal Year 2024 Dallas County Community Development Block Grant program in the amount of \$275,725.85; and take appropriate action.**
- J.10 Consider approving Resolution No. 2025-007 authorizing the City Manager to enter into an agreement with Tartan Oil through the Tarrant County Interlocal Agreement for the purchase of unleaded and diesel fuel in an amount not to exceed \$400,000; and take appropriate action.**
- J.11 Consider approving Resolution No. 2024-188 authorizing the City Manager to enter into an agreement with StreetScan USA, Inc. for the purchase of Street Logix pavement analysis and management system for \$89,295; and take appropriate action.**
- J.12 Consider approving Resolution No. 2025-016 authorizing payment to Siddons-Martin Emergency Group for their work on emergency repairs to Quint-134 in an amount not to exceed \$100,000; and take appropriate action.**
- J.13 Consider approving Resolution No. 2025-013 authorizing the execution of a Local Agreement to effect the disposition of contraband seized pursuant to Chapter 59 of the Texas Code of Criminal Procedure between the Dallas County District Attorney's Office and the Farmers Branch Police Department, authorizing the City Manager and the Police Chief to execute appropriate agreements on the City's behalf; and take appropriate action.**

A motion was made by Councilmember Neal, seconded by Councilwoman Bennett-Burton, to approve the Consent Agenda as presented. The motion carried with the following vote:

Aye: Mayor Pro Tem Roman, Deputy Mayor Pro Tem Jackson, Councilmember Neal, Councilmember Reid, Councilwoman Bennett-Burton

PUBLIC HEARING

There were no public hearings during this meeting.

REGULAR AGENDA ITEMS

- L.1 Consider approval of Resolution No. 2025-009 extending an expired building permit to construct a single-family residence for the property located at 3352 Chaparral Drive; and take appropriate action.**

Mayor Lynne recused himself from this item due to a conflict of interest.

Director of Community Services Danielle Summers gave a presentation on this item explaining the current ordinance on permit time limits, the process for extension requests, and the purpose of the delay.

A motion was made by Deputy Mayor Pro Tem Jackson, seconded by Councilmember Reid, to approve Resolution No. 2025-009 as presented. The motion carried with the following vote:

Aye: Deputy Mayor Pro Tem Jackson, Councilmember Neal, Councilmember Reid

Nay: Mayor Pro Tem Roman, Councilwoman Bennett-Burton

TAKE ANY ACTION AS A RESULT OF THE CLOSED EXECUTIVE SESSION

There was no action taken as a result of Executive Session.

Mayor Pro Tem Roman adjourned the regular meeting and reconvened into Study Session at 6:41 p.m.

STUDY SESSION

A.5 Discuss Parking at the Venue 1842 Event Center and Historical Park.

A.6 Discuss and review Venue 1842.

Mayor Lynne announced that Items A.5 and A.6 would be discussed together.

Director of Economic Development, Planning, and Tourism gave a presentation explaining the history of the Venue, the break-even analysis, and options for alteration of parking.

Councilwoman Bennett-Burton requested to convene into Executive Session on this item for the purpose of seeking legal advice from the City Attorney allowable per Section 551.071 of the Local Government Code. The Council convened in Executive Session at 7:00 p.m.

Mayor reconvened the regular meeting at 7:10 p.m.

The majority of the Council directed that Venue 1842 be used as an amenity with some improvements to the acoustics and that any additional parking space should be an enhancement of the existing parking with minimal grass and tree loss.

A.7 Discuss target areas for residential redevelopment and the Demolition/Rebuild program.

Director of Economic Development, Planning, and Tourism gave a presentation explaining the current program, a comparison of neighboring cities' programs, and options for alterations to the program.

It was determined that this item be brought back after the legal team performs research on the Fair Housing Act and information gathered on the current program participants and the return on investment.

A.8 Review and discuss future agenda items.

Mayor Pro Tem Roman requested a Study Session item on giving direction to boards and commissions, an item on implementing a program for an incentive for residents who construct semipermeable driveways in areas that are highly congested, a discussion item on a calendar of celebrated holidays that accompany a proclamation, and a discussion on speaker policies.


Councilwoman Bennett-Burton requested an item for the Dallas County Appraisal District to come and give a presentation and answer questions from residents regarding property values.

Mayor Lynne requested an item on drive-throughs in the Mustang Station area and also requested having a discussion item on direction for boards and commissions.

ADJOURNMENT

Mayor Lynne adjourned the Regular Meeting at 7:37 p.m.


City Secretary Stacy Henderson, TRMC


Mayor Terry Lynne