



MEMORANDUM

FINANCE AND FLEET DEPARTMENT

To: Honorable Mayor and Members of the City Council

Through: Benjamin Williamson, City Manager

From: Kevin Reinartz, Fleet Operations Manager

CC: Jawaria Tareen, Deputy City Manager; Jay Patel, Director of Finance and Fleet

Date: December 9, 2025

Subject: Resolution No. 2025-220 – Agreement with Tartan Oil Through the Tarrant County Interlocal Agreement

Background Information: The City of Farmers Branch has over 300 assets that require unleaded or diesel fuel for operation. The City owns and operates two bulk Unleaded and two bulk Diesel fueling sites, located at the Justice Center and Senlac Service Center. Annual fuel demand averages approximately 125,000 gallons of unleaded and 50,000 gallons of diesel.

On March 14, 2023, the Tarrant County Commissioners Court awarded the annual contract for fuel to Tartan Oil, formerly Saratoga Rack Marketing. The bid was awarded to the lowest bid that met specifications set by Tarrant County. On February 21, 2025, the Commissioners Court renewed the annual contract for fuel, exercising the second optional 12-month period of three at the same fixed prices to remain in effect through April 6, 2026. If approved, the City of Farmers Branch will be the twelfth government entity currently utilizing this bid.

By using Tarrant County's contract, the cost per gallon of fuel is much less than what the City would be able to obtain due to the amount of fuel that is purchased through the contract. Staff reached out to Offen Petroleum and Martin Eagle to request quotes, but were unsuccessful.

Action Requested: Consider approving Resolution No. 2025-220 authorizing the City Manager to enter into an agreement with Tartan Oil through the Tarrant County Interlocal Agreement for the purchase of unleaded and diesel fuel in an amount not to exceed \$400,000; and take appropriate action.

Financial Considerations: The FY 2025-26 budget includes \$508,900 for the purchase of fuel to be used in city-owned vehicles and equipment. We estimate using about \$400,000 for the remaining months.

Alternatives: If authorization is not granted, fuel would continue to be purchased from Tartan Oil under emergency procurement authority as allowed under the Texas Local Government Code, at a higher administrative burden and potential price risk without the cost protection provided through the competitively bid contract structure.

