



City of Farmers Branch

City Hall
13000 Wm. Dodson Pkwy.
Farmers Branch, TX 75234

Meeting Minutes - Final City Council

Tuesday, December 17, 2013

6:30 PM

Council Chambers

Study Session Meeting to be held at 4:00 PM in Study Session Room

A. STUDY SESSION

Mayor Glancy called the Study Session Meeting to order at 4:00 p.m.

Absent: 1 - Council Member Ana Reyes

Presiding: 1 - Mayor William P. Glancy

Present: 4 - Mayor Pro Tem Jeff Fuller, Deputy Mayor Pro Tem Kirk Connally, Council Member Ben Robinson and Council Member Harold Froehlich

Staff: 16 - Gary D. Greer City Manager, Peter G. Smith City Attorney, Angela Kelly City Secretary, Charles Cox Managing Director - Administration, John Land Managing Director - Operations, Tom Bryson Communications Director, Sidney Fuller Police Chief, Andy Gillies Director of Planning, Jeff Harting Parks & Recreation Director, Kevin Muenchow Director of Facilities & Fleet, Jim Olk Community Services Director, Steve Parker Fire Chief, Randy Walhood Public Works Director, Mark Samuels Information Services Director, Brian Beasley Human Resources Director and Allison Cook Economic Development Manager

A.1 **Discuss regular City Council meeting agenda items.**

G.4 - Council Member Robinson asked for clarification. Mark Samuel, Information Services Director, stated the agreement will keep the City current with any updates and with a consistent cost that is easier to budget.

A.2 **Receive an update on drainage improvements within Valwood Improvement District.**

Mr. Pat Canuteson presented an update on drainage improvements in the Valwood Improvement District.

A.3 **Receive an update on the Aquatic Center Project.**

Jeff Harting, Parks & Recreation Department Director, provided an update on the Aquatic Center project. The project will be re-bid and brought to City Council for award in February or March.

A.4 **Receive an update on the Single Family Rental License program.**

Jim Olk, Community Services Director, provided a presentation on the Single Family Rental License program. The consensus of the City Council was to leave the current program as it is currently.

A.5 Receive an update regarding proposed Ordinance No. 3253 and survey data related to on-street parking in residential neighborhoods.

Mr. Olk provided background information relating to proposed Ordinance No. 3253 as well as survey data related to on-street parking in residential neighborhoods.

A.6 Receive an update on the Storm Water Utility Feasibility Study.

Trey Shanks with Freese and Nichols presented an update of the storm water utility feasibility study along with a proposed schedule of actions. The consensus of the City Council was to put off implementation of a storm water utility fee.

The Study Session Meeting ended at 5:45 p.m.

Mayor Glancy called the Regular Meeting to order at 6:30 p.m.

B. INVOCATION & PLEDGE OF ALLEGIANCE

Deputy Mayor Pro Tem Connally gave the Invocation and Mayor Pro Tem Fuller led the Pledge of Allegiance.

C. CEREMONIAL ITEMS

C.1 Consider Board and Commission appointments and take appropriate action.

A motion was made by Council Member Robinson, seconded by Mayor Pro Tem Fuller, to appoint James Rice to the Senior Advisory Board, and to appoint Joe Wallen to serve as an Alternate to the Senior Advisory Board. The motion carried unanimously.

A motion was made by Council Member Froehlich, seconded by Council Member Robinson, to appoint Marcia Ferguson to the Family Advisory Board. The motion carried unanimously.

C.2 Consider accepting a donation of \$1,800 for three (3) fountains for the rose garden in Gussie Field Watterworth Park from the Farmers Branch Woman's Club and take appropriate action.

The Farmers Branch Woman's Club, in celebrating their 50th anniversary, presented a donation of \$1,800 to the City for three (3) fountains for the rose garden in Gussie Field Watterworth Park.

A motion was made by Mayor Pro Tem Fuller, seconded by Council Member Froehlich, that this Donation be accepted. The motion carried by the following vote:

Aye: 4 - Mayor Pro Tem Fuller, Deputy Mayor Pro Tem Connally, Council Member Robinson and Council Member Froehlich

D. REPORT ON STUDY SESSION ITEMS

Council Member Robinson reported on the following items:

Update on Valwood Improvement District - Mr. Pat Canuteson presented an update on drainage improvements in the Valwood Improvement District.

Update on the Aquatic Center - City Administration provided an update on the Aquatic Center project. The project will be re-bid and brought to City Council for award in February or March.

Update on Single Family Rental License Program - City Administration provided a presentation on the Single Family Rental License program. The consensus of the City Council was to leave the current program as it is currently.

Proposed Ordinance No. 3253 regarding parking in residential areas - City Administration provided background information relating to proposed Ordinance No. 3253 as well as survey data related to on-street parking in residential neighborhoods.

Storm Water Utility Feasibility Study - Trey Shanks with Freese and Nichols presented an update of the storm water utility feasibility study along with a proposed schedule of actions. The consensus of the City Council was to put off implementation of a storm water utility fee.

E. ITEMS OF COMMUNITY INTEREST

Mayor Glancy announced he will not run for re-election next year.

Topics presented for the City Manager's Report included:

Santa Makes House Calls through Christmas Eve - Santa will continue to visit children in their homes, by appointment, now through Christmas Eve; contact the Recreation Center for details

Tour of Lights continues through December 30 - the tour will continue from 6:30 until 9:30 p.m. through December 30; the Historical Park portion of the driving tour will not be open on December 25

City offices will close for Christmas and New Year's - all Farmers Branch offices and facilities will be closed on Wednesdays, December 25 and January 1; there will be no garbage collection on those days; various City facilities may post special hours for Christmas Eve, December 24 so calling ahead is encouraged

Mayor Pro Tem Fuller thanked City employees for their hard work during the recent ice storm.

F. CITIZEN COMMENTS

Luther Bernstein (3466 Courtyard Circle) spoke against the Single Family Rental License program fee during year 2-3.

Carol Dingman (13223 Glad Acres Drive) stated she hoped the City reimbursed City workers if they had to stay at a hotel overnight during ice storm.

John Wells (13521 Heartside) thanked City employees for their work and wished everyone a Merry Christmas. He asked if there was a holiday party for City workers. City Manager Gary Greer reported there is an Employee Appreciation Luncheon. Mr. Wells also suggested having a copy of the City Council packet available to the public at the Senior Center.

Andy Olivo (2625 Farmers Branch Lane) thanked Mayor Glancy for his service while on the City Council.

Tod Warren (14302 Juniper Cove) voiced concerns about poor internet service available in Farmers Branch.

G. CONSENT AGENDA**Approval of the Consent Agenda**

A motion was made by Mayor Pro Tem Fuller , seconded by Council Member Froehlich, to approve Consent Agenda Items G.1 through G.5. The motion carried by the following vote:

Aye: 4 - Mayor Pro Tem Fuller, Deputy Mayor Pro Tem Connally, Council Member Robinson and Council Member Froehlich

- G.1** **Consider approval of minutes of the City Council meetings held on November 14, 2013 and November 19, 2013, and take appropriate action.**
- The Minutes were approved.
- G.2** **Consider accepting a donation from David Austin Roses Limited relative to a proposed David Austin Trial Rose Garden in Gussie Field Watterworth Park and take appropriate action.**
- This Donation was accepted.
- G.3** **Consider approving Resolution No. 2013-079 awarding a unit price contract to Brandon Industries, Inc. for the purchase and installation of ornamental decorative signs and poles throughout the City and take appropriate action.**
- This Resolution was approved.
- G.4** **Consider approving Resolution No. 2013-080 authorizing the City Manager to enter into a Microsoft Enterprise Software License Agreement and take appropriate action.**
- This Resolution was approved.
- G.5** **Consider approving Resolution No. 2013-081 authorizing the City Manager to execute an Economic Development Incentive Agreement pursuant to the Residential Demolition/Rebuild Program for the residence located at 14302 Juniper Cove and take appropriate action.**
- This Resolution was approved.

H. PUBLIC HEARINGS

There are no Public Hearing items on the agenda.

I. REGULAR AGENDA ITEMS

I.1 Receive a presentation regarding 35Express Project.

Kimberly Sims, Public Information Officer for 35Express Project provided an update on project plans, schedules and progress.

I.2 Consider adopting Ordinance No. 3253 regarding on-street parking on certain residential streets and take appropriate action.

A motion was made by Council Member Robinson, seconded by Deputy Mayor Pro Tem Connally, that this Ordinance be adopted as amended adding a limit on the number of vehicles that may be parked or stored on, or contiguous to a residential lot, to less than five vehicles. The motion carried by the following vote:

Aye: 4 - Mayor Pro Tem Fuller, Deputy Mayor Pro Tem Connally, Council Member Robinson and Council Member Froehlich

I.3 Consider authorizing the City Manager to enter into an agreement(s) for engineering professional services with Freese and Nichols to study and review the low water flows in Farmers Branch Creek.

Jim Olk, Community Services Director, provided a brief review of the engineering services proposed in the agreement. The analysis would be split into two phases:
Phase 1 - Review the impact of the Vitruvian project on the creek flows
Phase 2 - Study the full Farmers Branch Creek length

The estimated cost of phase one should not exceed \$7,500. Mr. Olk reported the City of Addison has tentatively agreed to pay the City for 50% of the cost of phase one.

The following person spoke:
Todd Womble - 2815 Reedcroft

A motion was made by Council Member Robinson, seconded by Mayor Pro Tem Fuller, that the Agreement in the amount of \$7,500 to review the water rights TCEQ permit for Vitruvian, and the Agreement in the amount of \$30,000 for a hydrologic review of Farmers Branch Creek be approved, with an additional \$2,500 included for contingency, . The motion carried by the following vote:

Aye: 4 - Mayor Pro Tem Fuller, Deputy Mayor Pro Tem Connally, Council Member Robinson and Council Member Froehlich

J. EXECUTIVE SESSION

There are no Executive Session items on the agenda.

L. ADJOURNMENT

The meeting adjourned at 7:56 p.m.

William P. Glancy, Mayor

ATTEST:

Angela Kelly, City Secretary