



# **INFORMATION MEMORANDUM**

TO: Mayor and City Council

FROM: Sherrelle Evans-Jones  
Director of Finance

Kevin Barrett  
Court Administrator

DATE: June 1, 2021

SUBJECT: Municipal Court Collection Fee

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## **BACKGROUND**

Municipal Court Collection fees are added onto a citizens court costs after being delinquent for 60 days. It is this fee that pays the collection vendors commission. This 30% add on collection fee was previously imposed by city council in 2006 with Ordinance 2861. This resolution shall update any part of the cities collection fee to be compliant with Texas Code of Criminal Procedure Art. 103.0031.

## **RECOMMENDATION**

City administration recommends approving Resolution No. 2021-078 updating and clarifying the Municipal Court Collection Fee.