



June 8, 2018

Ben Williamson, MPA, PMP
Assistant to the City Manager
City of Farmers Branch
13000 William Dodson Parkway
Farmers Branch, Texas 75234

Dear Ben,

It is my honor to represent Woven Health Clinic, formerly Metrocrest Community Clinic in requesting consideration for a grant of **\$20,000** from The City of Farmers Branch. The City's past support has helped thousands of patients that live and work in Farmers Branch, receive quality, affordable healthcare and lifesaving medications. The grant from the City of Farmers Branch represents **1%** of our total operating budget.

In 2017, the Clinic cared for 859 unique patients that reside in Farmers Branch for a total of 2,577 patient visits. This is a **54% increase** Year Over Year (YoY) from 2016 for unique patients; 84% increase for total patient visits. Below is a comparison to YoY:

2016: 556 FB residents served, 1,400 total FB visits, 25% of total patients (unique visits) are FB residents, 28% of total visits are FB residents

2017: 859 FB residents served, 2,577 total FB patient visits, 39% of total patients (unique visits) are FB residents, 32% of total visits.

The Clinic provides urgently needed healthcare services to our clients, many who have complex, chronic medical conditions for a total cost of approximately \$680 per patient per year. This includes: primary care, lab work, some medications, cancer screenings, nutrition therapy, mental health care, counseling, prevention care and some women's health care. On average, our patients only pay \$60 a year, or \$20 per visit.

Woven Health Clinic continues to build on the foundation of over 26 years of service to the community. **Our mission is to provide quality healthcare to those who can least afford it. We are committed to ensuring that no client goes without needed healthcare services. Additionally, our focus for the 2018/2019 year is: 1) expanding our space to serve more patients, 2) expanding chronic disease management and our PREVENT Disease NOW! services that empower patients to take charge of their health and PREVENT disease and 3) Leveraging Farmers Branch parks and recreation centers to promote a healthy lifestyle.**

Unfortunately, health care costs expenses continue to rise and more people struggle to access affordable, quality medical services, we need the City of Farmers Branch to continue its generous and vital support to ensure that our patients receive lifesaving healthcare services, medications and education to live a healthy life and build a healthy community. Together, we can save lives!

Sincerely,

Lisa Rigby
Executive Director
Woven Health Clinic
Office: 973-755-4656
lrigby@wovenhealth.org



WOVEN HEALTH CLINIC

integrated community healthcare

OUR MISSION IS TO PROVIDE
AFFORDABLE, QUALITY HEALTHCARE AND
A MEDICAL HOME TO THOSE UNINSURED.

Wellness Exams
Minor ear, nose and throat problems
Diabetes
Asthma
Hypertension (high blood pressure)
High Cholesterol
Thyroid Disorders
Depression
Eye Inflammation (pink eye)
Mild stomach aches
Colds, Sore Throat
Allergies
Respiratory Inflammation
Flu symptoms
Disease Prevention

specialty clinics:

- Dermatology
- Women's Health
- Neurology
- Chronic Disease Management
- Depression/Anxiety
- Nutrition

HOURS:

Monday through Thursday
9am – 5pm

Friday
9am-1pm

Same Day Appointments
Usually Available!

LOW-COST FEES:

\$25 first clinic visit
\$20 follow-up appointments
\$20 - \$50 specialty clinics
Discounts are available for
most prescriptions.

**SCHEDULE AN
APPOINTMENT:**

972-484-8444

Visits by appointment only
Patients Age 18 -65



WOVEN HEALTH
integrated community healthcare



Lisa Rigby, Executive Director
lrigby@wovenhealth.org



Woven Health Clinic



Our Vision

**Healthy Lives
Healthy Communities**

Our Mission

**To provide affordable, quality healthcare with a strong focus
on **preventing disease** for
low income, uninsured or underinsured people.**



Woven Health Clinic Serving Farmers Branch



Cost Benefits

2017 Total Number of Patient:	2,206
2017 Total No. of Farmers Branch Residents Served:	859
Average \$ Value Per Resident Served:	\$680
Total \$ Value of Services:	\$584,120
2018 City Funding Request:	\$20,000
Funding Per Resident Served:	\$23.00
Return On Investment:	2,820%

**Good Economics, Strengthens the Community, Improves Quality of Life
and Most of All --- Saves Lives**



Woven Health Clinic

PREVENT Disease NOW!

2017 Average Annual Cost of Care Per Patient = \$680*

Tot Patients: 2,206, FB: 859

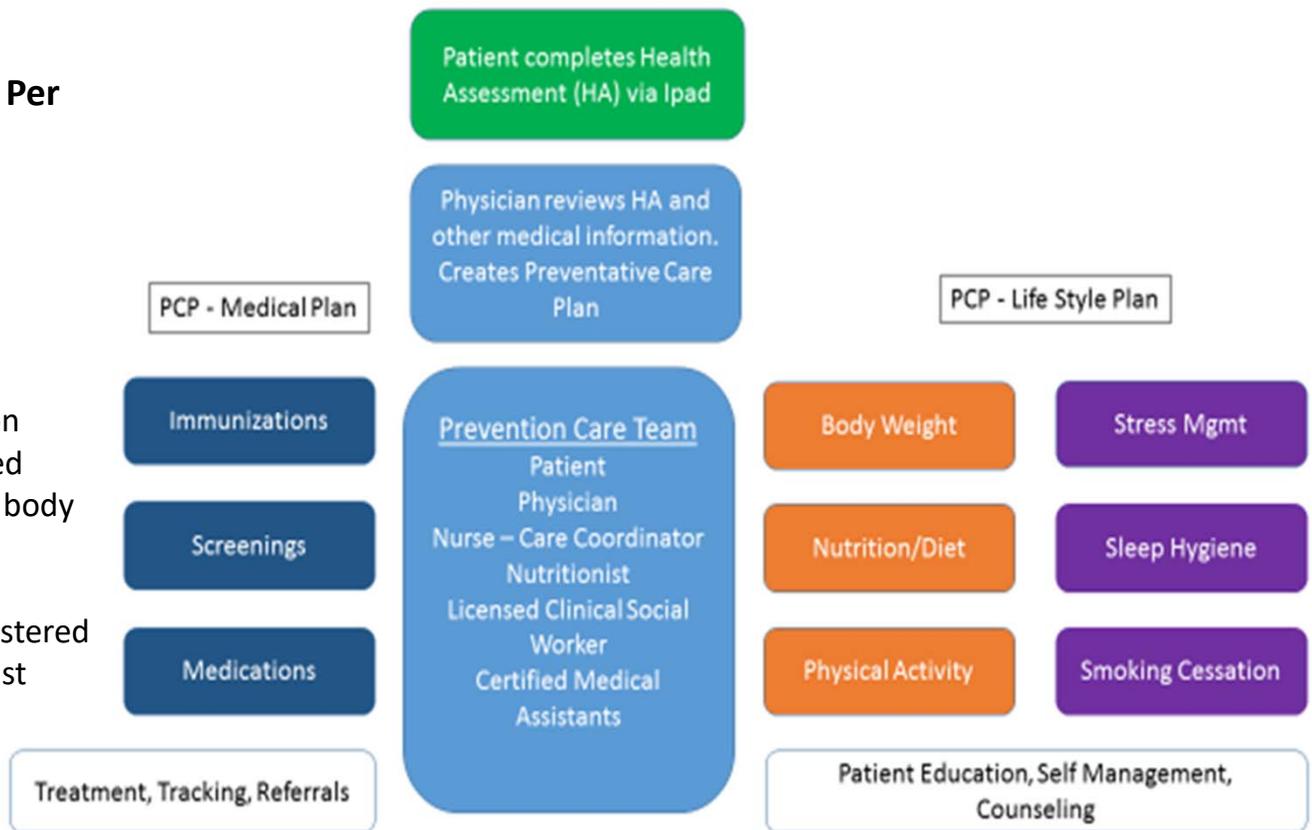
Tot Visits: 8,024, FB: 2,577

Outcomes:

- 50% of Depression Patients in Remission
- 83% of Hypertension Patients Controlled
- 19% of pre-diabetic patients loss \geq 7% body weight

Key Resources: Health care team, Registered Dietician (bilingual), Behavioral Specialist (bilingual)

* Includes cost of pharmaceuticals





Woven Health Clinic



Women's Health

Primary Care

Patient

Prevention

Mental Health



Woven Health Clinic

Walk With a Doc

Held Three Events in Farmers Branch Parks

December - Gussie Field Watterworth Park

February 10th - Rawhide Park

March 10th - Rawhide Park

June 9th – Rawhide Park

One More Planned

October 13th- Winn Park



Woven Health Clinic Partners





Evolution From Traditional Medical Clinic to a Patient Centered Medical Home



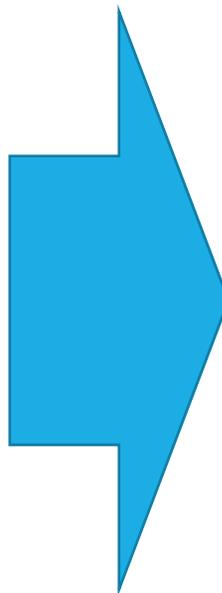
Traditional Medical Clinic

Episodic

Minimal Communication with other HC Providers

Separate, Specific, Silos of Care

Difficult to access



Medical Home Clinic

Patient Focused

Continuous, coordinated care

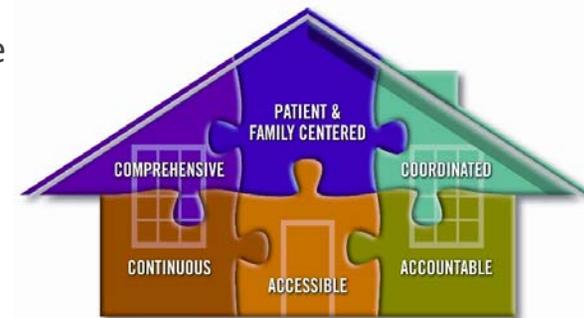
Integrated Communications

Prevention & Disease Management

Referrals for Specialty Care

Comprehensive

Accessible





Woven Health Clinic

PREVENT Disease NOW!



2017 Average Annual Cost of Care Per Patient = \$680

Tot Patients: 2,200, FB: 859

Tot Visits: 8,024, FB: 2,577

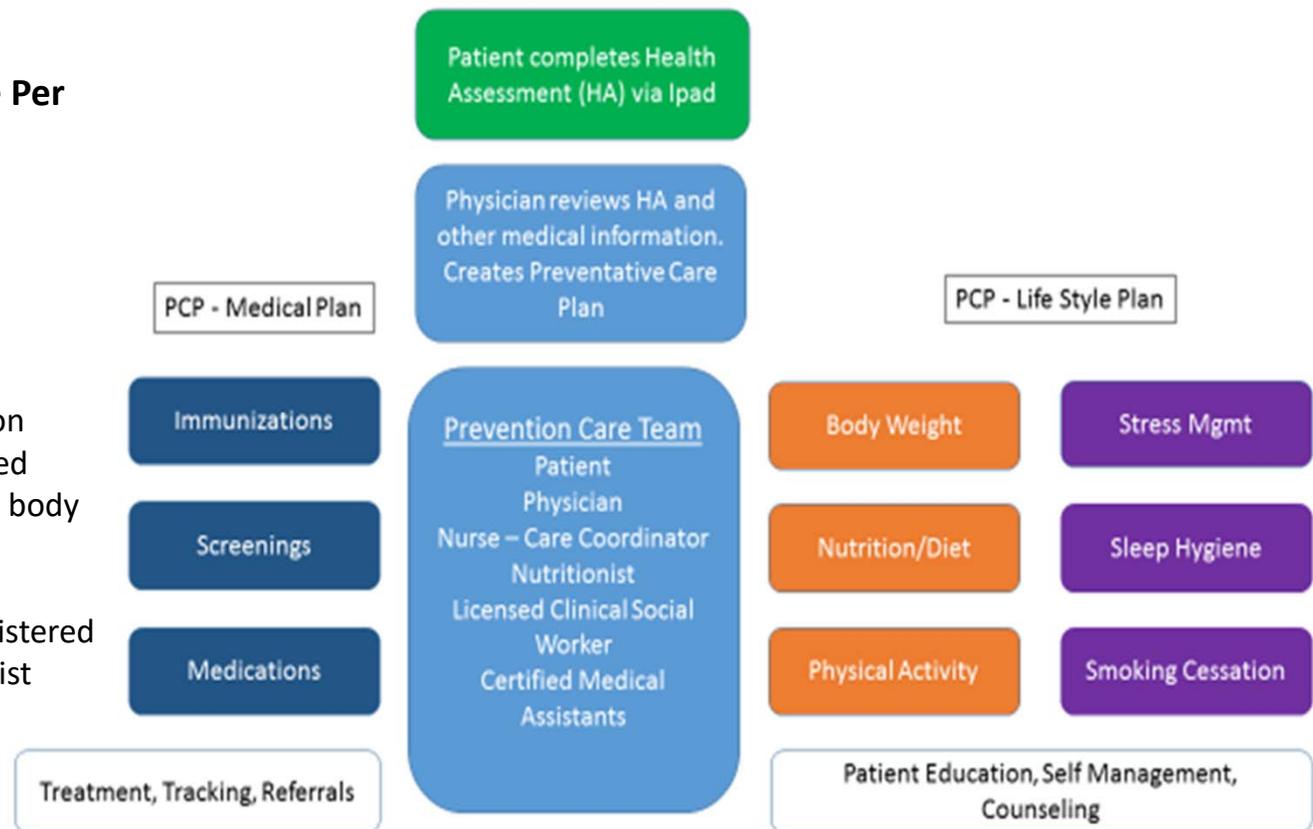
Outcomes:

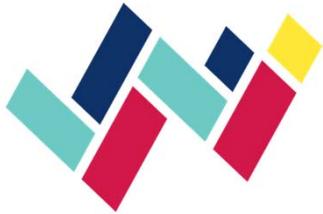
50% of Depression Patients in Remission

83% of Hypertension Patients Controlled

19% of pre-diabetic patients loss $\geq 7\%$ body weight

Key Resources: Health care team, Registered Dietician (bilingual), Behavioral Specialist (bilingual)





Woven Health Clinic

Received National Committee of Quality Assurance
Patient Centered Medical Home Recognition



Why Important?

- Stamp of quality – only 1 out of 6 practices/clinics achieve
- Supports “team-based care”
- Leverages technology to improve outcomes
- Demonstrates a commitment to quality and quality improvement
- Has been proven to reduce health care costs, especially for people with complex chronic conditions
- Improves patient satisfaction





Woven Health Clinic

Space Expansion



Adding a 1,000 square feet to current Clinic
100% Funded by three Private Foundations
Completion Target July/August
Will double the number of exam rooms from 3 to 6
Allows us to serve more patients



**WE'RE
EXPANDING!**



Building healthy communities together!



**Metrocrest Community Clinic
Budget 2018**

Income

Clinic Income		
Dermatology Clinic	\$	3,000.00
General Clinic	\$	116,000.00
GYN Clinic	\$	27,000.00
Neurology Clinic	\$	2,400.00
Total Clinic Income	\$	148,400.00
Donations	\$	-
Restricted	\$	-
Community Organizations	\$	70,000.00
Total Restricted	\$	70,000.00
Unrestricted		
Community Organizations	\$	10,000.00
Individuals	\$	3,000.00
Total Unrestricted	\$	13,000.00
Total Donations	\$	83,000.00
Grants		
Grants - Restricted	\$	296,500.00
City Contracts	\$	36,000.00
North Texas Division	\$	358,092.00
Total Grants	\$	690,592.00
Miscellaneous Income	\$	25,000.00
Total Income	\$	946,992.00
Gross Profit	\$	946,992.00
Expenses		
Bank Service Charges	\$	-
Clinic - Medical	\$	134,200.00
Clinic Expenses	\$	8,400.00
Computer/Software Expense	\$	900.00
Consulting Expense	\$	5,400.00
Contract Labor	\$	77,680.00
Credit Card Processing Fee	\$	1,800.00
Conference	\$	500.00
Total Education Class/Material	\$	500.00
Fundraising Expenses	\$	10,000.00
Insurance	\$	11,430.00
Medical Director's Fees	\$	6,000.00
Membership Dues	\$	900.00
Office Supplies	\$	4,800.00

Payroll Expenses	
Taxes	\$ 31,213.86
Wages	\$ 358,704.00
Total Payroll Expenses	\$ 389,917.86
Payroll Processing Fee	\$ 480.00
Postage and Delivery	\$ 120.00
Printing Supplies	\$ -
Professional Fees	\$ 24,600.00
Professional Services - Doctor	\$ 258,084.00
Rent & Utilities	\$ 2,520.00
Telephone	\$ 6,900.00
Travel	\$ 300.00
Volunteer Expenses	\$ 60.00
Total Expenses	\$ 944,991.86
Net Operating Income	\$ 2,000.14
Other Income	
In-Kind Donations	
Pharmaceuticals	\$ (1,000,000.00)
Total In-Kind Donations	\$ (1,000,000.00)
Interest Income	\$ -
Total Other Income	\$ (1,000,000.00)
Other Expenses	
Depreciation	\$ 13,975.56
In-Kind Donations Offset	\$ (1,000,000.00)
Total Other Expenses	\$ (986,024.44)
Net Other Income	\$ (13,975.56)
Net Income	\$ (11,975.42)

**ON EAGLE'S WINGS, INC.
dba METROCREST
COMMUNITY CLINIC**

FINANCIAL STATEMENTS

December 31, 2016

ON EAGLE'S WINGS, INC.
dba METROCREST COMMUNITY CLINIC
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BROSOWSKE, MARES, SMOTHERMON & CO., P.C.

Certified Public Accountants

14850 QUORUM DRIVE, SUITE 210
DALLAS, TEXAS 75254

(972) 392-2727
FAX (972) 991-8236

Independent Auditor's Report

To the Board of Directors
On Eagle's Wings, Inc.
dba Metrocrest Community Clinic

We have audited the accompanying financial statements of On Eagle's Wings, Inc. dba Metrocrest Community Clinic (a nonprofit organization), which comprise the statement of financial position as of December 31, 2016, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of On Eagle's Wings, Inc. dba Metrocrest Community Clinic as of December 31, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Brosnaker, Mann, Frutkin and Co., L.C.

Dallas, Texas
July 3, 2017

ON EAGLE'S WINGS, INC.
dba METROCREST COMMUNITY CLINIC
STATEMENT OF FINANCIAL POSITION
December 31, 2016

ASSETS

Current assets:		
Cash and cash equivalents	\$	372,719
Grant receivables		52,667
Inventory		261,111
Prepaid expenses		29,826
Total current assets		<u>716,323</u>
Property and equipment, net		<u>37,995</u>
Total assets	\$	<u><u>754,318</u></u>

LIABILITIES AND NET ASSETS

Current liabilities:		
Accounts payable and accrued expenses	\$	27,673
Payroll and related liabilities		19,861
Total current liabilities		<u>47,534</u>
Net assets:		
Unrestricted		524,257
Temporarily restricted		182,527
Permanently restricted		-
Total net assets		<u>706,784</u>
Total liabilities and net assets	\$	<u><u>754,318</u></u>

The accompanying notes are an integral part of these financial statements.

ON EAGLE'S WINGS, INC.
 dba METROCREST COMMUNITY CLINIC
 STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS
 For the year ended December 31, 2016

UNRESTRICTED NET ASSETS

Revenues and support:

Contributions and grants	\$ 496,219
Donated goods and services	716,009
Clinic income	105,599
Other income	287
Net assets released from restrictions	
Satisfaction of program restrictions	1,807
Total unrestricted revenues and support and reclassifications	<u>1,319,921</u>

Expenses:

Programs	1,081,509
General and administrative	49,834
Fundraising	12,006
Total expenses	<u>1,143,349</u>

Change in unrestricted net assets 176,572

TEMPORARILY RESTRICTED NET ASSETS

Contributions and grants	182,527
Net assets released from restrictions	<u>(1,807)</u>
Change in temporarily restricted net assets	<u>180,720</u>

Change in net assets 357,292

Net assets, beginning of year 349,492

Net assets, end of year \$ 706,784

The accompanying notes are an integral part of these financial statements.

ON EAGLE'S WINGS, INC.
 dba METROCREST COMMUNITY CLINIC
 STATEMENT OF FUNCTIONAL EXPENSES
 For the year ended December 31, 2016

	Programs	Supporting Services	Fundraising	Total
Salaries and wages	\$ 165,987	\$ 13,969	\$ 8,913	\$ 188,869
Payroll taxes	14,615	1,230	785	16,630
Professional services - doctor	242,461	-	-	242,461
Medical director	6,000	-	-	6,000
Contract labor	32,530	-	-	32,530
Office expenses	-	2,999	-	2,999
Information technology	-	2,745	-	2,745
Depreciation expense	7,000	4,424	-	11,424
Insurance	2,736	5,470	48	8,254
Pharmaceuticals	444,588	-	-	444,588
Program supplies	24,893	-	-	24,893
In-kind services	50,163	-	-	50,163
In-kind rent & utilities	31,844	2,680	1,710	36,234
In-kind donations - medical lab	50,708	-	-	50,708
Telephone	5,537	466	297	6,300
Other	2,447	15,851	253	18,551
	<u>\$ 1,081,509</u>	<u>\$ 49,834</u>	<u>\$ 12,006</u>	<u>\$ 1,143,349</u>

The accompanying notes are an integral part of these financial statements.

ON EAGLE'S WINGS, INC.
 dba METROCREST COMMUNITY CLINIC
 STATEMENT OF CASH FLOWS
 For the year ended December 31, 2016

CASH FLOWS FROM OPERATING ACTIVITIES	
Change in net assets	\$ 357,292
Adjustments to reconcile change in net assets to net cash provided by operating activities	
Depreciation	11,424
(Increase) decrease in operating assets:	
Support receivables	2,129
Inventory	(136,192)
Prepaid expenses	(23,669)
Increase (decrease) in operating liabilities:	
Accounts payable and accrued expenses	4,340
Payroll and related liabilities	4,146
Net cash provided by operating activities	<u>219,470</u>
CASH FLOWS FROM INVESTING ACTIVITIES	
Purchases of property and equipment	<u>(8,160)</u>
Net cash used in investing activities	<u>(8,160)</u>
Net increase in cash and cash equivalents	211,310
Cash and cash equivalents, beginning	<u>161,409</u>
Cash and cash equivalents, ending	<u>\$ 372,719</u>

No interest or income taxes were paid by the Organization during the year ended December 31, 2016.

The accompanying notes are an integral part of these financial statements.

ON EAGLE'S WINGS, INC.
dba METROCREST COMMUNITY CLINIC
NOTES TO FINANCIAL STATEMENTS

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

On Eagle's Wings, Inc. (Organization) dba Metrocrest Community Clinic was established in 1995 as a Texas nonprofit corporation that seeks to improve the health of the community by offering low-cost medical care in a clinic that operates in Dallas, Texas. The Organization's primary sources of revenue include clinic fees, city contracts, contributions, grants, and in-kind donations of goods and services.

Financial Statement Presentation

Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified as follows:

Unrestricted Net Assets – Net assets not subject to donor-imposed stipulations.

Temporarily Restricted Net Assets – Net assets subject to donor-imposed stipulations that may or will be met by actions of the Organization and/or the passage of time.

Permanently Restricted Net Assets – Those funds limited by the donor(s) for permanent investment of principal and use of income.

Revenues are reported as increases in unrestricted net assets unless use of the related asset is limited by donor-imposed restrictions. Expenses are reported as decreases in unrestricted net assets. Expirations of temporarily restricted net assets (*i.e.*, the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications between the applicable classes of net assets. Contributions of assets other than cash are recorded at their estimated fair value.

Contributed Goods and Services

Donations of noncash assets, such as contributions of pharmaceuticals, clinic supplies, volunteer services from physicians, nurses and others are recorded as contributions at their estimated fair value. The Organization also records donated rent and utilities at the estimated fair value. A substantial number of unpaid volunteers have made significant contributions of their time (64 hours for the year ended December 31, 2016) to develop and implement the programs of the Organization. The value of this time is not reflected in these financial statements. Revenue for contributed services that did meet the criteria are described in Note 4 and have been recognized as revenue in the financial statements.

ON EAGLE'S WINGS, INC.
dba METROCREST COMMUNITY CLINIC
NOTES TO FINANCIAL STATEMENTS

NOTE 1 -- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Contributions Receivable and Promises to Give

Contributions are recognized when the donor makes a promise to give to the Organization that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as an increase in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires or is satisfied, temporarily restricted net assets are reclassified to unrestricted net assets.

The Organization uses the allowance method to determine uncollectible unconditional promises receivable. The allowance is based on prior years' experience and management's analysis of specific promises made. No allowance has been deemed necessary at December 31, 2016.

Inventory

Inventory, consisting primarily of in-kind donations of pharmaceuticals, is carried at cost or estimated fair value at the date of donation. Inventory is valued based on the first-in first-out method.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Functional Expenses

The costs of providing the various program and supporting services have been summarized on a functional basis in the statements of activities and changes in net assets and functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

ON EAGLE'S WINGS, INC.
dba METROCREST COMMUNITY CLINIC
NOTES TO FINANCIAL STATEMENTS

NOTE 1 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Income Taxes

The Organization is a nonprofit Organization that is publicly supported as described in Internal Revenue Code Section 501(c)(3) and accordingly, is exempt from federal income taxes. Accordingly, no federal income tax is recorded in the accompanying financial statements.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all currency on hand, demand deposits with banks or financial institutions, and highly liquid short-term investments to be cash and cash equivalents.

Property and Equipment

Property and equipment are carried at cost or estimated fair market value at the date of donation. Depreciation is computed using the straight-line method over the estimated useful lives of the assets. Maintenance charges are expensed as incurred. Repairs that materially extend the life of an asset are capitalized.

NOTE 2 — PROPERTY AND EQUIPMENT

At December 31, 2016, property and equipment at cost consist of the following:

		Estimated <u>Useful Lives</u>
Computer and office equipment	\$ 19,105	3 - 5 years
Medical equipment	<u>35,000</u>	5 years
	54,105	
Accumulated depreciation	(<u>16,110</u>)	
	<u>\$ 37,995</u>	

Depreciation expense was \$11,424 for the year ended December 31, 2016.

ON EAGLE'S WINGS, INC.
dba METROCREST COMMUNITY CLINIC
NOTES TO FINANCIAL STATEMENTS

NOTE 3 — TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted assets as of December 31, 2016 consist of funds available for:

Women's Health and Wellness Program	\$	10,336
PREVENT Disease NOW!		104,458
Hypertension Impact Project		<u>67,733</u>
	\$	<u>182,527</u>

NOTE 4— IN KIND CONTRIBUTIONS

During the year ended December 31, 2016, the Organization received \$578,404 of in-kind pharmaceuticals, \$50,708 of medical laboratory services, and \$50,163 of volunteer services from physicians, nurses and others that met the accounting requirement for recognition in the financial statements. In addition, the Organization received \$36,234 of donated rent and utilities on a month to month lease for the year ended December 31, 2016. During 2016, the Organization disposed of \$19,721 of in-kind pharmaceuticals that had reached their expiration dates. The Organization also prescribed \$424,868 of in-kind pharmaceuticals. Those amounts are pharmaceuticals expense included in the accompanying statement of functional expenses for the year ended December 31, 2016.

NOTE 5— ECONOMIC DEPENDENCY

The Organization is supported primarily through donor contributions and grants, municipal assistance, and clinic operations. Grants from two donors were approximately 35% and in-kind donations were approximately 48% of the Organization's support and revenue for the year ended December 31, 2016. Three donors represent 95% of the support receivables as of December 31, 2016.

The Organization is dependent on future support and revenue in order to meet its obligations as they become due and continue its current level of operations. While no formal long-term arrangements exist, this support is expected to be received from external sources.

NOTE 6— FAIR VALUE OF FINANCIAL INSTRUMENTS

Cash, receivables, and accounts payable approximate their respective fair values as of December 31, 2016.

ON EAGLE'S WINGS, INC.
dba METROCREST COMMUNITY CLINIC
NOTES TO FINANCIAL STATEMENTS

NOTE 7— COMMITMENTS

The Organization has a commitment from North Texas Division, Inc. through May 31, 2017 for quarterly grants for (i) up to \$25,000 to support expenses incurred by the Organization's clinic operations and (ii) up to 25% of annual compensation of up to \$275,000 for an employed or contracted physician. The Organization has a contract with North Texas of Hope, PLLC through May 31, 2017 to provide an internal medicine physician to the Organization at a quarterly rate of \$61,602. Either of these contracts may be terminated without notice.

NOTE 8— CONCENTRATIONS OF CREDIT RISK

The Organization maintains its cash balances in a national financial institution branch located in Dallas, Texas. The balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. Deposit amounts in excess of insured limits were \$115,597 at December 31, 2016. Management does not believe that these funds are at risk.

NOTE 9— SUBSEQUENT EVENTS

The management of On Eagle's Wings dba Metrocrest Community Clinic evaluated subsequent events through July 3, 2017, which is the date that the financial statements were available to be issued.

Internal Revenue Service

Department of the Treasury

**P.O. Box 2508
Cincinnati, OH 45201**

Date: March 30, 2001

Person to Contact
Viola Wahoff 31-07420
Customer Service Representative

On Eagles Wings, Inc.
Metrocrest Family Medical Clinic
RHD Plaza I Suite 140 One Medical Pkwy.
Dallas, TX 75234

Toll Free Telephone Number:
8:00 a.m. to 9:30 p.m. EST
877-829-5500

FAX Number:
513-263-3756

Federal Identification Number:
75-261-6002

Dear Sir or Madam:

This letter is in response to your request for a copy of your organization's determination letter. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in October 1996 granted your organization exemption from federal income tax under section 501 (c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private Foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is a reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.