



## **RRESOLUTION NO. 2026-010**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH, TEXAS, AUTHORIZING THE ANNUAL RENEWAL OF SOFTWARE LICENSING, SUPPORT, AND MAINTENANCE FOR THE CITY'S ELECTRONIC RECORDS AND WORKFLOW SYSTEM IN AN AMOUNT NOT TO EXCEED \$57,000; AUTHORIZING THE CITY MANAGER TO EXECUTE APPROPRIATE AGREEMENTS AND PROVIDE FOR PAYMENT ON THE CITY'S BEHALF; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, City staff has determined, and the City Council concurs, that it is necessary to renew the annual licensing, support, and maintenance services for the electronic records and workflow system used by multiple City departments; and

**WHEREAS**, this system allows City staff to securely manage digital records, route forms and approvals electronically, and improve internal processing efficiency and accessibility; and

**WHEREAS**, the proposed renewal provides continued licensing, customer support, and system maintenance services for Fiscal Year 2026; and

**WHEREAS**, the City Council of the City of Farmers Branch finds it to be in the public interest to authorize such renewal.

### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH, TEXAS, THAT:**

**SECTION 1.** The City Council approves, and the City Manager is hereby authorized to accept and approve, the renewal of software licensing, support, and maintenance services for the City's electronic records and workflow system in an amount not to exceed \$57,000, and is further authorized to provide for payment and to execute on the City's behalf any necessary or appropriate documents, and to accept and approve such contract amendments as the City Manager deems reasonable, necessary, in the public interest, in compliance with applicable law and City policy, and, in the case of an increase in contract price, subject to the availability of funds.

**SECTION 2.** This Resolution shall take effect immediately upon its passage.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH, TEXAS, THIS 20<sup>th</sup> DAY OF JANUARY 2026.**

**ATTEST:**

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Erin Flores, City Secretary

**APPROVED:**

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Terry Lynne, Mayor

**APPROVED AS TO FORM:**

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David Berman, City Attorney  
(DB 01.10.26)