



# City of Farmers Branch Action Meeting Minutes Special City Council Meeting

Farmers Branch City Hall  
13000 Wm Dodson Pkwy  
Farmers Branch, TX 75234

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Tuesday, April 9, 2024

3:00 PM

Study Session Room

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The full video of this meeting is available on the City website at <https://farmersbranch.legistar.com/Calendar.aspx>.

**Council Present:** Mayor Terry Lynne, Mayor Pro Tem Richard Jackson, Deputy Mayor Pro Tem Omar Roman, Councilmember Martin Baird, Councilwoman Tina Bennett-Burton, Councilmember David Merritt

**City Staff Present:** City Manager Ben Williamson, Deputy City Manager Jawaria Tareen, Director of Administrative Services/City Secretary Stacy Henderson, City Attorney Pete Smith, City Attorney Kevin Laughlin

**A. CALL TO ORDER (3 P.M.)**

Mayor Lynne called the meeting to order at 3:00 p.m.

**B. REGULAR SESSION ITEMS**

**B.1 Consider setting goals and objectives for the City Manager for the contract year December 2023 through December 2025; take appropriate action.**

The City Council discussed with City Manager Ben Williamson his 2024 work plan and evaluation tool for his next annual evaluation. Obtaining specific and measurable goals, creating categories with specific priorities, and amendments to the 2024 work plan were also discussed.

The City Council requested that this item be brought back to the April 16 agenda to discuss proper category and priority alignments and determine ways to receive feedback.

**C. EXECUTIVE SESSION**

**C.1 The City Council will convene into a closed Executive Session pursuant to Texas Government Code Section 551.074 Personnel to discuss the duties and responsibilities of the Mayor and members of the City Council.**

The City Council convened into Executive Session at 3:53 p.m.

Mayor Pro Tem Jackson arrived at the special called City Council meeting at 4:07 p.m.

City Attorney Kevin Laughlin arrived at the special called City Council meeting at 4:30 p.m.

Deputy Mayor Pro Tem Roman left the Executive Session portion of the meeting at 4:57 p.m.

City Attorney Pete Smith had to leave the meeting at 5:04 p.m. City Attorney Kevin Laughlin filled in for the remainder of the meeting.

D. **TAKE ANY ACTION AS A RESULT OF THE CLOSED EXECUTIVE SESSION**

The City Council reconvened from its Executive Session at 6:02 p.m. No action was taken during the Executive Session.

The City Council meeting adjourned at 6:03 p.m.

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City Secretary Stacy Henderson, TRMC

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Mayor Terry Lynne