



FARMERS
BRANCH

Boards & Commissions

Restructure Overview



Council Direction

On January 29th City Council directed Staff to create an Ordinance that provides uniformed 7+2 structure for all Boards and Commissions, unless the board has statutory requirements.

This does not apply to the following boards due to their statutory nature and/or unique functions:

- ☐ Public Art & Culture
- ☐ Zoning Board of Adjustment/Code Board of Appeals
- ☐ Municipal Drainage
- ☐ TIF Boards
- ☐ Valwood Improvement Authority

Board Place Numbers

- Each Board and Commission has a place number which aligns with the term of office.

Planning & Zoning Commission	Term Start	Term End
Place 1 Sullivan	June 2017	June 2020
Place 2 Bertl	June 2017	June 2020
Place 3 Driskill	June 2018	June 2021
Place 4 Vacant	June 2018	June 2021
Place 5 Yarbrough	June 2018	June 2021
Place 6 Moore	June 2016	June 2019
Place 7 Zavala	June 2016	June 2019
Place 8 De Los Santos	June 2018	June 2021

New Proposed Ordinance

- Sets an implementation guideline with place numbers for each board ensuring staggered terms.

For Example – The proposed implementation for the Planning and Zoning Commission:

- The position identified as Place 8 shall be designated as Place 4 with no change in the current term.
- The position identified by the City Secretary as Place 4 shall be designated as Alternate Place 1 with an initial one year appointment of an Alternate Place 1 for a term ending June 30, 2020; and all subsequent appointments shall be for terms of three term years; and
- Creating a new second alternate member position as Alternate Place 2 with the initial appointment for a three term years commencing July 1, 2019.

Old Structure

P&Z-Current	Term Start	Term End
Place 1 Sullivan	June 2017	June 2020
Place 2 Bertl	June 2017	June 2020
Place 3 Driskill	June 2018	June 2021
Place 4 Vacant	June 2018	June 2021
Place 5 Yarbrough	June 2018	June 2021
Place 6 Moore	June 2016	June 2019
Place 7 Zavala	June 2016	June 2019
Place 8 De Los Santos	June 2018	June 2021

New Structure

P&Z-New	Term Start	Term End
Place 1 Sullivan	June 2017	June 2020
Place 2 Bertl	June 2017	June 2020
Place 3 Driskill	June 2018	June 2021
Place 4 De Los Santos	June 2018	June 2021
Place 5 Yarbrough	June 2018	June 2021
Place 6 Moore	June 2016	June 2019
Place 7 Zavala	June 2016	June 2019
Alternate Place 1 (Old Seat 4)	June 2019	June 2020
Alternate Place 2 (New Seat)	June 2019	June 2022

New Proposed Ordinance

- Sets an implementation guideline.
- Sets training requirements – CSO Orientation within 90 days or if appointment falls outside of training dates, must attend next training. If mandatory training is not met, it requires Council review and action for removal.
- Reduces unexcused absences to two and requires Council review and requires action for removal.
- Implements a Sunset provision to review the following boards for necessity and/or dissolution every five years:
 - ☐ Historical Preservation and Restoration Board;
 - ☐ Farmers Branch Manske Library Board;
 - ☐ Parks and Recreation Board;
 - ☐ Senior Advisory Board; and
 - ☐ Sustainability Committee

A decorative graphic on the left side of the slide featuring stylized blue leaves of various shapes and sizes, arranged along a diagonal branch. The background is a solid dark blue, with a light blue horizontal bar at the top and a light green horizontal bar at the bottom.

Questions ?