



MEMORANDUM

ADMINISTRATION

To: Robert Diaz, Parks and Recreation Director
CC: Jessica Alvarado, Recreation Superintendent
From: Ashley Muñoz, Recreation Manager
Date: December 12, 2025
Subject: 2026 Basketball Gym Closures

Background

The Recreation Center hosts 3 major events in our basketball gym in a calendar year. Those events include our annual Daddy Daughter Dance, Summer Funshine Carnival and Pancakes and Pajamas events. In order to transform the basketball gym into an event space we require the gym to be closed the day prior to the event and day of event.

Recreation Center Special Event Dates

Daddy Daughter Dance – Saturday, February 7 from 6 to 8 p.m.
Summer Funshine Carnival – Friday, August 7 from 2 to 4 p.m. (tentative)
Pancakes and Pajamas – Saturday, December 12 from 9 to 11 a.m.

Basketball Gym Closure Details

Daddy Daughter Dance

- Friday, February 6 closed 5:30 a.m. to 9 p.m.
- Saturday, February 7 closed 7 a.m. to 5 p.m.
- Sunday, February 8 re-open at 1 p.m.

Summer Funshine Carnival

- Thursday, August 6 closed 5:30 a.m. to 9 p.m.
- Friday, August 7 closed 5:30 a.m. to 6 p.m.
- Friday, August 7 re-open at 6 p.m.

Pancakes and Pajamas

- Friday, December 11 5:30 a.m. to 9 p.m.
- Saturday, December 12 closed 7 a.m. to 2 p.m.
- Saturday, December 12 re-open at 2 p.m.