



# **MEMORANDUM**

## **ADMINISTRATION**

**To:** Honorable Mayor and Members of the City Council

**Through:** Benjamin Williamson, City Manager

**From:** Kevin Reinartz, Fleet Operations Manager

**CC:** Jawaria Tareen, Deputy City Manager

**Date:** September 2, 2025

**Subject:** Resolution No. 2025-175 – Fleet Vehicle Purchase

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**BACKGROUND:**

Staff is requesting approval to purchase replacement vehicles for the Police, Public Works, Fleet, and Facilities Departments. These vehicles are due for replacement following the fleet replacement guidelines and were approved as a part of the FY-2024/2025 budget process in the total amount of \$1,424,688.23.

- Police Department: Total = \$127,695
  - 2025 ATC Enclosed Trailer - \$19,995
    - Vendor – Midway Trailers, GSA Contract #GS-30F-014DA.
    - Replaces the following units
      - Unit #31035 – 1987 Magnum Utility Trailer that has been in service for 38 years, 8 months.
      - Unit #32190 – 2004 Wells Cargo Enclosed Trailer that has been in service for 21 years, 5 months.
      - Unit #32038 – 2011 Maxey Flatbed Trailer that has been in service for 13 years, 6 months.
  - 2025 ATC Command Trailer - \$107,700
    - Vendor – Midway Trailers, GSA Contract #GS-30F-014DA
    - Replaces the following units
      - Unit #32034 – 2009 ICX Skywatch Surveillance Trailer that has been in service for 15 years, 9 months.
      - Unit #32031 – 2008 Pace American Command Trailer that has been in service for 15 years, 9 months.

- Public Works – Streets Department: Total = \$289,178
  - 2026 Kenworth HD Dump Truck - \$204,182.50
    - Vendor – MHC Kenworth, BuyBoard Contract #724-23
    - Replaces Unit #27480 – 2007 Freightliner M2106 HD Dump Truck with 90,000 miles, that has been in service for 19 years, 2 months.
    - The new unit will be upfitted with a new sand spreader for winter weather preparation.
  - 2025 Ford F350 Concrete Saw Truck - \$84,995.50
    - Vendor – Rush Truck, BuyBoard Contract #724-23
    - Replaces Unit #27470 – 2006 Ford F450 1.5 Ton Concrete Saw Truck with 30,000 miles, that has been in service for 19 years, 2 months.
    - The new unit will be upfitted with equipment needed for concrete saw cutting work.
- Public Works – Utilities Department: Total = \$684,064.71
  - 2026 Kenworth HD Dump Truck - \$204,182.50
    - Vendor – MHC Kenworth, BuyBoard Contract #724-23
    - Replaces Unit #86014 – 2009 Sterling LT7500 HD Dump Truck with 32,000 miles, that has been in service for 16 years, 9 months.
    - The new unit will be upfitted with a new sand spreader for winter weather preparation.
  - 2025 Freightliner HD Crane Truck – \$335,200
    - Vendor – Kirby Smith, BuyBoard Contract #685-22
    - Replaces Unit #86330 – 2000 International 4700 HD Crane Truck with 16,000 miles, that has been in service for 25 years, 7 months.
    - The new unit will be upfitted with a 12.5 Ton Crane
  - 2025 Ford F150 - \$56,412.59
    - Vendor – Sam Pack Ford, H-GAC Contract #VE05-24
    - Replaces Unit #86018 – 2008 Ford F150 with 60,000 miles, that has been in service for 16 years, 10 months.
  - 2025 Ford F550 LD Dump Truck – \$88,269.62
    - Vendor – Sam Pack Ford, BuyBoard Contract #724-23
    - Replaces Unit #86024 – 2009 Ford F450 LD Dump Truck with 45,000 miles, that has been in service for 16 years, 6 months.
- Facilities Department: Total = \$207,832.52
  - 2025 Ford Transit KUV - \$68,931.84
    - Vendor – Rush Truck, BuyBoard Contract #724-23
    - Replaces Unit #18001 – 2008 Ford E250 Van with 55,000 miles, that has been in service for 17 years, 10 months.
  - 2025 Ford Transit KUV - \$69,931.84
    - Vendor – Rush Truck, BuyBoard Contract #724-23
    - Replaces Unit #18050 – 2006 Ford E250 Van with 60,000 miles, that has been in service for 19 years, 3 months.
  - 2025 Ford F250 Utility - \$69,968.84
    - Vendor – Rush Truck, BuyBoard Contract #724-23

- Replaces Unit #18040 – 2001 Ford F350 with 87,000 miles, that has been in service for 24 years, 6 months.
- Fleet Department: Total = \$121,918
  - 2025 Ford F150 Lightning EV Shop Service Truck- \$59,109
    - Vendor – Rush Truck, BuyBoard Contract #724-23
    - Replaces Unit #80050 – 2006 Ford F250 with 45,000 miles, that has been in service for 19 years, 2 months.
    - Upfitted as an emergency roadside assistance truck.
  - 2025 Ford F150 Lightning EV Parts Truck - \$62,809
    - Vendor – Rush Truck, BuyBoard Contract #724-23
    - Replaces Unit #80010 – 2006 Toyota Prius with 45,000 miles, that has been in service for 19 years, 4 months.
    - Upfitted with power lift gate for the warehouse operations

#### **DISCUSSION:**

City staff obtained multiple quotes for each vehicle type through at least 2 vendors utilizing multiple different cooperative purchasing contracts. Staff have chosen the quotes that offer the best value for the City. Utilizing a cooperative contract drastically reduces the time required to obtain fair pricing for vehicles with trusted vendors.

These vehicle replacements adhere to the established Fleet Replacement Guideline, which recommends replacement at 10 years, 100,000 miles, or 10,000 hours, unless otherwise specified. This guideline is critical for maintaining operational efficiency and fiscal responsibility.

#### **Justification:**

- **Adherence to Fleet Replacement Guidelines:** The proposed replacements align with the city's Fleet Replacement Guideline, ensuring timely vehicle turnover. This policy is designed to mitigate escalating maintenance costs, reduce vehicle downtime, and maximize resale value.
- **Cost Efficiency:** Replacing aging vehicles minimizes long-term maintenance expenditures and reduces the frequency of costly repairs.
- **Improved Budget Forecasting:** Consistent adherence to the Fleet Replacement Guideline provides a predictable replacement schedule. This allows for accurate long-term budget forecasting, enabling the city to allocate resources effectively for future vehicle acquisitions and maintenance. By standardizing the replacement process, the city avoids unexpected large capital expenditures and can better plan for the lifecycle costs of its fleet.
- **Enhanced Operational Efficiency:** Newer vehicles offer increased reliability, resulting in higher in-service time and improved departmental responsiveness.
- **Improved Safety and Environmental Performance:** Modern vehicles incorporate advanced safety features and produce lower emissions, contributing to a safer working environment and reduced environmental impact.
- **Fuel Efficiency:** Newer models generally exhibit improved fuel economy, leading to potential cost savings and a reduced carbon footprint.
- **Employee Morale and Retention:** Providing employees with reliable and up-to-date equipment enhances morale, improves job satisfaction, and supports recruitment and retention efforts, ultimately leading to higher quality service delivery to the community.