



City of Farmers Branch Action Meeting Minutes Animal Shelter Advisory Committee

Fire Station No. 2
13333 Alpha Link
Farmers Branch, TX 7524

Wednesday, January 14, 2026,

12:00 PM

Fire Station No. 2

Members' Present: Valerie Pena, **Barry Boyd**, Kristina Valentine, Donna Manchester, Theresa Kauloku, Scott Sheaffer

Members Absent: Dr. Ashley Finney, Jeanne Kirkland, Diana Herrera

A. CALL TO ORDER

Chair Kristina Valentine called the Animal Shelter Advisory Committee Meeting to order at 12:08 p.m.

B. CITIZEN COMMENTS

There were no members of the public wishing to speak.

C. AGENDA ITEMS

C.1 26-042 Consider approving minutes of the September 17, 2025 meeting

Board Chair Kristina Valentine made motion to approve the minutes from September 17, 2025 meeting. Motion made by Donna Manchester and seconded by Valerie Pena.

C.2 26-041 Receive a presentation for quarterly and annual metrics for the Animal Shelter.

Animal Services Supervisor Valerie Pena presented quarterly metrics for the months of September – December. An overview of department updates for 2025 was included as well as annual metrics for the year of 2025. A summary of future plans for Animal Services was presented, with discussion of future off site events, partnerships and community outreach for the department.

D. ADJOURNMENT

Motion by Donna Manchester, second by Valerie Pena, to adjourn the September 17, 2025, Animal Shelter Advisory Committee meeting.

Chair Kristina Valentine adjourned the meeting at 12:20

Animal Services Supervisor Valerie Pena

Board Chair

