



City of Farmers Branch

Minutes

Historical Preservation & Restoration Board

Farmers Branch
Dodson House
2540 Farmers Branch Ln
Farmers Branch, TX 75234

Thursday, May 15, 2025

6:30 PM

Dodson House

Presiding	1 – Chair Missy Dours
Present	6 – Member Samaria Cate, Member Ann Christman, Vice Chair Christian Martinez, Alternate Sharon Montgomery, Member Teresa Webster, and Member Ginny Welch
Staff	1 – Hillary Kidd, Historical Park Manager

A. CALL TO ORDER

The meeting was called to order by Chair Missy Dours at 6:30 PM.

B. CITIZEN COMMENTS

This agenda item provides an opportunity for citizens to address the Board or Committee on any matter that is not posted on the agenda. Anyone wishing to address the Board or Committee should complete a Citizen Comments Registration Form and submit it to the Board Liaison or Board Chair prior to the start of the meeting. There is a three (3) minute time limit for each citizen to speak with a reasonable limitation on speakers on one topic or item with a maximum of fifteen total minutes on the same topic item. Anyone wishing to speak shall be courteous and cordial.

The Board or Committee is not permitted to take action on any subject raised by a speaker during Citizen Comments. However, the Chair may have the item placed on a future agenda for action; refer the item to the City Administration for further study or action; briefly state existing City policy; or provide a brief statement of factual information in response to the inquiry.

There were no comments made.

C. AGENDA ITEMS

25-337 Consider approval of the April 24, 2025 meeting minutes; and take appropriate action.

Member Teresa Webster moved the minutes of the April 24, 2025 Board meeting be approved as written. Vice Chair Christian Martinez seconded. Motion carried by the following vote:

Aye **5** – Member Samaria Cate, Member Ann Christman, Vice Chair Christian Martinez, Member Teresa Webster, and Member Ginny Welch

25-338 Receive Historical Park Quarterly Report: Second Quarter FY 24-25

Historical Park Manager, Hillary Kidd gave the report. A copy was included in the current Board packet. The overall revenue for the second quarter of fiscal year 24-25 saw a substantial 157% increase, other revenue had a 143% increase, and rental revenue increased by a significant 414% and brought in \$1,758 in hotel room usage for the hotel occupancy tax fund. Historical Park visitation, engagement, and activation continue to rise, and the Historical Park is seeing more visitors. For this quarter, the Park had a 54% increase in visitors compared to the same quarter last year, even though historically this is our slowest time of the year. Rounding out the second quarter, expenditures had a 5% decrease over last year as the repair to the Dodson House roof was completed, a new ice maker was purchased for the Catering Kitchen, a new chain saw was purchased for grounds maintenance, and a tree was removed due to damage. All other expenses were standard operational costs.

25-339 Receive an update on Historical Park current projects, events, and upcoming activities.

Historical Park Manager, Hillary Kidd gave the update.

A listing of events was included in the current Board packet. Highlights for upcoming events include:

- May 17 – Local Fuel: Coffee with a Cop & Friends, 9 – 11 AM (come & go)
- June 14 – Paint the Park: Rocks, 1 – 4 PM (come & go)
- June 15 – Come Fly A Kite!, 1 – 4 PM (come & go)
- June 16 – 20 – Artchella Camp: All Things Toys, 9AM – 4 PM
- June 23 – 27 – Artchella Camp: Under the Sea – sold out, 9AM – 4 PM
- July 3 – Independence Day Celebration, 6:30 – 10 PM (gates open at 6 PM for firecracker pass holders)
- July 14 – 18 – Girls Make History Camp, 9AM – 4 PM
- September 27 – Classic Car Show, 10 AM – 2 PM

The Historical Preservation and Restoration Board received a rating of Excellent on the Sunset Review. This review takes place every five years with the last review taking place in 2020.

The swearing in ceremony for Elizabeth Villafranca, former Historical Preservation and Restoration Board member, for City Council District 1 will take place on Tuesday, May 20, 2025 at 5:30 PM at City Hall.

There are two vacant positions on the Historical Preservation and Restoration Board. City Council should vote at their June meeting to fill the vacancies.

25-340 Receive an update from Board members on parks, programs, events, or facilities attended in the City of Farmers Branch.

Member Teresa Webster attended the Events Review sub-committee's recent meeting at City Hall.

Member Ann Christman and her grandson attended Paint the Park: Rocks on May 10, 2025. Her grandson had a wonderful time and gave the event an outstanding review.

Member Ann Christman is working with Cub Scouts to put flags at the Farmers Branch Keenan Cemetery on Thursday, May 22, 2025 at 4 PM.

25-241 Discuss agenda items for future Historical Preservation and Restoration Board meetings.

Update on Log Cabins

Restoring headstones at Farmers Branch Keenan Cemetery

Marsh Cemetery

D. ADJOURNMENT

Chair Missy Dours adjourned the meeting at 7:10 PM.

Chair

Secretary