



City of Farmers Branch Action Meeting Minutes City Council

Farmers Branch City Hall
13000 Wm Dodson Pkwy
Farmers Branch, TX 75234

Monday, July 13, 2026

4:00 PM

Council Chambers

The full video of this meeting is available on the City website at <https://farmersbranch.legistar.com/Calendar.aspx>.

Council Present: Mayor Terry Lynne, Mayor Pro Tem David Reid, Deputy Mayor Pro Tem Roger Neal, Councilwoman Lupe Gonzalez, Councilwoman Tina Bennett-Burton, Councilwoman Elizabeth Villafranca (*remote attendance*)

City Staff Present: City Manager Ben Williamson, Deputy City Manager Jawaria Tareen, Director of Administrative Services Stacy Henderson, Senior Management Analyst Erin Flores, Planning Director Tara Bradley, Lead Planner Brett Mangun, Planner Brian Campbell, Darren Harris, Deputy Director of Economic Development, Derek Hull, Director of Community Services, Police Chief Kevin McCoy, and other City staff

CALL TO ORDER – JOINT MEETING WORK SESSION (4: 00 P.M.)

Mayor Lynne called the City Council meeting to order at 4:01 p.m.

PUBLIC COMMENTS

- David Koch, 3243 Brincrest Drive, Farmers Branch, Texas, requested that additional speaking time be provided for residents during the upcoming Planning and Zoning Commission meeting regarding the proposed development at 12150 Medical Parkway to allow more thorough public input.

The City Council and the Planning and Zoning Commission convened in closed Executive Session at 4:04 p.m.

EXECUTIVE SESSION

C.1 The Planning and Zoning Commission and City Council will convene into closed executive session pursuant to Texas Government Code, Section 551.071 (Consultation with Attorney) to discuss, consult with, and receive legal advice from the City Attorney regarding Farmers Branch Project 2025.014, the property located at 12150 Medical Parkway.

Mayor Lynne reconvened the City Council Joint Meeting Work Session in Open Session at 6:07 p.m.

JOINT MEETING REGULAR AGENDA ITEMS

D.1 Conduct a joint discussion regarding the property located at 12150 Medical Parkway, and provide feedback.

The joint discussion addressed the proposed development at 12150 Medical Parkway and the importance of providing accurate public information before further consideration. Council encouraged residents to attend the planned town hall, obtain information directly from the developer and City, and provide feedback afterward. Discussion also included addressing misinformation, providing adequate public notice, and the Planning and Zoning Commission's decision to postpone action pending additional information.

Council Requests/Follow-Up Items

- Develop a fact sheet addressing common questions and misinformation regarding the proposed development. (Councilwoman Villafranca)

D.2 Receive a presentation from the City Attorney regarding the roles and responsibilities of the Planning and Zoning Commission.

City Attorney David Berman gave a presentation on the following:

- Statutory authority and responsibilities of the Planning and Zoning Commission.
- Distinction between zoning recommendations and subdivision plat approvals.
- Quorum requirements, meeting procedures, motions, public hearings, and public participation.
- Responsibilities of the Chair in maintaining order and meeting decorum.
- Best practices for deliberations and objective decision-making.

D.3 Discuss vision, priorities, and collaboration between the Planning and Zoning Commission and City Council.

The joint discussion focused on opportunities to strengthen collaboration through additional training, improved communication, and enhanced information sharing regarding significant development projects.

Council Requests/Follow-Up Items

- Expand joint training opportunities for City Council and Planning and Zoning Commission members, including presentations from industry organizations and planning professionals. (Mayor Lynne)
- Provide City Council with additional information regarding the Planning and Zoning Commission review process and how development applications move between the Commission and Council. (Councilwoman Gonzalez)

TAKE ANY ACTION AS NECESSARY AS A RESULT OF THE CLOSED EXECUTIVE SESSION

There was no action taken as a result of Executive Session.

ADJOURNMENT

There being no further business to come before the City Council and Planning and Zoning Commission, Mayor Lynne adjourned the City Council meeting at 6:11 p.m.

Interim City Secretary Stacy Henderson, TRMC

Mayor Terry Lynne