



City of Farmers Branch
Policy Statement
for
Traffic Calming Petition

Application Process

The two most common concerns this program addresses are speeding and cut through traffic in residential and/or commercial areas. An application may be submitted by a neighborhood association, citizen group, or individual citizen or business owner. The applicant is then established as the *Citizen Project Coordinator* whose responsibilities include:

- i. Contact point for City staff for the duration of the project
- ii. Assist in communicating update to impacted residents
- iii. Responsible for collecting any required petitions

A study is necessary to determine if there is a traffic concern which can be effectively addressed by installing [*traffic calming practices*](#) which may include road humps and / or speed strips. Upon receipt of an application, the City Engineer or Contract Engineer will make a preliminary site visit and review available data, including crash reports, to determine if there is a readily apparent safety problem. Speed studies may be conducted if necessary. If deemed necessary each study will be conducted for a minimum of six days. Equipment required for said study are typically placed in front of the Citizen Project Coordinator's home or place of business. If requested by a neighborhood association or citizen group, we may contact the applicant to make necessary arrangements.

After the data is collected and analyzed, to be eligible for Neighborhood Speed Management Techniques the following criteria should be met:

- i. Minimum traffic volume of 500 vehicles per day. This includes both directions of travel.
- ii. The 85th percentile speed shall be 5 mph or greater than the posted speed.
- iii. The requested roadway shall not be designated an arterial or collector.
- iv. The roadway segment shall be a minimum of 750 feet in length.

Should it be determined that the location is not appropriate for a traffic calming project requiring physical alterations to the roadway or that the concerns can be addressed in some other form, the applicant will be informed of the reason for ineligibility determination. It should be noted that any vertical application may not be installed on roadway segments deemed critical to emergency response by the Farmers Branch Fire Department or that may create a safety issue.



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Should the project be eligible for neighborhood speed management the roadway will move on in the process. The City Engineer will collaborate with the Citizen Project Coordinator to plan and arrange a *neighborhood workshop*. The purpose of the neighborhood workshop is to determine what options are available to provide speed management in this project area and establish a preferred alternative.

Once the preferred alternative is established and determined that a physical alteration to the roadway is preferred, a petition will be required for impacted residents. City of Farmers Branch Public Works staff will determine if there is a need for a *neighboring street* petition based on the potential of diverted traffic from the preferred alternative. City staff will provide the petition to the Citizen Project Coordinator and a summary report for distribution with the petition. The summary report includes a summary of the speed/volume study and a mockup of the preferred installation including locations along the roadway. The petition should meet the following guidelines for project installation.

- i. 80% of impacted residents on the street of installation shall support the proposed improvement.
- ii. 60% of impacted neighboring streets shall support the proposed improvement.

When the qualified petition is received, the project will be reviewed by City staff for approval and the Public Works Director will plan for the installation of the alternative.

Road Humps	\$2,000 - \$4,000 Per Location (Time and Materials)
Speed Strips	\$1,250 to \$2,250 Per Location (Time and Materials)