



City of Farmers Branch

Minutes

Parks & Recreation Board

Farmers Branch
Community Recreation Center
14050 Heartside
Farmers Branch, TX 75234

Thursday, January 15, 2026

6:30 PM

Pecan Room

Meeting held at 6:30 PM

PRESIDING:	Adriane Young
PRESENT:	Christy Dimon Christian Gomez Deborah Hull David Jones Barbara Leedy Jennifer Nelson-Smith Stephen Stremel Jan Wooldridge
ABSENT:	Margaret Young, Emeritus
STAFF:	Robert Diaz, Director of Parks & Recreation Jessica Alvarado, Recreation Superintendent Tara Bradley, Parks Planner Ashley Munoz, Recreation Manager Dylan Gamon, Asst. Aquatics Manager Jocelyn Avina, Community Events Manager Mollie Martinez, Community Events Coordinator Kimberly Guido, P/T Special Events Assistant Maria Minter, Managing Superintendent, Public Works

A. CALL TO ORDER.

Adriane Young, Chair, called the meeting to order at 6:30 PM on Thursday, January 5, 2026.

B. CITIZEN COMMENTS

None.

C. AGENDA ITEMS

C.1 CONSIDER APPROVAL OF MINUTES FOR THE NOVEMBER 20, 2025 MEETING; AND TAKE APPROPRIATE ACTION.

A motion was made by Jan Wooldridge to approve the minutes for the November 20, 2025 meeting with the following revisions:

- Correct the verbiage under Item C.3. Receive the Recreation Division Update, Bullet 2 to reflect Fall Holiday **Craze**, not Praise;

- Correct the date under Bullet 10 to reflect **11/27** instead of 12/27;
- Correct the verbiage under Item C.5. Receive PARD Departmental Project Update, Bullet 1 to reflect **Squire** Park, not Aspire Park.

The motion was seconded by David Jones. Motion carried.

C.2 DISCUSS PARKS & RECREATION BOARD PARK REVIEWS OR AUDITS.

Robert Diaz, Parks & Recreation Director, discussed this item with the board. The board is interested in doing park audits. Recommended revising the current form. Robert reported that staff can modify the form to benefit both the board and staff and create a Standard Operating Procedure. This can be presented at the February meeting. No action taken.

Robert addressed the board and reported that the following items will not be addressed this month and will be pushed to the February meeting:

- Bird City
- Rose Rosette at Rose Garden
- Egrets at City Hall
- Tree Audit

C.3 DISCUSS RAWHIDE SIGNAGE.

Maria Minter, Managing Superintendent, Public Works, has been working with Tara Bradley, Parks Planner, and Rachael Johnson, Marketing, to update the signage at Rawhide. There are 6 signs at Rawhide. No action taken.

C.4 RECEIVE AN UPDATE ON THE 4th QUARTER REPORTS FOR THE FOLLOWING DIVISIONS:

- **RECREATION CENTER & ATHLETICS**
- **AQUATICS DIVISION**
- **COMMUNITY EVENTS**

Ashley Munoz, Recreation Manager, provided an overview of the 4th Quarter Report for the Recreation Center and Athletics Division. Ashley introduced Dylan Gamon, Assistant Aquatics Manager, to the board. Ashley also reported on the Aquatics Division. The Natatorium re-opens on Monday.

Jocelyn Avina, Community Events Manager, provided an overview of the 4th Quarter Report for the Community Events.

All 4th Quarter Reports are included in the packet and provide additional detail for reference.

No action taken.

C.5 RECEIVE THE RECREATION DIVISION UPDATE.

Jessica Alvarado, Recreation Superintendent, provided an update to the board on the Recreation Division.

- The Events Team has relocated to the Historical Park and is assisting with operations at the Historical Park.
- Jocelyn Avina is managing Community Events as well as the Historical Park, to include the remaining staff, Lauren Prengler, and Tony Derrick. Jocelyn is also overseeing Venue 1842 in the interim.
- Robert Diaz will give a presentation at the next City Council meeting on behalf of Special Events for a possible 5k Run to include creating a 1-Day Fall Festival, Haunted House, and Halloween in the Park to conclude the evening.
- The board was provided a copy of the Holiday Facility Operating Hours for 2026 and Gym Closures in 2026.
- Jocelyn gave a presentation on the Donation Process that is currently in place.

No action taken.

C.6 RECEIVE THE PARKS DIVISION UPDATE.

Mark Moffeit, Parks Superintendent, reported on the Oakbrook Medians project. Staff have been delayed in completing the lighting at Oakbrook due to Oncor delays. However, staff have been in contact with Oncor regarding the status of the lighting installation at the west end, in preparation for irrigation and the new landscape.

Turf will be installed on the east end. The sod has been ordered and should arrive soon.

C.7 RECEIVE PARD DEPARTMENTAL PROJECT UPDATE.

Tara Bradley, Parks Planner, gave an update on Dutch Village, Squire Park, and Mercer Park.

C.8 RECEIVE AN UPDATE FROM BOARD MEMBERS ON PARKS, PROGRAMS, EVENTS, OR FACILITIES ATTENDED IN THE CITY OF FARMERS BRANCH.

- December 6 Christmas event volunteer went great. Jennifer Nelson-Smith reported receiving negative feedback that board members appeared off-putting.
- There is a need for better traffic flow at the gazebo.
- Add more signage.
- Deborah Hull worked the Fire Department First Aid Tent. She reported there was no lighting. Staff provided lighting for the tent, and it remained lit for the rest of the evening.
- Stephen Stremel attended the City Strategic Planning meeting.

C.9 DISCUSS POTENTIAL AGENDA ITEMS FOR FUTURE MEETINGS.

- Tree audits
- Possible park tour
- Parking for events at the Historical Park
- Crime statistics at the parks
- Installing cameras at the dog park
- Bird City
- Egrets at City Hall
- Tennis backstop at Gussie.

D. ADJOURNMENT.

Jennifer Nelson-Smith made a motion to adjourn the meeting. The motion was seconded by David Jones. The motion carried.

Note: A full video of the meeting is available on the YouTube FBTV channel.

Adriane Young, Chair

Linda Gaucin, Sr. Administrative
Assistant