



# City of Farmers Branch Action Meeting Minutes Charter Review Committee

Farmers Branch City Hall  
13000 Wm Dodson Pkwy  
Farmers Branch, TX 75234

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Wednesday, March 18, 2026

6:00 PM

Training HUB

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The full video of this meeting is available on the City website at [https://www.youtube.com/watch?v=SnEG6RtG\\_uQ](https://www.youtube.com/watch?v=SnEG6RtG_uQ).

## **In attendance:**

- Chair Cristal Retana
- Vice Chair David Koch
- Member John Vickers
- Member Michael Rogan
- Member Todd Warren
- Member Patrick Trapp
- Member Janet Melancon
- Member Chase Johnson
- Member Pam Capener
- Member Dan Bergeron
- Member Elizabeth Aviles
- Member Brian Kosley
- Member Chris Flower
- Member Al Mahesh
- Member David Griggs
- Member James Bagby
- Member Veronica Vallejo
- Member Kevin Caldwell
- Member Scott Noris
- City Attorney David Berman

## **Members absent:**

- Member Polly Prado
- Member Elizabeth Aviles

## **CALL TO ORDER - MEETING**

Chairwoman Retana called the Regular Meeting to order at 6:02 p.m.

## **CITIZEN COMMENTS**

There were no members of the public wishing to address the Committee.

## **REGULAR AGENDA ITEMS**

- C.1 Consider approval of the February 18, 2026, Charter Review Committee Minutes, and take appropriate action.**

**A motion was made by Member Capener, seconded by Member Vickers, to approve the minutes as amended to mark Member Mahesh as absent. The motion carried unanimously.**

**C.2 Review of items requested for review by the City Attorney.**

Chair Retana called for a show of hands on whether to recommend amending Section 2.06 to add language granting the City Council the power to appoint or remove the City Attorney by a supermajority vote and the Mayor having the power to participate in the vote. The Committee was unanimously in favor of the recommendation.

City Attorney David Berman gave a review of pending topics of discussion for feasibility with the City Charter.

Items included:

- Considering adding an at-large Council member or possible restructuring of single-member districts.
  - Committee to conduct research regarding the pros and cons and study similar cities and discuss at the next meeting.

**C.3 Review and discuss Article II - “The Council”, Section 2.7 through Section 2.19, of the City Charter.**

The following actions were taken:

- Section 2.10 – A discussion was held to amend the sentence, “Neither the City Council nor any of its members shall direct or request the appointment to or removal from office of any person by the City Manager or any of the City Manager's subordinates,” to “The City Council shall not direct or request the appointment or removal from office of any person appointed by the City Manager or any of the City Manager’s subordinates.” Chair Retana advised that the item would be brought back for discussion.
- Section 2.12 - Chair Retana called for a show of hands on a recommendation to amend Section 2.12, second sentence, to read, “The Municipal Court Judge may be removed by the City Council at will.” The majority of the Committee was in favor, with Member Bagby voting against.
- Section 2.13 – A discussion was held regarding removing an extra period after the sentence, “The first meeting of each newly elected Council, for induction into office, shall be on the first Tuesday following its election or the earliest date authorized by the Texas Election Code for the canvassing of local elections if such date is later than the first Tuesday following the election.” Chair Retana advised that the item would be brought back for discussion.
- Section 2.14 – A discussion was held regarding voting by electronic proxy and adding language that includes electronic voting. Chair Retana advised that the item would be brought back for discussion.
- Section 2.14 - A discussion was held regarding reducing the quorum from four to three for the City Council. Chair Retana advised that this item will be brought back for a vote at the next meeting to determine if the language should be changed to require a supermajority vote if only three voting members of Council are present.
- Section 2.14 - A discussion was held on amending the provision regarding an abstention from voting.

Chair Retana advised that the item would be brought back for discussion.

- Section 2.15 - A discussion was held on not allowing Councilmembers to participate in closed executive sessions via web conference. Chair Retana advised that this item would be discussed at the next meeting.
- Section 2.15 - A discussion was held regarding Section 2.15 on the process for adding an item to an agenda. It was determined that the Council can self-govern these rules through their Rules of Procedure.
- Section 2.18 - A discussion was held on requiring the yearly financial audit to be posted on the website. Chair Retana advised that the item would be discussed at the next meeting.
- Section 2.19 - A discussion was had regarding drafting language penalizing a member of Council who quits during a term of office, potentially limiting their ability to run for Council again for 10 years. Chair Retana advised that this item would be discussed at the next meeting.

**C.4 Charter Review Committee’s opportunity to request future discussion on items not on the agenda.**

Chair Retana recessed the meeting at 7:26 p.m., and reconvened the meeting at 7:34 p.m.

The following recommendations or actions were made:

- Vice Chair Koch requested a discussion regarding the creation of a committee whose purpose would be to review the City’s transit services prior to the six-year period in which withdrawal could be considered.

**ADJOURNMENT**

**A motion was made by Member Warren, seconded by Member Vickers, to adjourn the meeting. The motion carried unanimously.**

**ADJOURNMENT**

Chairwoman Retana adjourned the meeting at 8:21 p.m.

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City Secretary

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Chair