



City of Farmers Branch Action Meeting Minutes Charter Review Committee

Farmers Branch City Hall
13000 Wm Dodson Pkwy
Farmers Branch, TX 75234

Wednesday, May 20, 2026

6:00 PM

Training HUB

The full video of this meeting is available on the City website at https://www.youtube.com/watch?v=SnEG6RtG_uQ.

In attendance:

- Chair Cristal Retana
- Vice Chair David Koch
- Member John Vickers
- Member Michael Rogan
- Member Todd Warren
- Member Patrick Trapp
- Member Janet Melancon
- Member Chase Johnson
- Member Pam Capener
- Member Elizabeth Aviles
- Member Chris Flower
- Member Al Mahesh
- Member James Bagby
- Member Kevin Caldwell
- Member Scott Noris
- Member Polly Prado
- City Attorney David Berman

Absent:

- Member Dan Bergeron
- Member Brian Kosley
- Member David Griggs
- Member Veronica Vallejo

CALL TO ORDER - MEETING

Chair Retana called the Regular Meeting to order at 6:05 p.m.

CITIZEN COMMENTS

There were no members of the public wishing to address the Committee.

REGULAR AGENDA ITEMS

- C.1 Consider approval of the March 18, 2026, and April 15, 2026, Charter Review Committee Minutes, and take appropriate action.**

A motion was made by Member Mahesh, seconded by Member Melancon, to approve the March 18, 2026, and April 15, 2026 as presented. The motion carried unanimously.

C.2 Consider items requested for review by the City Attorney.

- Section 2.01 – A discussion was held regarding how a holdover provision would conflict with State law. The Charter Review Committee did not take any action.
- City Attorney Berman will research how the residency requirements for being on the City Council can be strengthened in the Charter. The research will be presented at the June 17, 2026 Charter Review Committee Meeting.
- Section 2.13 – A discussion was held to add a period between “emergency” and “a” in the sentence, “Councilmembers must attend meetings in person; except in the event of a declared emergency, a member of the Council not physically present at a meeting shall be regarded as absent.”
- Section 2.13 – A discussion was held to add the sentence, “Councilmembers must attend executive meetings in person.” At the front of the new sentence, “Councilmembers must attend meetings in person; except in the event of a declared emergency.” Further discussion will be held at the June 17, 2026 Charter Review Committee meeting.

C.3 Review of items pending final recommendation from the Charter Review Committee.

- City Attorney Berman will draft language regarding the creation of a Transit Committee that will be called every fourth year before the sixth year when the City can call for an election to exit Dallas Area Rapid Transit. The language will be presented at the June 17, 2026 Charter Review Committee meeting.
- Section 2.10 – A discussion was held to amend the sentence, “Neither the City Council nor any of its members shall direct or request the appointment to or removal from office of any person by the City Manager or any of the City Manager's subordinates,” to “The City Council shall not direct or request the appointment or removal from office of any person appointed by the City Manager or any of the City Manager’s subordinates.”

A motion was made by Vice Chair Koch, seconded by Member Norris, to amend Section 2.10. The motion carried unanimously.

- Section 2.13 – A discussion was held regarding removing an extra period after the sentence, “The first meeting of each newly elected Council, for induction into office, shall be on the first Tuesday following its election or the earliest date authorized by the Texas Election Code for the canvassing of local elections if such date is later than the first Tuesday following the election.”

A motion was made by Chair Retana, seconded by Member Flower, to amend Section 2.13. The motion carried unanimously.

- Section 2.14 – A discussion was held regarding adding “electronic voting” before “...or by a show of hands: in Section 2.14.

A motion was made by Vice Chair Koch, seconded by Member Flower, to amend Section 2.14. The motion carried as follows:

Aye: Chair Retana, Vice Chair Koch, Member Rogan, Member Warren, Member Trapp, Member Melancon, Member Johnson, Member Capener, Member Bergeron, Member Flower, Member Vickers, Member Caldwell, Member Aviles, Member Prado, Member Mahesh, Member Bagby

Nay: Member Rogan

C.4 Review and discuss Article IV - “The Budget” of the City Charter.

The following actions were taken:

- Section 4.06 – A discussion was held regarding removing “At the time advertised or at any time to which public hearing shall be adjourned,” in the first sentence in Section 4.06. Chair Retana advised that this item would be brought back for a vote at the next meeting.
- Section 4.06 – A discussion was held regarding adding the language, “in accordance of state law,” after “the Council shall,” in the first sentence. Chair Retana advised that this item would be brought back for a vote at the next meeting.
- Section 4.08 – A discussion was held regarding replacing “in” with “at” in Section 4.08. Chair Retana advised that this item would be brought back for a vote at the next meeting.
- Section 4.09 – A discussion was held regarding replacing “reasonable” with “reasonably” in the first sentence of Section 4.09. Chair Retana advised that this item would be brought back for a vote at the next meeting.

C.5 Charter Review Committee’s opportunity to request future discussion on items not on the agenda.

The following recommendations or actions were made:

- Chair Retana requested a discussion regarding adding language in the Charter that allows small grammatical and spelling errors to be amended without a Charter Election.

ADJOURNMENT

Chairwoman Retana adjourned the meeting at 7:29 p.m.

Interim City Secretary

Chair