



**City of Farmers Branch**  
**Minutes**  
**Parks & Recreation Board**

Farmers Branch  
Community Recreation Center  
14050 Heartside  
Farmers Branch, TX 75234

Thursday, March 21, 2024

6:30 PM

Pecan Room

**Meeting held at 6:30 PM**

**PRESIDING:** Robert Stewart

**PRESENT:** David Jones  
Patricia Lavelle  
Barbara Leedy  
Jennifer Nelson Smith  
Stephen Stremel  
Jan Wooldridge  
Adriane Young  
Margaret Young, Emeritus

**STAFF:** Robert Diaz, Director, Parks & Recreation  
Mark Moffeit, Parks Superintendent  
Linda Gaucin, Sr. Administrative Assistant  
Jessica Alvarado, Recreation Center Superintendent  
Alex Pharmakis, Sustainability Manager, Public Works

**GUESTS:** Jennifer Evans

**A. CALL TO ORDER.**

Bob Stewart called the meeting to order at 6:31 PM on Thursday, March 21, 2024.

**B. CITIZEN COMMENTS**

**C. AGENDA ITEMS**

**C.1 CONSIDER APPROVAL OF MINUTES FOR THE FEBRUARY 15, 2024, MEETING AND TAKE APPROPRIATE ACTION.**

Jan Wooldridge moved to approve the February 15, 2024 minutes as presented. The motion was seconded by Adriane Young. Motion carried.

**C.2 CONSIDER THE ELECTION OF VICE-CHAIR OF THE PARKS AND RECREATION BOARD; AND TAKE APPROPRIATE ACTION.**

A motion was made by Barbara Leedy to nominate David Jones for Vice-Chairman of the Parks and Recreation Board. The motion was seconded by Steve Stremel. Motion carried.

**C.3 RECEIVE AN UPDATE ON THE ACTIVE TRANSPORTATION PLAN FROM THE PUBLIC WORKS DEPARTMENT.**

Alex Pharmakis presented to the Board an update on the Active Transportation Plan from the Public Works Department.

No action taken.

**C.4 DISCUSS THE MAILING OF THE PARKS AND RECREATION BOARD AGENDA PACKET TO THE BOARD.**

Robert addressed the Board regarding the mailout of Board agenda packets to Board members each month. It was determined that beginning with the April Board meeting members would continue receiving the agenda packets electronically via email.

On Monday, the week of the Board meeting, Board members can come to the Parks and Recreation office to pick up a hard copy of the agenda. Hard copies will also be available at the Board meetings. Agenda packets will no longer be mailed to the Board members.

No action taken.

**C.5 RECEIVE AN UPDATE ON DENTON DRIVE CONSTRUCTION AND DISCUSS FUTURE OF OUTDOOR ICE RINK.**

Robert Diaz provided an update on the Denton Dr construction. There was a discussion concerning the Ice Rink and possible relocation. Barbara Leedy presented a product that functions like ice, but is a non-ice product. Robert took the information and said staff would look into it.

No action taken.

**C.6 DISCUSS PARKS AND RECREATION DEPARTMENTAL UPDATE.**

Robert gave an update on Joya Park concerning the steps that have been taken to address issues that have occurred since the park opened. Staff is publishing updates on the operations of the park at: [www.playatjoya.com](http://www.playatjoya.com). Robert also gave updates on other parks and facility projects.

No action taken.

**C.7 RECEIVE AN UPDATE FROM BOARD MEMBERS ON PARKS, PROGRAMS, EVENTS, OR FACILITIES ATTENDED IN THE CITY OF FARMERS BRANCH.**

Updates were given by Board members concerning activities attended.

No action taken.

**C.9 DISCUSS POTENTIAL AGENDA ITEMS FOR FUTURE MEETINGS.**

The following items were discussed as potential items for future meetings:

- Ice Rink
- Joya Park
- Denton Drive
- Parks and Rec Organization Chart
- Updated email and phone directory
- Community Garden

No action taken.

**D. ADJOURNMENT**

Jan Wooldridge made a motion to adjourn the meeting. The motion was seconded by Jennifer Nelson-Smith. Motion carried. The meeting adjourned at 7:48 PM.

**Note: Full video of the meeting is available on the FBTV channel on YouTube.**

---

Robert Stewart, Chair

---

Stephen Stremel, Secretary