



# City of Farmers Branch

## Meeting Minutes (EXCERPT)

### Planning and Zoning Commission

City Hall  
13000 Wm. Dodson Pkwy  
Farmers Branch, TX 75234

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Monday, June 10, 2024

7:00 PM

City Hall

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*The full video of this Planning and Zoning Commission meeting is available at the City's website here: [https://farmersbranch.granicus.com/player/clip/829?view\\_id=2&redirect=true](https://farmersbranch.granicus.com/player/clip/829?view_id=2&redirect=true)*

#### **I. PUBLIC HEARING**

- I.2 [23-ZA-06](#) Conduct a public hearing and consider the request to amend the Comprehensive Zoning Ordinance related to garage conversions and adopting applicable regulations including but not limited to amending: Article 4. "Site Development Standards" Section 4.3 "Parking and Loading" Subsection K "Carports and Garages" by amending paragraph 3 relating to garage conversions and adding paragraph 5 titled "Amnesty Program Permit"; and take appropriate action.

Mr. Campbell gave a presentation regarding the proposed amendment. Ms. Summers answered questions.

After some discussion, Chair Raley opened the public hearing.

Mr. Patrick Beal, 2655 Mount View Drive, Farmers Branch, and Ms. Jan Myers, 3530 Pinehurst Circle, Farmers Branch, asked questions regarding the amendment.

No one else came forward to address this agenda item. Chair Raley asked for a motion to close the public hearing.

**A motion was made by Commissioner Miller, seconded by Commissioner Froehlich that the public hearing be closed. The motion carried unanimously.**

**Aye: 5** – Chair Raley, Commissioner Miller, Commissioner Sultzbaugh, Commissioner Trapp, Commissioner Froehlich

Chair Raley asked for a motion regarding the agenda item.

**A motion was made by Commissioner Froehlich, seconded by Commissioner Miller, that this Zoning Amendment be recommended for approval with the following modifications:**

- That the ordinance be updated to allow reapplication and extensions for the Amnesty Program in the same manner as standard building permits.
- That re-inspection fees currently listed in Appendix A be clarified.

**The motion carried unanimously.**

**Aye: 5** – Chair Raley, Commissioner Miller, Commissioner Sultzbaugh, Commissioner Trapp, Commissioner Froehlich

Mr. Campbell confirmed that this case would be considered by City Council at their July 16<sup>th</sup> meeting.