



# INFORMATION MEMORANDUM

TO: Mayor and City Council

FROM: Gary D. Greer  
City Manager

DATE: November 18, 2014

SUBJECT: Consider approving Resolution 2014-105 awarding the bid for the purchase of the annual supply of refuse sacks to Duro Bag and take appropriate action.

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The City of Farmers Branch purchases and delivers 84 refuse sacks to single family residences once per year. The refuse sack specifications are for 2-ply, 50 pound, natural Kraft paper meeting the Technical Association of Pulp and Paper Industry (TAPPI) standards. Bid requests were mailed to four (4) vendors. The City received two bids. The lower bid was \$0.359 per sack. The bid is good for one year, with an option for one additional year.

Possible Council Action:

1. I move to approve Resolution 2014-105 awarding the bid for the purchase of the annual supply of refuse sacks to Duro Bag.
2. I move to approve Resolution 2014-105 awarding the bid for the purchase of the annual supply of refuse sacks to Duro Bag, with modifications.
3. I move to table the item for further study or take no action.