



INFORMATION MEMORANDUM

To: Mayor and City Council
Through: City Manager's Office
From: Tom Higgs, Director of Fleet & Facilities
Date: May 17, 2023
Subject: Purchase of Two New 2023 Ford Explorers

The FY2022-23 Fixed Asset Fund for vehicles and equipment includes \$90,000 for the purchase of two new Ford Explorers for the Police Investigation Division. This purchase supports Critical Business Outcome – Plan for, build, and maintain high-quality public assets.

The City of Farmers Branch requested a quotation from the Buyboard Purchasing Contract. City Administration evaluated the quotation as to meeting specifications and desire to award the purchase of the two (2) 2023 Ford Explorers to Sam Pack's Five Star Ford.

The FY2022-23 budget amount for the vehicles is \$90,000. The quotations for two new 2023 Ford Explorers came in at \$89,134. The remaining funds of \$886 will be retained in the fixed asset fund.

The two (2) new 2023 Ford Explorers are for the replacement of two (2) Police Investigator vehicles.

UNIT #	YEAR, DESCRIPTION	MILEAGE
31004	2012 CHEVROLET IMPALA PSEDAN- FULL-SIZE-UNMARKED	76,619
31005	2013 CHEVROLET IMPALA PSEDAN- FULL-SIZE-UNMARKED	68,070

