



City of Farmers Branch

Meeting Minutes

Art & Culture Committee

Farmers Branch Historical Park
2540 Farmers Branch Lane
Farmers Branch, TX 75234

Wednesday, November 13, 2024

6:00 PM

Historical Park

A. CALL TO ORDER

The meeting was called to order by the Committee Chair, Amy Cave at 6:00 PM.

Absent: Member Rita Ford and Alternate Tad Perryman

Presiding: Chair Amy Cave

Present: Member Brianna Cattell, Member Jennifer Evans, Alternate Chris McGuire, Member David Moore, Member Chris Stevenson, and Member Dawn Valentine

Staff: Bonnie Neumann, Historical Cultural Specialist, Hillary Kidd, Historical Park Manager, Megan Holloway, Economic Development Manager, and Perla Tavera, Director of Economic Development, Tourism, and Planning

B. CITIZEN COMMENTS

This agenda item provides an opportunity for citizens to address the Board or Committee on any matter that is not posted on the agenda. Anyone wishing to address the Board or Committee should complete a Citizen Comments Registration Form and submit it to the Board Liaison or Board Chair prior to the start of the meeting. There is a three (3) minute time limit for each citizen to speak with a reasonable limitation on speakers on one topic or item with a maximum of fifteen total minutes on the same topic item. Anyone wishing to speak shall be courteous and cordial.

The Board or Committee is not permitted to take action on any subject raised by a speaker during Citizen Comments. However, the Chair may have the item placed on a future agenda for action; refer the item to the City Administration for further study or action; briefly state existing City policy; or provide a brief statement of factual information in response to the inquiry.

No comments were made.

C. AGENDA ITEMS

24-869 Consider approval of the October 9, 2024 meeting minutes; and take appropriate action.

Secretary Dawn Valentine moved the minutes of the October 9, 2024 meeting be approved as written. Member David Moore seconded. Motion carried by the following vote:

Absent 2 - Member Rita Ford and Alternate Tad Perryman

Aye 7 - Member Brianna Cattell, Member Jennifer Evans, Alternate Chris McGuire, Member David Moore, Member Chris Stevenson, and Member Dawn Valentine.

24-870 Receive and discuss the Arts and Culture Committee's Plan of Work goals for FY 24-25; and take appropriate action.

- a sub-committee can only have three Arts and Culture Committee members and numerous non-Arts and Culture Committee members
- once committee members are added to each sub-committee, then goals can be set
- Special Called Arts and Culture Committee meeting to be held in December to discuss Gateway to the Globe: A Multicultural Celebration scheduled for March 2025
- five sub-committees: Artist Outreach, Arts & Culture Festivals, Arts & Culture in Public Spaces, Sister Cities, and Strategic Planning

Vice Chair Brianna Cattell moved to establish and accept the five new sub-committees, as discussed. Member Jennifer Evans seconded. Motion carried by the following vote:

Absent 2 - Member Rita Ford and Alternate Tad Perryman

Aye 7 - Member Brianna Cattell, Member Jennifer Evans, Alternate Chris McGuire, Member David Moore, Member Chris Stevenson, and Member Dawn Valentine.

24-871 Receive a report on the Annual Presentation to City Council as it relates to the Arts and Culture Committee; and take appropriate action.

- mission and vision
- meetings and participation
- highlights
- Westside Art Trail and the three purchased art pieces
- 15 street sign toppers
- way finding sign
- electrical and traffic signal boxes
- theme box wrappings according to location – look at environment, pick locations first, possibly six to ten more boxes to wrap in 2025
- Branch Arts Live
- C-FBISD collaboration
- database of art and artists
- interactive map on Arts and Culture Committee's web page
- future for Arts and Culture Committee
- direction from City Council
- Gateway to the Globe: A Multicultural Celebration possibly falling under the Arts and Culture Committee

24-782 Receive Sub-Committees updates; and take appropriate action.

- **Artist Outreach** – Chair Amy Cave
 - no change
- **Arts in Public Spaces** – Chair Amy Cave
 - Perla Tavera, Director of Economic Development, Tourism, and Planning reported that the City is still deciding on location(s) of three City owned art pieces along the easement of the Westside Art Trail and the funding source for the concrete
- **Grant Making and Funding** – Member David Moore
 - sunset
- **Festivals and Contests** – Secretary Dawn Valentine
 - Branch Arts Live update and overview for new members
 - send Perla a list of Branch Arts Live needs for 2025 to present to City Council
 - look at new performance space/venue and stage options for Branch Arts Live 2025
 - safety for performers comes first

24-783 Receive an update on Arts and Culture and City of Farmers Branch current projects, events, and upcoming activities.

A listing of events was included in the current packet. Highlights for upcoming events include:

- The Arts and Culture Committee can be a part of, volunteer for, and/or participate in an event or program that is already happening in the City.
- Nov 10 – Victorian Fencing Society exhibition, Historical Park (Old Church)
- Nov 10 – Fall Family Minis, Historical Park
- Nov 10 – private Girl Scout workshop, Historical Park
- Nov 11 – Veterans Day Celebration, Community Recreation Center
- Dec 2 – Mad Hatter Tea tickets on sale, Historical Park (Venue 1842)
- Dec 2 – Historical Park summer camps on sale
- Dec 7 & 14 – Christmas Teas (sold out), Historical Park
- Dec 7 – Christmas Carnival (Special Events), Historical Park

24-874 Discuss agenda items for future Arts & Culture Committee meetings.

- Special Called meeting in December to discuss Gateway to the Globe: A Multicultural Celebration and possibly establish a sub-committee
- electrical box themes and locations for future box contest
- tour Envision Dallas Art Studio - call Larissa in advance to set up a tour

D. ADJOURNMENT

Vice Chair Brianna Cattell motioned to adjourn the meeting. Secretary Dawn Valentine seconded. Motion carried unanimously. The meeting adjourned at 7:06 PM.

Chair

Attest