



# **INFORMATION MEMORANDUM**

TO: Mayor and City Council

FROM: Kevin Muenchow, Fleet and Facilities Director

DATE: December 10, 2019

SUBJECT: Purchase of Replacement Command Vehicle

The FY2019-20 Fixed Asset Fund includes one replacement light duty command vehicle for the Fire Department. The vehicle being replaced meets the recommended replacement criteria based on life cycle costs, age, and utilization and supports Critical Business Outcome – Plan for, build, and maintain high quality public assets.

The City of Farmers Branch requested quotations from the Houston-Galveston Area Council Purchasing Cooperative. City Administration evaluated the quotation as to meeting specifications and desire to award the purchase of the replacement vehicle to Siddons-Martin Emergency Group. The FY2019-20 budget amount for the one replacement vehicle is \$60,500. The quotations came in \$ 42 under the anticipated budgeted amount.

The vehicle being replaced:

Unit Number	Department	Description	Year	LTD	Repair-Maintenance
42110	Fire Department	¾ Ton Vehicle	2006	\$35,168	

Pictures of New Vehicle



Recommendation

City Administration recommends to approve the purchase of one replacement command vehicle from Siddons-Martin Emergency Group through Houston-Galveston Area Council Purchasing Cooperative budgeted in the FY2019-20 Budget.