



City of Farmers Branch

Minutes

Library Board

The Manske Library
13613 Webb Chapel
Farmers Branch, TX 75234

Thursday, February 12, 2026

6:00 p.m.

Manske Library

Presiding:	John (Paul) Giolma
Present:	Stacey Baker, Zechariah (Zech) Thompson, John (Paul) Giolma, Neil Thomas, Dawn Calzada, Paul Schultz
Absent:	Kathy (Lee) Alvoid, Kristen Hansen
City Representative:	Tracie Kreighbaum (Library Director), Robert Diaz (Parks and Recreation), Sue Considine (LS&S), Michael Kaufmann-Lynch (Library Assistant Director)

A. CALL TO ORDER.

John (Paul) Giolma, Vice Chair, called the meeting to order at 6:00 PM on Thursday, February 12, 2026.

B. CITIZEN COMMENTS.

There were no members of the public wishing to address the Library Board.

C. AGENDA ITEMS.

C.1 TMP-5344 Consider approval of minutes for January 8, 2026, and take appropriate action.

Zechariah (Zech) Thompson made a motion to approve the minutes. The motion was seconded by Stacey Baker. Motion carried.

C.2 TMP-5348 Review proposed Library Policy Updates and take appropriate action.

Library Director Tracie Kreighbaum led a detailed, section-by-section review of the proposed policy updates. Discussion included:

- Clarification of TexShare card duration (“up to one year” vs. current six-month practice). Section 1.0
- Adults with a regular library card do not require a separate Innovation Zone card. The Innovation Zone card is a workaround for individuals who are not residents. Section 1.1
- Question on children’s card regarding access to library records and the “law” mentioned in section 2.2.
- Expanded Rules of Conduct, including safety considerations related to sleeping in the library. Section 3.0
- Questions on weapons in the library. Language will need to be added. City Attorney will likely review before it goes to Council. Section 3.0
- Material Selection criteria should reference budget considerations. Section 5.2
- Requests for Reconsideration should clarify that staff, not the Library Board, conducts reviews. Section 5.4
- Missing Addendum item Request for Reconsideration Form. Section 5.4
- Circulation renewal limits and computer session limits require clarification. Section 6.0
- Internet & Computer Use section question on malware installation. Patrons can download but not install software. Logging off clears a patron’s computer activity. Section 9.0
- Facilities Use should distinguish study rooms from meeting rooms and include ADA compliance language.

Section 10.0

- Correct “FBML” to “the Library” throughout document

C.3 TMP-5345 Receive Trustee Report.

Paul Shultz provided the Trustee Report. Discussions included:

- Concern has been expressed over the Texas Education Agency’s proposed K–12 reading list regarding diversity and representation. The TEA delayed its vote to allow further review.

C.4 TMP-5346 Receive Patron Feedback.

Updated feedback was distributed and discussed, including:

- One anonymous rating of “1” was received without comments or contact information. No follow-up action could be taken.
- One very positive review.

C.5 TMP-5347 Discuss grant opportunities and potential projects.

Board discusses potential grant opportunities including:

- Innovation Zone equipment
- Acoustic improvements
- Mobile hotspots
- Outreach and mobile library services
- Community needs assessment
- Local history and storytelling initiatives
- Noise concerns within the library.

The Library Director will bring specific grant opportunities to the next meeting.

C.6 TMP-5349 Receive update on the Friends of the Library re-establishment efforts.

Paul Shultz provided the Report. Discussions included:

- Identifying community members interested in forming a Friends group.
- Developing a marketing campaign to recruit volunteers.
- LS&S will provide sample bylaws, mission statements, and MOUs once volunteers are identified.

C.7 TMP-5350 Receive Board Members Report on programs, events, or facilities attended.

Stacey Bake provided the Report. Discussions included:

- March multicultural festival Gateway to the Globe.
- Different countries featured in different sections. Up to 14 performers scheduled.
- Suggestion for the library to feature books and materials on different countries.
- Boards and Commissions Dinner on February 21 at 6 pm. Business casual dress code.

C.8 TMP-5351 Receive Library Director’s Report.

Tracie Kreighbaum provided the Report on Library activities in January. Highlights included:

- Electronic circulation accounted for 21.9% of total checkouts.
- Strong attendance at the Tiny Art Show opening.
- Completion of elevator repairs.
- Growth in teen programming and Lit Boxes.
- Winter weather closures.
- Upcoming programs: Valentine crafts, Spanish language events, Glowforge certification, and the annual Bookmark Contest

C.9 TMP-5352 Discuss agenda items for future Library Board meetings.

The discussion included:

- Continued Policy Review
- Update from Friends of the Library Re-establishment Subcommittee
- Grant Opportunities

D. ADJOURNMENT.

Zechariah (Zech) Thompson made a motion to adjourn the meeting. The motion was seconded by Dawn Calzada. The motion carried. The February 12, 2026, meeting adjourned at 7:55 PM.

Chair

Staff Liaison