



# City of Farmers Branch

## Minutes

### Parks & Recreation Board

Farmers Branch  
Community Recreation Center  
14050 Heartside  
Farmers Branch, TX 75234

Thursday, August 21, 2025

6:30 PM

Pecan Room

#### Meeting held at 6:30 PM

**PRESIDING:** David Jones

**PRESENT:** Christy Dimon  
Deborah Hull  
Christian Gomez  
Barbara Leedy  
Jennifer Nelson-Smith  
Steve Stremel  
Jan Wooldridge  
Adriane Young  
Margaret Young, Emeritus

**STAFF:** Robert Diaz, Director  
Jessica Alvarado, Recreation Superintendent  
Mark Moffeit, Parks Superintendent  
Tara Bradley, Parks Planner  
Jocelyn Avina, Community Events Manager  
Ashley Munoz, Recreation Manager  
Linda Gaucin, Sr. Administrative Assistant

#### **A. CALL TO ORDER.**

David Jones, Chair, called the meeting to order at 6:30 PM on Thursday, August 21, 2025.

#### **B. CITIZEN COMMENTS**

None.

#### **C. AGENDA ITEMS**

##### **C.1 WELCOME NEW BOARD MEMBERS.**

David Jones opened the meeting and welcomed the newly appointed board members. At this time, new members Christy Dimon, Deborah Hull, and Christian Gomez introduced themselves to the board and staff.

**C.2 CONSIDER APPROVAL OF MINUTES FOR THE JUNE 19, 2025 MEETING; AND TAKE APPROPRIATE ACTION.**

Jan Wooldridge made a motion to approve the June 19, 2025 minutes as presented. The motion was seconded by Barbara Leedy. Motion carried.

**C.3 UPDATE ON THE COMMUNITY GARDEN.**

David Jones provided a continued discussion from the previous meeting regarding the community garden.

No action taken.

**C.4 ELECTION OF OFFICERS FOR THE 2025-26 TERM YEAR; AND TAKE APPROPRIATE ACTION.**

David Jones addressed the board and opened this item up for discussion. Jennifer Nelson-Smith indicated that she did not wish to serve a second term as Secretary. Further discussion indicated that since Parks' administrative staff transcribes the meeting minutes, there is really no need for a board secretary. There was also no indication from any members of the board that anyone desired to serve a term as board secretary; therefore, no nominations were made for this position.

Jan Wooldridge made a motion that Steve Stremel serve a second term as Vice-Chair of the Parks and Recreation Board. The motion was seconded by Adriane Young. Motion carried.

Christy Dimon made a motion that Adriane Young serve as Chair of the Parks and Recreation Board for the 2025-26 term. The motion was seconded by Jan Wooldridge. Motion carried.

**C.5 RECEIVE THE 3<sup>rd</sup> QUARTER REPORTS ON THE FOLLOWING:**

- **RECREATION CENTER & ATHLETICS**
- **COMMUNITY EVENTS**

Ashley Munoz, Recreation Manager, addressed the board and reviewed the 3<sup>rd</sup> quarter report for the Recreation Center and Athletics Division. A complete copy of the report is attached to the board packet.

Jocelyn Avina, Community Events Manager, addressed the board and reviewed the 3<sup>rd</sup> quarter report for the Community Events. A complete copy of the report is attached to the board packet.

**C.6 RECEIVE RECREATION DIVISION UPDATE.**

Jessica Alvarado, Recreation Superintendent, reported that there have been some staffing changes at the Recreation Center, Aquatics Center, and Community Events Division.

- Mollie Martinez is the new Event Coordinator.
- Amanda Bailey is the new Recreation & Aquatics Coordinator.
- Paul Macias has resigned his position as Aquatics Manager.
- Ashley Munoz, Recreation Manager, had been appointed to oversee the Aquatics Center until a permanent manager is hired. Ashley previously held the position of Assistant Manager of the Aquatics Center before being promoted to her current position.

- Elianna Vasquez, Assistant Recreation Manager, was overseeing the Recreation Center while Ashley continues to oversee the Aquatic Center

Jessica also gave updates on the NRPA Month of July events.

No action taken.

#### **C.7 RECEIVE PARKS DIVISION UPDATE.**

Mark Moffeit, Parks Superintendent, provided an update on Ford Road and Oakbrook.

#### **C.8 RECEIVE PARD DEPARTMENTAL PROJECT UPDATE.**

Tara Bradley, Parks Planner, provided an update on the Squire Park Public Outreach Program – Valwood Park neighborhood.

#### **C.9 RECEIVE AN UPDATE FROM BOARD MEMBERS ON PARKS, PROGRAMS, EVENTS, OR FACILITIES ATTENDED IN THE CITY OF FARMERS BRANCH.**

Adriane Young reported that she attended the Nature Preserve, Community Garden, Bubbles, summer picnic.

Jennifer Nelson-Smith attended the pop-up, field day, spoke about the shower/hand-wash station, summer picnic, Farmers Branch Park water fountain/dog fountain bowl. The Event Subcommittee discussed HIP and why there will be no Haunted Hedge. HIP is scheduled on 10/25/25. Board members can volunteer.

David Jones visited the John Burke Nature Preserve, Gussie Watterwork Park, and the Community Garden Open House.

#### **C.10 DISCUSS POTENTIAL AGENDA ITEMS FOR FUTURE MEETINGS.**

- David Jones wants a follow-up on the 2 location sites for the community garden.
- Steve Stremel wants an update on the Mercer design contract in September.
- Adriane Young would like an update on Dutch Village.
- Barbara Leedy would like an update on the tennis backstops that used to be located at Gussie Watterworth Park.

#### **D. ADJOURNMENT.**

Steve Stremel made a motion to adjourn the meeting. The motion was seconded by Jennifer Nelson-Smith. The motion carried. The August 21, 2025 meeting adjourned at 8:07 p.m.

**Note: A full video of the meeting is available on the YouTube FBTV channel.**

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David Jones, Chair

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Linda Gaucin, Sr. Administrative  
Assistant