



# City of Farmers Branch Action Meeting Minutes City Council

Farmers Branch City Hall  
13000 Wm Dodson Pkwy  
Farmers Branch, TX 75234

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Tuesday, May 6, 2025

6:00 PM

Council Chambers

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The full video of this meeting is available on the City website at <https://farmersbranch.legistar.com/Calendar.aspx>.

**Council Present:** Mayor Terry Lynne, Mayor Pro Tem Omar Roman, Deputy Mayor Pro Tem Richard Jackson, Councilmember David Reid, Councilmember Roger Neal, Councilwoman Tina Bennett-Burton

**City Staff Present:** City Manager Ben Williamson, Deputy City Manager Jawaria Tareen, Director of Administrative Services Stacy Henderson, City Attorney Whitt Wyatt, Director of Public Works Ray Silva-Reyes, Director of Parks and Recreation Rob Diaz, Police Chief Kevin McCoy, Fire Chief Daniel Latimer, Interim Finance Director Lee Ann Dumbauld, Director of Community Services Danielle Summers, and other City staff

## **CALL TO ORDER - STUDY SESSION (4 P.M.)**

Mayor Lynne called the meeting to order at 4:00 p.m.

## **PUBLIC COMMENTS ON STUDY SESSION ITEMS**

There were no members of the public wishing to address the Council.

## **STUDY SESSION ITEMS**

### **C.1 Review and discuss Consent and Regular agenda items.**

No members of the Council had comments related to the agenda items.

### **C.2 Discuss and review the City Council Travel Expense Policy, including the process associated with determining Council travel and expenses.**

Deputy City Secretary and Deputy Director of Administrative Services Erin Flores gave a presentation explaining the background of the travel policy, suggested amendments, and the travel review and approval process.

Deputy Mayor Pro Tem Roman recommended that City Manager Ben Williamson decide what legislative items are deemed necessary that would not require Travel Expense Review Committee approval. Deputy Mayor Pro Tem Roman also requested a discussion item on Council stipends and travel reimbursements.

### **C.3 Receive an update from the Mayor and Council Members regarding board liaison information from outside organizations and other meetings attended.**

Council gave updates regarding outside organizations and meetings.

**C.4 Review and discuss future agenda items.**

Deputy Mayor Pro Tem Roman requested a discussion on implementing a citizen’s leadership academy.

Councilwoman Bennett-Burton requested a discussion on researching if there is an ordinance related to minors selling alcohol in the city.

Councilmember Reid requested an update on Mercer Park’s construction timeline, a comparison of the current and initial scope of work, and potential funding gaps between the scopes of work.

Mayor Lynne requested a discussion on the trash fee, City facility rental rates, and adding another crosswalk light for the Firehouse Theatre.

**EXECUTIVE SESSION**

There was no Executive Session held during this meeting.

**RECEPTION**

A reception was held honoring outgoing Deputy Mayor Pro Tem Richard Jackson.

**CALL TO ORDER - REGULAR MEETING**

Mayor Lynne called the Regular Meeting to order at 6:00 p.m.

**INVOCATION & PLEDGE OF ALLEGIANCE**

Mayor Lynne led the invocation and the pledges of allegiance.

**CEREMONIAL ITEMS**

**H.1 Presentation of ceremonial items and receive remarks from outgoing City Councilmember(s).**

Mayor Lynne presented ceremonial items to outgoing Deputy Mayor Pro Tem Jackson.

**ITEMS OF COMMUNITY INTEREST**

Public Information Officer Christian Grisales presented items of community interest.

**CITIZEN COMMENTS**

There were no members of the public wishing to address the Council.

**CONSENT AGENDA**

**J.1 Consider approving the following City Council meeting minutes; and take appropriate action.**

- April 22, 2025, City Council Meeting

**A motion was made by Mayor Pro Tem Roman, seconded by Councilmember Neal to approve the Consent Agenda as presented. The motion carried with the following vote:**

Aye: Mayor Pro Tem Roman, Deputy Mayor Pro Tem Jackson, Councilwoman Bennett-Burton, Councilmember Reid, Councilmember Neal

**PUBLIC HEARING**

**L.1 Conduct a public hearing and consider adopting Ordinance No. 3922 granting a Specific Use Permit for a Gasoline Service Station and Convenience Store on approximately 1.48 acres located at 13601 Midway Road within Planned Development No. 64 (PD-64); and take appropriate action.**

Deputy Director of Planning Sarah Bergman gave a presentation on a Specific Use Permit application, the background of the location, the proposed development, the Planning and Zoning Commission's recommended approval, and responses received from the public.

Masterplan Consultants representative Andrew Ruig and Real Estate Project Manager Corey Vaughan gave a presentation explaining the effects of traffic at the proposed development, safety and security measures to be implemented, and Quiktrip policies.

Steve Flens, 13605 Midway Road, spoke in opposition to the proposed development.

Kelly Jo Sands, 7206 Azalea Lane, Dallas, spoke in opposition to the proposed development.

Chris Bowers, 1316 Village Creek Parkway, Suite 500, Plano spoke in opposition to the proposed development.

Nick Farris, 4403 University Drive, Dallas, spoke in favor of the proposed development.

**A motion was made by Mayor Pro Tem Roman, seconded by Councilmember Neal, to close the public hearing and deny the ordinance as presented. The motion was withdrawn for further discussion.**

**A motion was made by Mayor Pro Tem Roman, seconded by Councilmember Neal, to close the public hearing and deny the ordinance as presented. The motion carried with the following vote:**

Aye: Mayor Pro Tem Roman, Councilwoman Bennett-Burton, Councilmember Neal

Nay: Deputy Mayor Pro Tem Jackson, Councilmember Reid

**L.2 Conduct a public hearing and consider adopting Ordinance No. 3923 amending the Comprehensive Zoning Ordinance, Section 5.5 "Beer and Wine Sales Overlay District" and "Appendix C - Maps" to allow beer and wine sales for off-premise consumption on approximately 1.48 acres located at 13601 Midway Road; and take appropriate action.**

Deputy Director of Planning Sarah Bergman gave a presentation explaining the background of the request, the proposed overlay map, the Planning and Zoning Commission's recommended approval, and the public responses.

The applicant requested to withdraw their application.

**A motion was made by Deputy Mayor Pro Tem Jackson, seconded by Mayor Pro Tem Roman, to close the public hearing. The motion carried with the following vote:**

Aye: Mayor Pro Tem Roman, Deputy Mayor Pro Tem Jackson, Councilwoman Bennett-Burton, Councilmember Reid, Councilmember Neal

**REGULAR AGENDA ITEMS**

There were no Regular Agenda items to discuss during this meeting.

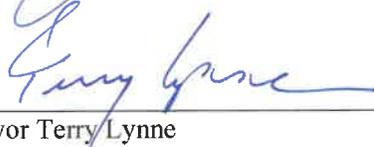
**TAKE ANY ACTION AS A RESULT OF EXECUTIVE SESSION**

There was not an Executive Session held during this meeting.

**ADJOURNMENT**

Mayor Lynne adjourned the Regular Meeting at 7:24 p.m.

  
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City Secretary Stacy Henderson, TRMC

  
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Mayor Terry Lynne