



City of Farmers Branch

City Hall
13000 Wm. Dodson Pkwy.
Farmers Branch, TX 75234

Meeting Minutes - Draft City Council

Tuesday, November 5, 2013

6:30 PM

Council Chambers

Study Session Meeting to be held at 4:00 PM in Study Session Room

A. STUDY SESSION

Mayor Glancy called the Study Session Meeting to order at 4:00 p.m.

Presiding: 1 - Mayor William P. Glancy

Present: 5 - Mayor Pro Tem Jeff Fuller, Deputy Mayor Pro Tem Kirk Connally, Council Member Ben Robinson, Council Member Harold Froehlich and Council Member Ana Reyes

Staff: 17 - Gary D. Greer City Manager, Peter G. Smith City Attorney, Angela Kelly City Secretary, Rachael Johnson Assistant to the City Manager, Tom Bryson Communications Director, Charles Cox Managing Director - Administration, Sidney Fuller Police Chief, Andy Gillies Director of Planning, Jeff Harting Parks & Recreation Director, John Land Managing Director - Operations, Kevin Muenchow Director of Facilities & Fleet, Jim Olk Community Services Director, Steve Parker Fire Chief, Randy Walhood Public Works Director, Mark Samuels Information Services Director, Brian Beasley Human Resources Director and Gary Spoerl Street Superintendent

A.1 **Discuss regular City Council meeting agenda items.**

H.3 - Council Member Robinson asked for clarification regarding the re-plat of Landon Valley View Addition, Lots 1 and 2. Andy Gillies, Planning & Zoning Director reported the property owners wanted to re-plat the property for the purpose of selling the developed Lot 2.

A.2 **Receive a report on the status of the Aquatics Center.**

Jeff Harting, Parks & Recreation Department Director, reported bids for the remaining work on the Aquatics Center were opened on September 27, 2013, and that the bid meeting specifications was \$2,422,206 over budget. Due to the overage, Staff Administration completed research of the project & bid documents and found the 2012 Master Plan, completed by The Brannon Corporation, contained a mathematical error which resulted in an incorrect total for completion of the project. That total was the basis that was used for the project's budget and for the bond sale.

Staff Administration presented several viable options.

A.3 **Receive a report relating to registration and insurance requirements for contractors working in Farmers Branch.**

Jim Olk, Community Services Director, presented a report on contractor registration

and insurance requirements. The report covered general (remodeling) contractors, roof/pool/foundation contractors, HVAC/electrical/irrigation contractors, and landscaping/tree trimming/lawn maintenance contractors.

The general consensus of the City Council is to leave as is.

A.4 Discuss Emergency Medical Priority Dispatch Program.

As requested by Council Member Froehlich, Fire Chief Steve Parker provided a presentation on the Plano Fire Department's implantation of an Emergency Medical Priority Dispatch (EMPD) protocol and alternate EMS response vehicle staffing model. He also presented information regarding the City's current system and a comparison of the two programs.

A.5 Discuss the progress of the ornamental signs installment throughout the City.

Randy Walhood, Public Works Director, presented an update on the progress of the ornamental signs installation throughout the City.

A.6 Receive a presentation on a city bond committee process.

Rachael Johnson, Assistant to the City Manager, presented examples & educational material used by the Town of Addison during their bond evaluation process.

The Study Session Meeting concluded at 6:13 p.m.

Mayor Glancy called the Regular Meeting to order at 6:33 p.m.

B. INVOCATION & PLEDGE OF ALLEGIANCE

Deputy Mayor Pro Tem Connally gave the Invocation and Council Member Froehlich led the Pledge of Allegiance.

C. CEREMONIAL ITEMS

C.1 Presentation of awards for the Fire Prevention Poster Contest.

Mayor Glancy presented the awards for the winners of the Fire Prevention Poster Contest.

C.2 Recognition of Farmers Branch corporate partners the Billingsley Company, Western Securities, Monitronics, and Dallas Medical Center for their donation to City of Farmers Branch employee Rodrigo Burgos.

Mayor Glancy, Managing Director John Land, and Economic Development Manager Allison Cook recognized the Billingsley Company, Western Securities, Monitronics, and Dallas Medical Center for their generous donations to Rodrigo Burgos.

C.3 Presentation of a proclamation recognizing Boy Scout Troop 606 for their service project in Farmers Branch.

Mayor Glancy presented a proclamation to Boy Scout Troop 606 for their service

project.

C.4 Consider accepting a donation in the amount of \$1,500 from Walmart for the Farmers Branch Police Department and take appropriate action.

A motion was made by Mayor Pro Tem Fuller, seconded by Council Member Reyes, that this Donation be accepted. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Fuller, Deputy Mayor Pro Tem Connally, Council Member Robinson, Council Member Froehlich and Council Member Reyes

C.5 Consider accepting a donation of seven (7) stainless steel animal cages from Dr. Wise Garver and take appropriate action.

A motion was made by Council Member Froehlich, seconded by Deputy Mayor Pro Tem Connally, that this Donation be accepted. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Fuller, Deputy Mayor Pro Tem Connally, Council Member Robinson, Council Member Froehlich and Council Member Reyes

C.6 Presentation of a service award to Bob Bull for twenty-five years (25) of service in the Parks and Recreation Department.

Mayor Glancy and City Administration presented Bob Bull with a service pin honoring his twenty-five years of service.

D. REPORT ON STUDY SESSION ITEMS

Council Member Robinson reported on the following:

Aquatic Center - The 2012 Aquatic Center Master Plan, completed by The Brannon Corporation, contained a mathematical error which resulted in an incorrect total for completion of the project. That total was the basis that was used for the project's budget and the actual cost is approximately \$2 million more. Staff Administration presented several viable options.

Registration and insurance requirements for contractors working in Farmers Branch - Staff Administration presented a report on contractor registration and insurance requirements. The general consensus of the City Council is to leave as is.

Emergency Medical Priority Dispatch Program - Fire Chief Steve Parker provided a presentation on Plano Fire Department's implantation of an Emergency Medical Priority Dispatch (EMPD) protocol and alternate EMS response vehicle staffing model. He also presented information regarding the City's current system, and a comparison of the two programs.

Progress on the ornamental signs installation throughout the City - Staff Administration presented an update on the progress of the ornamental signs installation throughout the City.

Presentation of a city bond committee process - Staff Administration presented examples & educational material used by the Town of Addison during their bond evaluation process.

E. ITEMS OF COMMUNITY INTEREST

Council Member Ana Reyes announced a meeting hosted by the Dallas Can Academy will be held on November 8 at 11:30 a.m. at 2720 Hollandale Lane regarding quality of life issues.

Mayor Glancy reported Veteran's Day celebrations would be held: November 6 at 9:00 a.m. at RL Turner High School; November 8 at 1:30 p.m. at Vivian Field; and November 11 at 10:30 a.m. at the Senior Center. He also announced a Town Hall Meeting to be held on Thursday, November 14 at 7:00 p.m. at City Hall.

Topics presented for the City Manager's Report included:
Veteran's Day - The Victory Belles will perform on Monday, November 11 at 10:30 a.m. at the Senior Center

Town Hall Meeting - To be held on Thursday, November 14 at 7:00 p.m. at City Hall to take citizen input regarding a potential bond election in 2014

F. CITIZEN COMMENTS

Rick Johnson (2930 Harlee) - Spoke on two subjects: (1) A rental house near his home has caused problems & he would like to see a policy in place that if the City receives a certain number of complaints on same house then the City can contact police, landlord, etc to take further action; (2) A garage sale ordinance that limits number of sales allowed per address, per year.

G. CONSENT AGENDA**Approval of the Consent Agenda**

A motion was made to approve Consent Agenda Items G.1 through G.5. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Fuller, Deputy Mayor Pro Tem Connally, Council Member Robinson, Council Member Froehlich and Council Member Reyes

G.1 Consider approval of minutes of the City Council meeting held on October 15, 2013 and take appropriate action.

The Minutes were approved.

G.2 Consider excusing the absence of Council Member Harold Froehlich at the October 15, 2013 City Council meeting and take appropriate action.

The Absence was excused.

G.3 Consider approving Resolution No. 2013-069 casting a vote for Michael Hurtt to serve as the suburban cities' representative to the Board of Directors of the Dallas Central Appraisal District and take appropriate action.

This Resolution was approved.

- G.4 Consider approving Resolution No. 2013-071 awarding a bid and authorizing a six month procurement of asphalt materials to Austin Asphalt, LP and take appropriate action**

This Resolution was approved.

- G.5 Consider adopting Ordinance No. 3249 re-adopting the Citywide Master Thoroughfare Plan and take appropriate action.**

This Ordinance was adopted.

H. PUBLIC HEARINGS

- H.1 Conduct a public hearing and consider adopting Ordinance No. 3250 granting a Specific Use Permit, allowing restaurant use in the westernmost suites (Suites 110 and 180) of the building located at 13608 Midway Road, within the Light Industrial (LI) zoning district and take appropriate action.**

Andy Gillies, Planning & Zoning Director, reported a Special Use Permit (SUP) is required for restaurant use within the L1 zoning district. Mayor Glancy opened the public hearing. With no one wishing to speak, Mayor Glancy closed the public hearing.

A motion was made by Council Member Robinson, seconded by Deputy Mayor Pro Tem Connally, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Fuller, Deputy Mayor Pro Tem Connally, Council Member Robinson, Council Member Froehlich and Council Member Reyes

- H.2 Conduct a public hearing and consider adopting Ordinance No. 3251 relative to the Farmers Branch Youth Programs' Standards of Care in compliance with the Texas Human Resource Code, Chapter 42.041(b)(14) and take appropriate action.**

Texx Stewart, Recreation Superintendent, reported a public hearing is required to maintain exemption for recreational programs operated by municipalities for elementary age children. Mayor Glancy opened the public hearing and with no one wishing to speak, the public hearing was closed.

A motion was made by Deputy Mayor Pro Tem Connally, seconded by Council Member Froehlich, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Fuller, Deputy Mayor Pro Tem Connally, Council Member Robinson, Council Member Froehlich and Council Member Reyes

- H.3 Conduct a public hearing and consider a request to approve the final plat of Landon Valley View Addition, Lots 1 and 2, Block A, and consider approving Resolution No. 2013-061 authorizing the City Manager to execute a Partial Release of Developer's Contract affecting said property, and take appropriate action.**

Mr. Gillies reported the property owners proposed to re-plat the property for the purpose of selling the developed Lot 2 and are requesting the City release Lot 2 (which is already developed) from the infrastructure requirements defined in a developer's contract that affects the proposed plat.

Mayor Glancy opened the public hearing. No one wished to speak and the public hearing was closed.

A motion was made by Council Member Robinson, seconded by Deputy Mayor Pro Tem Connally, that this Resolution be approved. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Fuller, Deputy Mayor Pro Tem Connally, Council Member Robinson, Council Member Froehlich and Council Member Reyes

A motion was made by Council Member Froehlich, seconded by Deputy Mayor Pro Tem Connally, that this Plat be approved. The motion passed unanimously.

I. REGULAR AGENDA ITEMS

I.1 Consider approving Resolution No. 2013-060 awarding bids and authorizing the City Manager to execute multiple contracts for construction of the new Aquatics Center; amending the 2013-14 fiscal year Capital Improvement Program budget to provide additional funding; directing that City expenditures be made in accordance with the budget as amended and take appropriate action.

Jeff Harting, Parks & Recreation Department Director, reported bids for the remaining work on the Aquatic Center were opened on September 27, 2013, and that the bid meeting specifications was \$2,422,206 over budget. Due to the overage, Staff Administration completed research of the project & bid documents and found the 2012 Master Plan, completed by The Brannon Corporation, contained a mathematical error which resulted in an incorrect total for completion of the project. That total was the basis that was used for the project's budget and for the bond sale. Staff Administration presented several viable options.

The following people spoke:

Margaret Young - 3412 Highland Meadow

Jim Barrett - 3411 Gatwick Place

Calla Davis - 2828 Selma

Melanie Wilhite - 4013 Kerr Circle

Robert Davis - 2828 Selma

Rick Johnson - 2930 Harlee

Ernie Tiller - 13570 Crestmoor

Brenda Brodrick - 13531 Rawhide

Jennifer Maddux - 2921 Ermine Way

Katie Roberts - 13240 Kerr Trail

A motion was made by Council Member Robinson, seconded by Council Member Reyes, to reject the bids submitted and to re-bid the project. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Fuller, Deputy Mayor Pro Tem Connally, Council Member Robinson, Council Member Froehlich and Council Member Reyes

J. EXECUTIVE SESSION

There are no Executive Session items on the agenda.

L. ADJOURNMENT

A motion was made by Mayor Pro Tem Fuller, seconded by Council Member Robinson, that this Meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Fuller, Deputy Mayor Pro Tem Connally, Council Member Robinson, Council Member Froehlich and Council Member Reyes

The meeting adjourned at 8:19 p.m.

William P. Glancy, Mayor

ATTEST:

Angela Kelly, City Secretary