



**FARMERS BRANCH**  
TEXAS

# IMPLEMENTATION OF CITY-ISSUED CELL PHONES FOR THE MAYOR AND CITY COUNCIL

City Council | January 6, 2026

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Requested By: Mayor Pro Tem Tina Bennett-Burton  
Councilmember Elizabeth Villafranca



## PURPOSE – TRANSPARENCY

- ❑ Providing City-issued mobile devices to Council Members supports effective governance, legal compliance, and public accountability by:
  - ❑ Ensuring reliable, secure, and consistent communication between Council Members and the public during regular operations and emergencies;
  - ❑ Clearly separating official City communications from personal devices, reducing risk related to open records requests, litigation holds, and records retention compliance;
  - ❑ Improving transparency and accountability by allowing official communications to be centrally managed, retained, and retrieved in accordance with State law and City policy; and
  - ❑ Protecting both the City and individual Council Members by minimizing inadvertent disclosure risks, data loss, or noncompliance associated with the use of personal devices for public business.





# IMPLEMENTATION FRAMEWORK

Email –

- ☐ District(#)[@farmersbranchtx.gov](mailto:District(#)@farmersbranchtx.gov)
- ☐ [mayor@farmersbranchtx.gov](mailto:mayor@farmersbranchtx.gov)

Cell Phone Number –

- ☐ Assigned to the district and rotates to the new representative
- ☐ Archive – Record
- ☐ Compliance w/ Texas Public Information Act and the Freedom of Information Act



# DISCUSSION/DIRECTION

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