

**City of Farmers Branch
City Hall
13000 William Dodson Parkway
Farmers Branch, Texas 75234**

**Meeting Minutes – Draft
City Council**

Tuesday, September 17, 2013

6:30 PM

Council Chambers

Study Session Meeting to be held at 4:00 PM in Study Session Room

A. STUDY SESSION

Mayor Glancy called the Study Session Meeting to order at 4:00 p.m.

Presiding: 1 – Mayor William P. Glancy

Present: 5 – Mayor Pro Tem Jeff Fuller, Deputy Mayor Pro Tem Kirk Connally,
 Council Member Ben Robinson, Council Member Harold Froehlich and
 Council Member Ana Reyes

Staff: 15 - Gary D. Greer, City Manager; Peter Smith, City Attorney; Angela Kelly,
 City Secretary; Rachael Johnson, Assistant to the City Manager; Tom
 Bryson, Communications Director; Charles Cox, Finance Director; David
 Hale, Deputy Chief; Andy Gillies, Planning Director; Jeff Harting, Parks
 & Recreation Department Director; John Land, Economic Development
 & Tourism Director; Kevin Muenchow, Facilities & Equipment Services
 Director; Jim Olk, Community Services Department Director; Steve
 Parker, Fire Chief; Randy Walhood, Public Works Director; Mark
 Samuels, Information Services Director; Brian Beasley, Human Resources
 Director

A.1 Discuss regular City Council meeting agenda items.

No items were discussed.

A.2 Presentation and discussion of a Cost Shared Residential Sidewalk Replacement Policy.

Randy Walhood, Public Works Director, presented information on a Cost Shared Residential Sidewalk Replacement Policy. The consensus of the City Council was to continue with the current Sidewalk Replacement Policy. Council Member Reyes asked if a sidewalk survey could be completed.

A.3 Discuss the City Manager's balanced budget and organizational funding requests related to the adoption of the Farmers Branch 2013-14 fiscal year budget.

Brian Beasley, Human Resources Director, presented employee benefit changes in the 2013-2014 proposed budget.

Mayor Glancy read the agenda for items on Executive Session.

The Study Session Meeting ended at 5:21 p.m.

J. EXECUTIVE SESSION

The City Council convened into Executive Session at 5:29 p.m.

J.1 Discuss personnel matters – Texas Government Code Section 551.074: Conduct annual evaluation of the City Manager and consider updating employment agreement.

The City Council concluded Executive Session at 6:14 p.m. and took a short recess.

**K. THE CITY COUNCIL RECONVENES INTO OPEN SESSION
Consider necessary action on items discussed in the Executive Session.**

The City Council reconvened into Open Session at 6:20 p.m.

K.1 Consider approving Resolution No. 2013-058 approving the Fourth Amended and Restated City Manager Employment Agreement.

A motion was made by Council Member Robinson, seconded by Mayor Pro Tem Fuller, that this Resolution be approved. The motion carried by the following vote:

Nay: 1 - Council Member Froehlich

Aye: 4 - Mayor Pro Tem Fuller, Deputy Mayor Pro Tem Connally, Council Member Robinson and Council Member Reyes

Mayor Glancy called the Regular City Council Meeting to order at 6:32 p.m.

B. INVOCATION & PLEDGE OF ALLEGIANCE

Deputy Mayor Pro Tem Connally gave the Invocation and Mayor Pro Tem Fuller led the Pledge of Allegiance.

C. CEREMONIAL ITEMS

C.1 Presentation of a service award to Kerry Phillips for twenty-five years (25) of service in the Parks and Recreation Department.

Mayor Glancy presented Kerry Phillips with a service award for his years of service.

C.2 Consider Board and Commission appointments and take appropriate action.

No action was taken on this item.

D. REPORT ON STUDY SESSION ITEMS

Council Member Robinson reported on the following items:

- A policy for Cost Sharing for Sidewalk Replacement Program was discussed. The consensus of the City council was to continue with the current Sidewalk Replacement Policy.
- City Administration presented a summary of the proposed 2013-2014 fiscal year budget.

E. ITEMS OF COMMUNITY INTEREST

Mayor Glancy announced the Brookhaven Trail Groundbreaking Ceremony will be held on Wednesday, September 18 at 9:30 a.m. He also announced the new Farmers Branch pictorial history book is on sale now for \$50.00.

Topics presented for the City Manager's Report included:

- Rodrigo Burgos – Mr. Greer thanked everyone for the donations of more than \$11,000 for injured Parks and Recreation Department employee Rodrigo Burgos
- Library Movie Series – the Manske Library has presented three outdoor movies in their amphitheater in September; the final installment in the series will be held on Saturday, September 21
- Movie in the Park – Disney Pixar's "Up" will be shown beginning at dusk on September 28 at the Barney Wood Athletic Complex
- First Meeting in October – because of the Texas observance of National Night Out, the regularly scheduled City Council meeting will be moved to Wednesday, October 2 at 6:30 p.m.
- Mark Your Calendars for October events – The City presents several events in October (Bloomin' Bluegrass-October 18 & 19; Annual Craft Fair at the Senior Center-October 19; Celebration of Roses-October 19; Halloween in the Park-October 26)
- Staff News – Environmental Health Director Stacy Wright has been elected to the board of directors for the North Texas Association of Environmental Professionals; The national City-Council Communications and Marketing Association (3CMA) has awarded their top prize, the "Savvy" award, to the marketing effort that went into making Liberty Fest 2012 a success;

Communications Director Tom Bryson has been re-elected to a fourth term on the national board of directors for 3CMA

F. CITIZEN COMMENTS

No one wished to speak.

G. CONSENT AGENDA

Approval of the Consent Agenda

A motion was made by Deputy Mayor Pro Tem Connally, seconded by Council Member Reyes, to approve Consent Agenda Items G.1 through G.8. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Fuller, Deputy Mayor Pro Tem Connally, Council Member Robinson, Council Member Froehlich and Council Member Reyes

G.1 Consider approval of minutes of the City Council meetings held on August 24, 2013 and September 3, 2013, and take appropriate action.

The Minutes were approved.

G.2 Consider approving Resolution No. 2013-051 adopting the City's amended Investment Policy and take appropriate action.

This Resolution was approved.

G.3 Consider adopting Ordinance No. 3233 amending the Farmers Branch Code of Ordinances, Appendix A – Fee Schedule, relative to: Chapter 30 “emergency Services,” Section 30-33 “Fees for Medical Services”; Chapter 50 “Parks and Recreation,” Section 50-41 “Parks and Recreation User Fees”; and , Chapter 86 “Utilities,” Section 86-276 “Water Service Rates,” Section 86-277 “Sewer Rates,” and Section 86-303 “Deposit for Water and Sewer Service”; and, take appropriate action.

This Ordinance was adopted.

G.4 Consider adopting Ordinance NO. 3235 approving the 2013 tax roll certified by the Dallas Central Appraisal District and take appropriate action.

This Ordinance was adopted.

G.5 Consider adopting Ordinance No. 3243 amending the Code of Ordinances, Chapter 82 “Traffic and Vehicles,” Article II, “Operation of Vehicles,” Division 6 “Parking,”

Section 82-95 “No Parking Zones” by establishing new No Parking Zones on portions of Wilmington Drive and Mount View Drive and take appropriate action.

This Ordinance was adopted.

- G.6 Consider approving Resolution No. 2013-055 authorizing the City Manager to execute contracts with AMS Company, Inc. in the amount of \$147,035 to provide excavation services for the new Aquatics Center and with Larrett, Inc. in the amount of \$210,942 for site utilities for the new Aquatics Center and take appropriate action.**

This Resolution was approved.

- G.7 Consider approving Resolution No. 2013-056 authorizing an Economic Development Incentive pursuant to the Residential Demolition/Rebuild Program for the residence located at 14324 Olympic Court and take appropriate action.**

This Resolution was approved.

- G.8 Consider approval of Resolution No. 2013-057 authorizing the City Manager to negotiate and execute a contract for medical stop-loss insurance coverage in an amount not to exceed \$369,600 and take appropriate action.**

This Resolution was approved.

H. PUBLIC HEARINGS

- H.1 Conduct a public hearing on the proposed 2013-2014 Operating and Capital Improvement Program Budget in accordance with Article IV of the City Charter.**

Mayor Glancy opened the public hearing. No one wished to speak; Mayor Glancy closed the public hearing.

I. REGULAR AGENDA ITEMS

- I.1 Receive a presentation and update by the Firehouse Theater concerning their program and activities.**

Julie Bonneau, Tim Scott, Amy Cave, Sally Derrick, and Tim Clifford gave a brief update on Firehouse Theatre programs, activities, and future endeavors. The following persons spoke:

Mike Del Valle – 3161 Whitmarsh

Linda Bambina – 3120 Golfing Green

Dave Cozart – 2545 Farmers Branch Lane

Burton Gilliam – 1427 Tascosa Court, Dallas, TX

Libby Goldman – 3804 Ellington Drive, Plano, TX

I.2 Consider adopting Ordinance No. 3232 amending the City's Operating and Capital Improvement Program Budget for the 2012-13 fiscal year and take appropriate action.

A motion was made by Mayor Pro Tem Fuller, seconded by Council Member Robinson, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Fuller, Deputy Mayor Pro Tem Connally, Council Member Robinson, Council Member Froehlich and Council Member Reyes

I.3 Consider adopting Ordinance No. 3236 approving the Operating and Capital Improvement Program Budget for the 2013-14 fiscal year and take appropriate action.

A motion was made by Council Member Robinson, seconded by Deputy Mayor Pro Tem Connally, that this Ordinance be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Fuller, Deputy Mayor Pro Tem Connally, Council Member Robinson, Council Member Froehlich and Council Member Reyes

I.4 Consider approving Resolution No. 2013-052 ratifying the property tax revenue increase reflected in the 2013-14 fiscal year budget and take appropriate action.

A motion was made by Council Member Robinson, seconded by Council Member Froehlich, that this Resolution be approved. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Fuller, Deputy Mayor Pro Tem Connally, Council Member Robinson, Council Member Froehlich and Council Member Reyes

I.5 Consider adopting Ordinance NO. 3238 to levy and adopt the tax rate for 2013-14 and take appropriate action.

A motion was made by Council Member Robinson, seconded by Council Member Froehlich, that the property tax rate be increased by the adoption of a tax rate of \$0.553100, which is effectively a 5.38 percent increase in the tax rate. The motion carried by the following vote:

Nay: 2 - Deputy Mayor Pro Tem Connally and Council Member Reyes

Aye: 3 - Mayor Pro Tem Fuller, Council Member Robinson and Council Member Froehlich

I.6 Consider requests from Vernon Smith to speak to the City Council concerning an ad hoc committee to review city contracts, an outreach for Farmers Branch veterans to assist in job search, and improvements at Farmers Branch Park.

Resident Vernon Smith presented his concerns regarding several contracts the City has entered into. He also recommended improvements be made at Farmers Branch Park.

John Dodd, representing Honors Academy in Farmers Branch, thanked the City for the use of their facility in Farmers Branch and spoke regarding activities and ratings for the school.

L. ADJOURNMENT

A motion was made by Council Member Froehlich, seconded by Deputy Mayor Pro Tem Connally, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Mayor Pro Tem Fuller, Deputy Mayor Pro Tem Connally, Council Member Robinson, Council Member Froehlich and Council Member Reyes

The meeting adjourned at 8:13 p.m.

William P. Glancy, Mayor

ATTEST:

Angela Kelly, City Secretary