



City of Farmers Branch Action Meeting Minutes Senior Advisory Board

The Branch Connection
14055 Dennis Lane
Farmers Branch, TX 75234

Thursday, September 11, 2025

1:00 PM

The Branch Connection

Board Members Present: Deborah Hull, Matt Rice, Mary Creason, Deborah Long,
Emeritus Ruth Fuls

Board Members Absent: Joyce Benoit, Debra Krusehart

City Staff Present: Director of Parks and Recreation Rob Diaz, Recreation Superintendent Jessica Alvarado,
The Branch Connection Manager, Jackie Byles, Recreation Assistant Manager, Jennifer
Stone, and Recreation Supervisor, Kevin Branch.

A. CALL TO ORDER - (1 P.M.)

Matt Rice, called the meeting to order at 1 p.m.

B. CITIZEN COMMENTS

There were no comments.

C. AGENDA ITEMS

C.1 Consider approval of minutes for the August 14, 2025 meeting; and take appropriate action.

Deborah Hull made a motion to approve the minutes as presented. Mary Creason seconded the motion. Motion carried.

C.2 Discuss Senior Advisory Board meeting dates.

Matt Rice suggested moving the Senior Advisory Board meeting days to the first or fourth Thursday of the month. This item will be put as an action item for the October Senior Advisory Board meeting.

C.3 Discuss plans for a time capsule.

Matt Rice and Jennifer Stone gave an update on time capsule items. Items will have a deadline to be received and will move forward, putting items in a capsule to be buried with a recovery date in the year 2050.

C.4 Review events and activities.

Jackie Byles reviewed the activities planned for the month of September. The Senior Advisory Board members talked about programs they had attended.

C.5 Receive an update from the following appointed subcommittees; and take appropriate action:

- **Spotlight**
- **Memorial**
- **Century**
- **Social Program Series**
- **Veterans Day**
- **Renovation**

The following updates were provided for each subcommittee:

- Spotlight- Gave out two awards in September and will plan to award every six months moving forward.
- Memorial – Matt Rice nominated Virginia Clay to be added to the memorial board. Deborah Long made a motion, and Deborah Hull seconded the motion. The motion passed to add Virginia Clay to the memorial board.
- Century- No update for this meeting.
- Social Program Series – Jennifer Stone gave an update about the September social series program.
- Veterans Day – Matt Rice spoke about this group and future meetings.
- Renovation – Jackie Byles gave an update on the renovation. This item for the subcommittee update will be dissolved once completion is reached.

C.6 Discuss agenda items for future Senior Advisory Board meetings.

Jackie Byles noted the agenda item will be added to vote on possibly changing the Senior Advisory Board meeting dates. An additional item will also be added for Citizen on Patrol Academy information.

C.7 Receive the Senior Advisory Board and City Council update calendar.

Jackie Byles reviewed upcoming dates.

D. ADJOURNMENT

Deborah Hull moved to adjourn the meeting. Deborah Long seconded the motion, which carried. The meeting adjourned at 1:54 p.m.

Matt Rice, Chair

Jackie Byles, The Branch Connection Manager