



# City of Farmers Branch Action Meeting Minutes Charter Review Committee

Farmers Branch City Hall  
13000 Wm Dodson Pkwy  
Farmers Branch, TX 75234

---

Tuesday, December 17, 2025

6:00 PM

Training HUB

---

*The full video of this meeting is available on the City website at [https://www.youtube.com/watch?v=SnEG6RtG\\_uQ](https://www.youtube.com/watch?v=SnEG6RtG_uQ).*

## Attendance

- Chair Cristal Retana
- Vice Chair David Koch
- Member Veronica Vallejo
- Member Jaime Rivas
- Member David Griggs
- Member John Vickers
- Member Kevin Caldwell
- Member Michael Rogan
- Member Todd Warren
- Member Patrick Trapp
- Member Janet Melancon
- Member Al Mahesh
- Member James Bagby
- Member Chase Johnson
- Member Pam Capener
- Member Dan Bergeron
- Member Elizabeth Aviles
- Member Brian Kosley
- Member Chris Flower
- Director of Administrative Services Stacy Henderson
- Senior Administrative Assistant Quinn Mercado
- City Attorney David Berman

## CALL TO ORDER - MEETING

Chairwoman Retana called the Regular Meeting to order at 6:04 p.m.

## CITIZEN COMMENTS

There were no members of the public wishing to address the Committee.

## REGULAR AGENDA ITEMS

### C.1      **Introduction of Committee members.**

City Attorney David Berman gave an overview of the Charter Review Committee, the Public Information Act, and the Open Meetings Act.

The members of the Charter Review Committee gave introductions.

**C.2      Discuss the goals and initiatives of the Committee.**

Chairwoman Retana reviewed the following items:

- The Rules of Engagement.
- The meeting schedule.
- The process to review and discuss each section during the meetings.

**C.3      Review Council-requested topics of discussion.**

Chairwoman Retana gave an overview of the topics requested by the City Council for discussion.

Members of the Committee requested the following items:

- Add language to the agenda that allows flexible discussion so members can discuss other articles not on the agenda.
- List of recommended City Charters to review.

**ADJOURNMENT**

Chairwoman Retana adjourned the meeting at 7:10 p.m.

---

City Secretary Erin Flores, TRMC

---

Chairwoman Cristal Retana