



City of Farmers Branch Action Meeting Minutes Charter Review Committee

Farmers Branch City Hall
13000 Wm Dodson Pkwy
Farmers Branch, TX 75234

Tuesday, December 17, 2025

6:00 PM

Training HUB

The full video of this meeting is available on the City website at https://www.youtube.com/watch?v=SnEG6RtG_uQ.

Attendance

- Chair Cristal Retana
- Vice Chair David Koch
- Member Veronica Vallejo
- Member Jaime Rivas
- Member David Griggs
- Member John Vickers
- Member Kevin Caldwell
- Member Michael Rogan
- Member Todd Warren
- Member Patrick Trapp
- Member Janet Melancon
- Member Al Mahesh
- Member James Bagby
- Member Chase Johnson
- Member Pam Capener
- Member Dan Bergeron
- Member Elizabeth Aviles
- Member Brian Kosley
- Member Chris Flower
- Director of Administrative Services Stacy Henderson
- Senior Administrative Assistant Quinn Mercado
- City Attorney David Berman

CALL TO ORDER - MEETING

Chairwoman Retana called the Regular Meeting to order at 6:04 p.m.

CITIZEN COMMENTS

There were no members of the public wishing to address the Committee.

REGULAR AGENDA ITEMS

C.1 Introduction of Committee members.

City Attorney David Berman gave an overview of the Charter Review Committee, the Public Information Act, and the Open Meetings Act.

The members of the Charter Review Committee gave introductions.

C.2 Discuss the goals and initiatives of the Committee.

Chairwoman Retana reviewed the following items:

- The Rules of Engagement.
- The meeting schedule.
- The process to review and discuss each section during the meetings.

C.3 Review Council-requested topics of discussion.

Chairwoman Retana gave an overview of the topics requested by the City Council for discussion.

Members of the Committee requested the following items:

- Add language to the agenda that allows flexible discussion so members can discuss other articles not on the agenda.
- List of recommended City Charters to review.

ADJOURNMENT

Chairwoman Retana adjourned the meeting at 7:10 p.m.

City Secretary Erin Flores, TRMC

Chairwoman Cristal Retana