

FleetFocus Implementation

ID	WBS	Task Name	Duration	Month -1	Month 1	Month 2	Month 3	Month 4	Month 5
1	A	City of Farmers Branch FleetFocus Implementation	84 days						
2	A.1	Project Kick-off Services	15 days						
3	A.1.1	Provide Notice of Award	0 days						
4	A.1.2	Complete contracts	10 days						
5	A.1.3	Project Kick-off Conference	5 days						
6	A.2	Project Management Services	60 days						
7	A.2.1	Project Management and Status Reporting	60 days						
8	A.3	Hardware Acquisition Services	0 days						
9	A.3.1	Procure necessary hardware	0 days						
10	A.4	Software Installation Services	5 days						
11	A.4.1	Install RDBMS on server	0 days						
12	A.4.2	Create FASuite database and install applications	5 days						
13	A.4.3	Document upgrade and software distribution process	0 days						
14	A.5	System Set-up Services	35 days						
15	A.5.1	Key User Training	5 days						
16	A.5.2	Finalize data elements, coding, and work flow	20 days						
17	A.5.3	Configure modules	10 days						
18	A.6	Interface and Technical Services	20 days						
19	A.6.1	Configure Automated Fuel Interface	5 days						
20	A.6.2	Develop H.T.E Output File	20 days						
21	A.7	Data Load Assistance Services	20 days						
22	A.7.1	Batch process training	5 days						
23	A.7.2	Batch load assistance for Equipment Master Records	5 days						
24	A.7.3	Batch load assistance for Part Master Records	5 days						
25	A.7.4	Batch load assistance for Summary Cost History Records	5 days						
26	A.8	Training Services	5 days						
27	A.8.1	Provide standard training materials	0 days						
28	A.8.2	Train the End Users	5 days						
29	A.9	Roll-out Services	4 days						
30	A.9.1	<u>Commence Live Operations</u>	0 days						
31	A.9.2	Support Live Operations	4 days						
32	A.10	Travel	60 days						
33	A.10.1	Travel	60 days						