



City of Farmers Branch
Minutes
Library Advisory Board

Farmers Branch
Manske Library
13613 Webb Chapel
Farmers Branch, TX
75234

Thursday, April 11, 2024

7:02 pm

Manske Library – Meeting Room

Regular Called Meeting called to order 7:00 PM

Presiding:	Kristen Hansen
Present:	David Solly, Zechariah Thompson, Kathy (Lee) Alvoid, Ashley Williams, Stacey Baker
Absent:	Allison Lucero
City Representative:	Heather Fuller (Library Director) Robert Diaz (Park & Recreational Director) Susan Considine, (Vice President, Library Operations Library Systems and Services)

B. CITIZEN COMMENTS

C. AGENDA ITEMS

24.245 Consider approving Library Board minutes of regular meeting held February 8, 2024 board meeting and take appropriate action

Correction needed for the spelling of Zechariah's name.

Lee motions to approve with corrections. Stacey seconds. Motion passes

24-246 Receive trustee reports

Zechariah shared an update.

24-249 Review patron feedback

There were 17 items of patron feedback. Some items praised the friendliness of the staff.

24-248 Library Board 2045 Document

Lee shared an update on adult literacy programming. Lee compiled a report with how many other libraries are providing adult learning opportunities and provided the suggestion that the Manske Library serve as a referral service for adult learning opportunities rather than a sole provider of adult literacy classes, explore a possible partnership with a local school district or community college. The next steps are to provide links to the Manske library staff to share out links on the website who might be interested in adult literacy.

Kristen shared an update on the 2045 Library Proposal with a specific emphasis on creating a storefront branch on the west side of Farmers Branch. Ashley suggested conducting a survey and series of focus groups to understand more about what the population on the westside wants and needs; Stacey suggested reviewing census data or redistricting data to understand the demographics of the area. Ashley also suggested partnering with the local business owners on the west side as they may already have demographic data. Robert suggested a consultant who might come out to analyze a master plan for the library. Sue mentioned that LS&S provides such services to conduct a community needs assessment, analyze data, and provide recommendations on the next steps.

Kristen shared that the potential cost for an Amazon locker/bookmobile might cost around \$50,000 and that it might make more sense to invest in a storefront library branch instead. Robert underscored the need for a master plan, possibly partnering with LS&S. Potential areas still need to be scoped for the location of the storefront branch.

24-250 Collection Development Policy Review

Heather shared an updated Collection Development Policy. Robert questioned a potential procedure that might need to be added to the Collection Development Policy Review to include the city council. Kristen explained that the policy and procedure need to be distinguished. The topic will be considered as a future item for action.

24-112 Receive Library Director’s report

Heather shared the report, of note were the Library Bookmark Contest, increased participation during Spring Break totaling more than 600 visitors, solar eclipse viewing party totaling about 150 people, a nerf battle with about 50 kids, the library will be the location for elections and early voting, the library is planning the Summer Reading Program which launches on June 1 with a foam party, the innovation zone soft launch.

24-110 Discuss potential agenda items for future Library Board Meetings

Take action on the Collection Development Policy, and continue the discussion around the Westside storefront branch as part of the library director’s report; the next meetings are May 9 and June 13.

D. ADJOURNMENT

David motions to adjourn. Zechariah seconded the motion. Meeting adjourned at 8:14 PM.

The meeting adjourned at 8:14pm.

Chair

Recording Secretary