



**FARMERS
BRANCH**

**City of Farmers Branch
13000 William Dodson
Farmers Branch, Texas 75234
972-247-3131**

Christopher Lewis, Interim President and CEO
Builders of Hope Community Development Corporation
603 Munger Avenue, Suite 100
Dallas, Texas 75202

Re: Notice to Proceed

Valwood Park Revitalization Project RFP# 25-2
13200 Nestle Drive 2538 Havenhurst Lane
2586 Brandywine Drive 2679 Wasina Drive
2539 Collingwood Drive 2531 Squire Place
13646 Charcoal Lane 2550 Wasina Drive
2935 Topaz Lane 2535 Squire Place

Dear Builders of Hope:

This letter serves as your official authorization to proceed with the work for the above referenced Project at the specific locations stated above. You are hereby directed to proceed with construction and provide the services described in the Construction Services Agreement of August 7, 2025. Time is of the essence in the performance of the services.

You are authorized to commence work immediately, as of the date of this Notice, and must commence work within no more than ten (10) days of the date hereof. All work must be performed in accordance with the contract's plans, specifications, and conditions and all development, construction and services shall be rendered and shall be finally complete no later than July 1, 2026.

Upon acceptance and acknowledge of this Notice, the City will, within ten (10) days of this Notice, provide advance funding in the amount of \$95,000.00 (costs associated with insurance coverage, geotechnical investigation and testing, preliminary demolition and permit application). Monthly draw requests must be submitted no later than the 15th day of each month, which will be paid (if not disputed) no later than 30 days of the submission of each monthly draw request.

Please sign the acknowledgment below and return a copy to this office to confirm receipt and acceptance of this Notice to Proceed.

Sincerely,

By

Bukut
CM

By Pamela Taren
DCH

Receipt of this Notice to Proceed is acknowledged and we confirm our readiness to commence work as stated in the Construction Services Agreement promptly and within ten days hereof.

Builders of Hope Community Development Corporation

By

Christopher Lewis
Christopher Lewis, Interim President and CEO