



**RESOLUTION NO. 2024-062**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH, TEXAS, AUTHORIZING EXECUTION OF A CONTRACT FOR JANITORIAL SERVICES WITH CTJ MAINTENANCE, INC.; AUTHORIZING CITY MANAGER TO APPROVE EXTENSIONS OF SAID CONTRACT; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, City staff prepared plans and specifications and requested competitive bids through City Bid 24-08 for janitorial services for City's buildings; and

**WHEREAS**, having evaluated the bids received and having considered various vendors who are sufficiently qualified and experienced in the type of custodial services required by the City, City Administration has determined that CTJ Maintenance, Inc. can provide the required services at the best value for the City and recommends execution of a contract with CTJ Maintenance, Inc. for an initial annual base cost of \$671,431 plus costs for certain hourly services and provision of supplies; and

**WHEREAS**, the City Council of the City of Farmers Branch, finds it to be in the public interest to concur in the foregoing recommendation.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH, TEXAS, THAT:**

**SECTION 1.** The City Manager is hereby authorized to sign a contract on behalf of the City for janitorial services with CTJ Maintenance, Inc. in the initial annual base amount of \$671,431 plus additional costs for special event porter services and provision of paper and soap products.

**SECTION 2.** The City Manager is further authorized to renew and extend the foregoing contract with CTJ Maintenance, Inc. for up to three (3) additional periods of one (1) year each subject to (i) funds being appropriated in the then current fiscal year to pay for such services and (ii) the rates set forth in the fee schedule in said contract being increased by not more than five percent (5%) of the rates charged for the previous one-year period.

**SECTION 3.** This Resolution shall take effect immediately upon its passage.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH, TEXAS, THIS 7<sup>th</sup> DAY OF MAY 2024.**

**ATTEST:**

**APPROVED:**

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Stacy Henderson, TRMC, City Secretary

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Terry Lynne, Mayor

**APPROVED AS TO FORM:**

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David Berman, City Attorney

(kbl:4/17/2024:4876-2495-3271 v1)