



City of Farmers Branch Meeting Agenda Municipal Drainage System Advisory Committee

Farmers Branch City Hall
13000 William Dodson
Parkway, Farmers
Branch, TX 75234

WEDNESDAY APRIL 30, 2025

4:00 PM

Community Services
Conference Room

Regular Agenda

A. CALL TO ORDER

The meeting was called to order by the Committee Liaison at 4:12 p.m.

B. Present: Pat Canuteson, Michael Gardner, James Dan Heard

Absent: Richard Jackson

Staff: Ray Silva-Reyes (Director of Public Works), Danielle Rix (Deputy Director of Utilities and Engineering), Eric Mueller (Stormwater Engineer), Samantha McKinney (Business Analyst)

B. DISCUSS UPCOMING/CURRENT STORMWATER PROJECTS

B.1 Overview of Required Trainings for Board Members, Expectations, and Quorum Rules

Samantha McKinney reviewed the quorum rules for the committee as outlined in Resolution R2017-084, which specifies that a quorum consists of three members. She also provided information regarding upcoming annual training requirements for board members.

B.2 Update on Reach 2

The project, located behind Brincrest, involves the repair of a gabion wall and encasement of a sewer line in the creek, on the north side of the bank. Engineering for this section was done by O'Brien. The update stated that the engineering department is still waiting for updated plans from NDM but anticipates releasing the project for bids in the summer of 2025. The total estimated cost for this project is \$1.2 million.

B.3 Update on Reach 4

This project is located at the bend of Farmers Branch Creek south of Janie Stark Elementary School and includes gabion repairs on both sides of the creek. The update noted that Public Works has received the engineering plans for this project and has already placed it out to bid. Danielle Rix and Eric Mueller are currently reviewing the bid packets. Once Reach 2 and Reach 4 are completed, the Public Works Department has expressed interest in addressing other creek systems within Farmers Branch for future repairs.

B.4 Discuss Stormwater Rates

FNI is assisting with a rate study, the last adjustment of which occurred in 2020. The initial rate was set at \$4.50 and was raised to \$5.50 following the last adjustment. Public Works believes that it is in the best interest of the city to increase both residential and commercial rates. The proposed increase is primarily based on inflation, but also to fund upcoming projects. Although the fund is currently well-funded, the scheduled projects in the coming years will reduce the available balance. Public Works is also planning for future projects and comparing the city's rates with other cities in the area. The increase, if approved, would be incremental and would not affect the FY26 budget but would impact FY27.

B.5 Discuss Master Drainage Plan

With Reach 2 and Reach 4 projects nearing completion, Public Works has made progress on addressing key areas along Farmers Branch Creek identified in the 2018 study. Public Works is also considering other locations outside of the Farmers Branch Creek system for future improvements. During the meeting, questions arose regarding the periodic dredging at Mallon Park. To allow for a more in-depth discussion, the committee agreed to add an open forum discussion point on the next meeting agenda.

C. SCHEDULE NEXT MEETING

As this is a quarterly meeting, the next meeting is scheduled for the summer of 2025.

D. ADJOURNMENT

The meeting was adjourned at 4:30 p.m.

Chair

Attest