



City of Farmers Branch

Minutes

Library Board

The Manske Library
13613 Webb Chapel
Farmers Branch, TX 75234

Thursday, September 11, 2025

6:00 p.m.

Manske Library

Presiding:	Kristen Hansen
Present:	Kathy (Lee) Alvoid, Zechariah (Zech) Thompson, John (Paul) Giolma, Stacey Baker, Neil Thomas, Dawn Calzada, Paul Schultz
Absent:	Hayden Gray
City Representative:	Elizabeth Villafranca (City Councilwoman, District 4), Tracie Kreighbaum (Library Director), Tara Bradley (Parks and Recreation), Sue Considine (LS&S)

A. CALL TO ORDER

Kristen Hansen, Chair, called the meeting to order at 6:04 PM on Thursday, September 11, 2025.

B. CITIZEN COMMENTS

There were no members of the public wishing to address the Library Board.

C. AGENDA ITEMS

C.1 TMP-5210 Consider approval of minutes for August 14, 2025 and take appropriate action.

Zechariah (Zech) Thompson made a motion to approve the minutes of August 14, 2025. The motion was seconded by John (Paul) Giolma. Motion carried.

C.2 TMP-5211 Receive Trustee Report.

Kathy (Lee) Alvoid provided the Trustee Report. Discussions included:

- Legislative updates reviewed: Senate bill 412 passed, amending TX Penal Code as it relates to Distribution or Display of Harmful Material to Minor (Fact Sheet from TLA on SB412 shared). All three criteria in the TX Penal Code for what “harmful material” is must be met for it to be a crime.
- SB 412 does not require libraries to review materials in their collection. Tracie shared that Manske Library has CIPA filters on all public computers as well as laptops that are loaned. Mindful of displays and locations. Susan Considine shared that parents are responsible for what materials their children check out.
- Community engagement ideas and site Project for Public Spaces: Resources for library grants and examples of what other libraries are doing in their cities.
- Library Closures: Dallas is considering closure of 5 branches. One branch (Skillman) is slated for closure.

C.3 TMP-5212 Receive Patron Feedback

Updated feedback was distributed and discussed, including:

- Praise for Cinema Club, but would not like films to be restricted. The library is sensitive about being inclusive for those who would prefer not to see violence but would like to participate in the program.
- Additional comment praises programming, atmosphere, and diversity.

C.4 TMP-5213 Receive an update from Board Members on programs, events, or facilities attended in the City of Farmers Branch.

- Board Chair meeting with City Council in July: review of upcoming city events including tree giveaway (Arbor Day), sustainability initiatives, and youth volunteer opportunities.
- Working on cross-Board initiatives. Also, Board participation in events such as Halloween in the Park and Christmas events. Looking for better ways for volunteers to sign up.

C.5 TMP-5214 Receive Library Director’s Report

Tracie Kreighbaum provided the Report. Discussions included:

- New library cards issued: 168 in August. Patrons used public computers for 124,592 minutes and averaged 342 visitors per day.
- New library website interface and easier navigation.
- New full-time Library Associate hosting large turnouts for story times.
- New Library signage installed throughout the library.
- Currently interviewing for Assistant Director position.

C.6 TMP-5215 Receive Calendar of Events

- Tracie Kreighbaum will send the Library Calendar of Events to Board Members.

C.7 TMP-5216 Discuss agenda items for future Library Board meetings.

- Fines Free initiative- discuss next budget cycle.
- Friends of the Library group. 501 (c) (3) and documentation still exists.
- Library services options on the west side of Farmers Branch, including a storefront/additional branch.
- Needs Assessment for all or part of the city.

C.8 TMP-5217 Tour of Library.

D. ADJOURNMENT

- Stacey Baker made a motion to adjourn the meeting. The motion was seconded by Kathy (Lee) Alvold. The motion was carried. The September 11, 2025, meeting was adjourned at 7:05 PM.

Chair

Staff Liaison