



City of Farmers Branch Action Meeting Minutes Charter Review Committee

Farmers Branch City Hall
13000 Wm Dodson Pkwy
Farmers Branch, TX 75234

Wednesday, April 15, 2026

6:00 PM

Training HUB

The full video of this meeting is available on the City website at https://www.youtube.com/watch?v=SnEG6RtG_uQ.

In attendance:

- Chair Cristal Retana
- Vice Chair David Koch
- Member John Vickers
- Member Michael Rogan
- Member Todd Warren
- Member Patrick Trapp
- Member Janet Melancon
- Member Chase Johnson
- Member Pam Capener
- Member Dan Bergeron
- Member Elizabeth Aviles
- Member Brian Kosley
- Member Chris Flower
- Member Al Mahesh
- Member David Griggs
- Member James Bagby
- Member Kevin Caldwell
- Member Scott Noris
- Member Polly Prado
- Member Veronica Vallejo
- City Attorney David Berman

CALL TO ORDER - MEETING

Chair Retana called the Regular Meeting to order at 6:04 p.m.

CITIZEN COMMENTS

There were no members of the public wishing to address the Committee.

REGULAR AGENDA ITEMS

C.1 Consider approval of the March 18, 2026, Charter Review Committee Minutes, and take appropriate action.

Member Flower requested the March 18, 2026 Minutes be amended to include the following sections:

- Section 2.10 – A discussion was held to amend the sentence, “Neither the City Council nor any of its members shall direct or request the appointment to or removal from office of any person by the City Manager or any of the City Manager’s subordinates,” to “The City Council shall not direct or request the appointment or removal from office of any person appointed by the City Manager or any of the City Manager’s subordinates.” Chair Retana advised that the item would be brought back for discussion.
- Section 2.13 – A discussion was held regarding removing an extra period after the sentence, “The first meeting of each newly elected Council, for induction into office, shall be on the first Tuesday following its election or the earliest date authorized by the Texas Election Code for the canvassing of local elections if such date is later than the first Tuesday following the election.” Chair Retana advised that the item would be brought back for discussion.
- Section 2.14 – A discussion was held regarding voting by electronic proxy and adding language that includes electronic voting. Chair Retana advised that the item would be brought back for discussion.

A motion was made by Chair Retana, seconded by Member Bergeron, to table the March 18, 2026 minutes and vote to approve the amended minutes at the May 20, 2026 Charter Review Committee Meeting. The motion carried unanimously.

C.2 Consider items requested for review by the City Attorney.

Section 2.02 – A discussion was held to amend the language in Section 2.02 from eighteen (18) months to twelve (12) months and ten (10) years to six (6) years.

A motion was made by Chair Retana, seconded by Member Griggs, to approve Section 2.02 as amended. The motion carried as follows:

Aye: Chair Retana, Vice Chair Koch, Member Rogan, Member Warren, Member Trapp, Member Melancon, Member Johnson, Member Capener, Member Bergeron, Member Kosley, Member Flower, Member Vickers, Member Griggs, Member Caldwell, Member Noris, Member Prado, Member Mahesh, Member Vallejo, Member Bagby

Nay: Member Aviles

Section 2.14 – A discussion was held regarding amending the language in Section 2.14 to allow three members of the Council, not including the Mayor, to constitute a quorum for voting.

A motion was made by Chair Retana, seconded by Member Warren, to approve Section 2.14 as amended. The motion carried as follows:

Aye: Chair Retana, Vice Chair Koch, Member Rogan, Member Warren, Member Trapp, Member Melancon, Member Johnson, Member Capener, Member Bergeron, Member Kosley, Member Flower, Member Vickers, Member Griggs, Member Caldwell, Member Aviles, Member Prado, Member Mahesh, Member Vallejo, Member Bagby

Nay: Member Rogan

C.3 Review of items pending final recommendation from the Charter Review Committee.

Section 2.15 – A discussion was held regarding not allowing Councilmembers to participate in closed executive sessions via web conference. Chair Retana advised that this item will be presented as a procedural amendment to the Council.

Section 2.18 – A discussion was held to add a space between “post” and “audit” in Section 2.18.

A motion was made by Vice Chair Koch, seconded by Member Melancon, to amend Section 2.18. The motion carried unanimously.

C.4 Review and discuss Article III - “The City Manager”, Section 3.01 through Section 3.06, of the City Charter.

The following actions were taken:

- Section 3.02 (8) – A discussion was held regarding amending the first sentence to “Submit a report to the City Council no later than ninety (90) days after the independent auditor’s report has been submitted.” Chair Retana advised that this item would be brought back for a vote at the next meeting.

C.5 Charter Review Committee’s opportunity to request future discussion on items not on the agenda.

The following recommendations or actions were made:

- Member Warren requested a discussion regarding whether someone should be allowed to vote if they have announced that they will resign. Chair Retana advised City Attorney Berman to determine whether a provision added to the Charter could supersede state law.
- Vice Chair Koch requested a discussion regarding the creation of a committee whose purpose would be to review the City’s transit services prior to the six-year period in which withdrawal could be considered.

ADJOURNMENT

Chairwoman Retana adjourned the meeting at 7:28 p.m.

Interim City Secretary

Chair