



## RESOLUTION NO. 2024-043

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH, TEXAS, ESTABLISHING A CITY COUNCIL POLICY FOR DECORUM AND COMMUNICATIONS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council desires to establish a policy for decorum and communications among the Mayor, City Council members and the City Manager to provide for professional, courtesy and effective communications among Mayor, City Council members and the City Manager; and

**WHEREAS**, the City Code of Ethics provides guidelines to ensure that all City officials maintain the utmost standards of personal integrity, truthfulness, honesty, and fairness in carrying out their public duties, with one of the City's guiding principles being "doing the right things for the right reasons delivers appropriate results" with the pursuit of transparency and accountability wherever possible which achieves this principle and illustrates the City's commitment to good government and high ethical standards; and

**WHEREAS**, treating others as you would have them treat you is always a good ethical test which reflects on how actions or decisions of City officials might be viewed by persons and the public which demonstrates fairness, impartiality and respect and obligation to treat all citizens fairly; and

**WHEREAS**, the City Council has a fiduciary duty to do what is in the best interest for the broadest public good of the City of Farmers Branch; and.

**WHEREAS**, the City Council, having considered the policy set forth herein, finds it to be in the public interest to adopt said policy.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH, TEXAS THAT:**

**SECTION 1.** The City Council does hereby adopt the following policy for decorum and communications among the Mayor, City Council members and the City Manager:

1. Meeting for which City support is provided. Whenever the Mayor or member of the City Council plans to conduct a meeting in a Council District other than in the District for which such Council Member is elected, regarding City business, future or potential City business or City policy ("Meeting"), which Meeting requires City support, resources (including financial support) and/or personnel, the Mayor or such Council Member are encouraged and shall endeavor to notify the Mayor and other Council Members by email communications of the intent to conduct such meeting, with a copy by email provided to the City Manager.
2. Meeting for which City support is not provided. Whenever the Mayor or member of the City Council plans to conduct a meeting in a Council District in a District other than in the

District for which such Council Member is elected, to discuss City business, future or potential City business or City policy (“Discussion”), for which such Discussion will or may require future City staff support, resources (including financial resources) and/or personnel, the Mayor or such Council Member are encouraged and shall endeavor to notify the Mayor and other Council Members by email communications of the intent to conduct such meeting, with a copy by email provided to the City Manager.

3. When sending email communications as set forth in 1 and 2 above the Mayor and City Council shall refrain from replying to all or forwarding the email to other members of the City to avoid creating a possible quorum or a violation of the Texas Open Meetings Act.

**SECTION 2.** This resolution shall be effective immediately upon its approval.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FARMERS BRANCH, TEXAS, THIS 19TH DAY OF MARCH 2024.**

ATTEST:

APPROVED:

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Stacy Henderson, City Secretary

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Terry Lynne, Mayor

APPROVED AS TO FORM:

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Peter G. Smith, City Attorney  
(PGS 3-4-24)