



City of Farmers Branch

Minutes

Arts & Culture Committee

Farmers Branch City Hall
13000 Wm Dodson Pkwy
Farmers Branch, TX 75234

Wednesday, April 15, 2026

6:00 PM

Venue 1842 @ Historical
Park

Presiding	Brianna Cattell, Chair
Present	Members: Jennifer Evans, David Moore, Chris Stevenson, Dawn Valentine, and Alternate Tad Perryman
Absent:	Rita Ford, Vice-Chair
Staff	Maria Minter, Deputy Director of Parks & Recreation Jessica Alvarado, Recreation Superintendent

A. CALL TO ORDER

The meeting was called to order by Chair Brianna Cattell at 6:07 p.m.

B. CITIZEN COMMENTS

There were no comments made.

C. AGENDA ITEMS

C.1 CONSIDER APPROVING THE UPDATES TO THE ARTWORK SUBMITTAL PROCEDURES; AND TAKE APPROPRIATE ACTION.

Jessica Alvarado, Recreation Superintendent, addressed the Committee members and reported that last month, modifications were made to the Artwork Submittal Procedures. Staff placed this item on the agenda again for one final review and approval. Staff will then forward this recommendation to the City Manager's Office for approval as part of the Standard Operating Procedure.

A motion was made by Chris Stevenson to approve the Artwork Submittal Procedures with the following corrections:

- Under Section 5.2.1 – correct to read The subcommittee assigns instead of the committee assigns; and
- Make sure the Committee is listed as Arts Culture, not Cultural, in the document.

The motion was seconded by Tad Perryman. Motion carried.

C.2 RECEIVE AN UPDATE ON THE FOLLOWING SUBCOMMITTEES; AND TAKE APPROPRIATE ACTION:

- **ARTIST OUTREACH**
- **ARTS & CULTURE IN PUBLIC SPACES**
- **STRATEGIC PLANNING**
- **ARTS & CULTURE FESTIVALS**
- **EVENTS SUBCOMMITTEE**

Artist Outreach:

- Did not meet.

Arts & Culture in Public Spaces:

- Did not meet.

Strategic Planning:

- Did not meet.

Arts & Culture Festivals:

- Subcommittee met & spoke with Ashley.
- Looking forward to making changes to Branch Arts Live.
- Will report back at the next meeting.

Events Subcommittee:

- Gateway to the Globe Event was successful and well-received.
- Attendance was down slightly from the previous year.
- Performers like the event.
- Vendor booths were too far away.
- Looking forward to Fishin' Fun Event.
- CFB will work w/Kimberly on the Art Show for next year.

C.3 DISCUSS POTENTIAL AGENDA ITEMS FOR FUTURE MEETINGS.

- Add minutes for May meeting.
- Updates for sculpture project.
- Promote installation.

D. ADJOURNMENT

A motion was made by Dawn Valentine to adjourn the meeting. The motion was seconded by David Moore. Motion carried. The meeting adjourned at 6:19 PM.

Chair

Attest