

SHANNON K. WILLIS, JD

Telephone: [REDACTED]

QUALIFICATIONS

- * Licensed by the State Bar of Texas in 1994.
- * Admitted to practice before the United States Supreme Court, U.S. District Court for the Northern District of Texas, U.S. District Court for the Eastern District of Texas and all Texas state courts.
- * Practiced in all courts including municipal, county, probate, district and federal courts.
- * Knowledge of administrative procedures, rules of evidence and trial practice.
- * Able to communicate clearly and concisely with people of diverse backgrounds and levels.
- * Articulate and persuasive litigator who willingly works within the constraints of the system to maximize client expectations.
- * Managerial background capstones comprehensive legal practice.

EXPERIENCE

President, The Willis Law Firm, P.C. - Dallas

1995-Present

- * Own and manage a private law practice, including all aspects of marketing, accountability for profit and loss, controlling costs, and achieving revenue objectives.
- * Practice areas including family law, estate planning and probate.
- * Meet deadlines for pretrial procedures, hearings and trials by effectively utilizing of time and support staff.
- * Recruit, supervise, motivate and evaluate employees.

Associate Municipal Court Judge – Carrollton, Texas

2007-2013

Part-time position requiring that I be on the bench on Mondays and Tuesdays of each week as well as on-call responsibilities on weekends. Presided over plea dockets, bench trials and jury trials for juvenile, alcohol, contempt, ordinance, traffic and truancy cases. Responsible for managing and presiding over all truancy cases for the Carrollton-Farmers Branch Independent School District; conducted arraignments for Dallas, Denton and Collin counties.

CNA Insurance Companies - Sales Manager

1988-1995

Directed \$100 million marketing operation for all product lines including personal, commercial, life and mass marketing programs. Responsible for all areas of agency management including agency contracts, state licensing compliance, collections and development of territorial marketing plans.

Crum & Forster Insurance Companies

1978-1988

Branch Manager - Oklahoma Branch

1986-1988

Directed state operations including marketing, underwriting, loss control, claims, human resources and administration. Responsible for state planning and establishment of state business objectives. Acted as governmental liaison within the state for all political/legal issues.

Regional Marketing Manager - Lubbock Region**1984-1986**

Directed \$55 million marketing operations. Coordinated regional planning process and establishment of regional business objectives. Responsible for market research, marketing training/development programs, mass marketing programs, premium collection and contracts/licensing.

Branch Manager - El Paso Branch**1983-1984**

Directed branch operations including the management of marketing, underwriting, personnel, claims, loss control and business development. Hired, developed and managed 28 personnel. Established and implemented the annual branch budget for operations and salary administration.

EDUCATION**Juris Doctor**

Texas Wesleyan University School of Law, 1994

Bachelor of Business Administration

McCombs School of Business

The University of Texas, 1978

AFFILIATIONS

Member, State Bar of Texas

Member, Dallas County Bar Association

Member, Dallas County Family Bar Section

Member, Dallas County Probate Bar Section

Member, State Bar College of Texas, 1995 - 2007

Board of Directors, Texas Wesleyan School of Law, 1990-1991

COMMUNITY SERVICE

Executive Board Member, Metrocrest Chamber of Commerce, 2007 - 2010

Member, The Civic League

Executive Board Member, The Civic League, 2002 - 2006

Executive Board Member, Hebron Business Alliance, 2004-2007

Denton County Precinct Chairman, 1998

President, Highlands Neighborhood Association, 2000 - 2002

Prospective Board Member, Metrocrest Social Services

Member, Prestonwood Baptist Church

Carrollton resident since 1988

REFERENCES

Available upon Request