



# City of Farmers Branch

Farmers Branch City Hall  
13000 Wm Dodson Pkwy  
Farmers Branch, Texas  
75234

## Meeting Agenda

### City Council

---

Tuesday, December 10, 2024

6:00 PM

Council Chambers

---

In accordance with Tex. Govt. Code §551.127, notice is hereby given that (i) one or more City Council members may be participating on a regular, non-emergency basis in this meeting by video conference, (ii) the location of the meeting will be at Farmers Branch City Hall, 13000 William Dodson Parkway, Farmers Branch, Texas, where a quorum of the City Council will be physically present, which location will be open to the public, and (iii) it is the intent to have the quorum of members of the City Council present at said location for this meeting.

**A. CALL TO ORDER - STUDY SESSION (3 P.M.)**

**B. PUBLIC COMMENTS ON STUDY SESSION ITEMS**

**C. STUDY SESSION ITEMS**

- C.1** [24-908](#) Discuss regular agenda items.
- C.2** [24-940](#) Receive an update from MetroTex Association of Realtors regarding real estate and Short-Term Rentals in Farmers Branch.
- C.3** [24-896](#) Receive a Year-in-Review update from the Zoning Board of Adjustment.
- C.4** [24-920](#) Receive a Year-in-Review update from the Animal Shelter Advisory Committee.
- C.5** [24-928](#) Receive a Year-in-Review update from the Planning and Zoning Commission.
- C.6** [24-929](#) Receive a Year-in-Review update from the Parks and Recreation Board.
- C.7** [24-623](#) City Attorney to discuss the City Council matters related to processes, procedures, and rules of decorum.
- C.8** [24-673](#) Receive a report and provide direction to City staff regarding franchise trash services.
- C.9** [24-629](#) Discuss an amendment to the Code of Ordinances related to the Parking Regulations ordinance.
- C.10** [24-918](#) Receive an update on Mercer Park Development.

- C.11 [24-903](#) Discuss the City's Purchasing structure and tools used for the bidding and decision-making process.
- C.12 [24-898](#) Receive an update regarding the City's Grant program and initiatives.
- C.13 [24-826](#) Provide feedback and direction to the staff regarding the State of the City 2025 plan of action.
- C.14 [24-930](#) City Attorney to discuss the City Council stipend and disbursement.
- C.15 [24-926](#) Discuss and review the proposed updated City Council Travel Policy.
- C.16 [24-909](#) Receive an update from the Mayor and Council Members regarding board liaison information from outside organizations and other meetings attended.
- C.17 [24-910](#) Review and discuss future agenda items.

**D. EXECUTIVE SESSION**

- D.1 [24-906](#) The City Council will convene into a closed Executive Session pursuant to Section 551.074, Personnel, of the Texas Government Code to deliberate the appointment of the City's Municipal Court Judge.
- D.2 [R2024-239](#) The City Council will convene into a closed Executive Session pursuant to Texas Government Code Section 551.071 (Consultation with Attorney) to discuss, deliberate, and receive legal advice from the City Attorney regarding Eva Morena. et al. v. Michael Dunn and the City of Farmers Branch.
- D.3 [24-919](#) The City Council will convene into a closed Executive Session pursuant to Texas Government Code Section 551.087 to discuss economic incentives for Project Six B.
- D.4 [24-808](#) The City Council will convene into a closed Executive Session pursuant to Texas Government Code Section 551.072 (Real Property Deliberations) to discuss the real property located at 12918 Harrisburg Circle.
- D.5 [24-809](#) The City Council will convene into a closed Executive Session pursuant to Texas Government Code Section 551.072 (Real Property Deliberations) to discuss the real property located at 2837 Ermine Way.
- D.6 [24-949](#) The City Council will convene into a closed Executive Session pursuant to Texas Government Code Section 551.072 (Real Property Deliberations) to discuss the sale of real property located at 1349-1399 Valley View Lane.

**E. RECEPTION - FRONT LOBBY AREA (5:30 P.M.)**

- E.1 [24-913](#) Reception honoring incoming District 2 City Councilwoman Tina Bennett-Burton.

**F. CALL TO ORDER - REGULAR MEETING (6 P.M.)****G. INVOCATION & PLEDGE OF ALLEGIANCE****H. CEREMONIAL ITEMS**

- H.1** [24-817](#) Conduct Oath of Office and receive remarks from newly elected District 2 City Councilwoman Tina Bennett-Burton.
- H.2** [24-951](#) Receive a donation from former Mayor John Dodd on behalf of the Historical Park in the amount of \$1,000.
- H.3** [24-902](#) Recognition of the Employee of the Month for November.
- H.4** [24-803](#) Presentation of the 2024 Achievement of Excellence in Fire Prevention - Gold Award to the Fire Department.
- H.5** [24-900](#) Presentation of the 2024 Richard R. Lillie, FAICP Planning Excellence Program Certificate of Achievement to the Planning Department.

**I. ITEMS OF COMMUNITY INTEREST**

Pursuant to Section 551.0415 of the Texas Government Code, the City Council or City Administration may report information on the following items: 1) expression of thanks, congratulations or condolences, 2) information about holiday schedules, 3) recognition of individuals, 4) reminders about upcoming City events, 5) information about community events, and 6) announcements involving an imminent threat to public health and safety, and 7) reports from Council Liaisons to supported organizations.

**J. CITIZEN COMMENTS**

Public Comment is your opportunity to address your City of Farmers Branch elected officials directly about issues that are important to and your community, but there is a process that must be followed: Speaker request form(s) will be accepted by the City Secretary from the time the agenda is posted up to 30 minutes prior to the regular meeting. Individuals will not be recognized to speak during the meeting unless the Citizen Comments form has been submitted. This process applies to all action items listed on the agenda.

Speaker Request Online Form: <https://www.farmersbranchtx.gov/101/City-Council>

There is a three (3) minute time limit for each citizen to speak with a reasonable limitation on speakers on one topic or item with a maximum of fifteen (15) total minutes on the same topic item. Anyone wishing to speak shall be courteous and cordial. No disparaging or inflammatory remarks directed at any member of the City Council or City staff will be allowed.

When called by the Mayor, please approach the podium and state your name and address prior to beginning your comment. If you have written notes you wish to present to Mayor and Council, please furnish an extra copy for the official files. Audio/visual presentations must be submitted in advance to the City Secretary. Please direct your comments to the City Council and not the audience.

**K. CONSENT AGENDA**

- K.1**     [24-911](#)     Consider approving the following City Council meeting minutes; and take appropriate action.
- October 30, 2024, Special City Council Meeting
  - November 12, 2024, City Council Meeting
  - November 15, 2024, Special City Council Meeting
  - November 19, 2024, Special City Council Meeting
- K.2**     [24-938](#)     Consider excusing the absences of Deputy Mayor Pro Tem Richard Jackson and Councilmember David Reid from the November 15, 2024, Special Called City Council meeting; and take appropriate action.
- K.3**     [R2024-238](#)     Consider approving Resolution No. 2024-238 authorizing the execution of a Residential Demolition/Rebuild Program Incentive Agreement for a seven (7) year property tax incentive for the property located at 13435 Briarbrook Drive; and take appropriate action.
- K.4**     [R2024-234](#)     Consider approving Resolution No. 2024-234 authorizing the execution of a Residential Demolition/Rebuild Program Incentive Agreement for the property located at 3366 Pebble Beach Drive for a seven (7) year property tax rebate; and take appropriate action.
- K.5**     [R2024-235](#)     Consider approving Resolution No. 2024-235 authorizing the City Manager to execute an amendment to a Residential Demolition/Rebuild Program Incentive Agreement in the amount of \$30,000 and a three (3) year property tax rebate for the property owner located at 14410 Southern Pines Drive; and take appropriate action.
- K.6**     [R2024-232](#)     Consider approving Resolution No. 2024-232 authorizing the City Manager to execute an Economic Development Agreement in the amount of \$112,500 with Southwest Airlines; and take appropriate action.
- K.7**     [R2024-226](#)     Consider approving Resolution No. 2024-226 for a Detailed Site Plan for multifamily development on approximately five acres located at 2000 LBJ Freeway; and take appropriate action.
- K.8**     [R2024-228](#)     Consider approving Resolution No. 2024-228 authorizing the City Manager to enter into an Agreement for Jail Holding Facility software and maintenance with CentralSquare Technologies, LLC, a Sole Source provider, in the amount of \$59,937 for use by the Police Department; and take appropriate action.
- K.9**     [R2024-227](#)     Consider approving Resolution No. 2024-227 awarding a contract to Flock Group Inc. for the purchase of Flock Safety Software, License Plate Readers, Video Management System, and Video Trailer using MVCPA grant funds in the amount of \$74,400; and take appropriate action.

**K.10**    [R2024-237](#)    Consider approving Resolution No. 2024-237 authorizing the purchase of ballroom chairs for the Branch Connection in the amount of \$29,945.74; and take appropriate action.

**K.11**    [R2024-242](#)    Consider approving Resolution No. 2024-242 authorizing the City Manager to execute a purchasing order and such other agreements as may be necessary to effectuate the purchase of Mobile Radio Equipment for use by the Police and Fire Departments, including five (5) years of maintenance for the equipment, pursuant to the City's joint operations with the North Texas Emergency Communication Center (NTECC) for the amount of \$1,897,091.46; and take appropriate actions.

**L.**        **PUBLIC HEARINGS**

**L.1**        [R2024-233](#)    Conduct a public hearing and consider approving Resolution No. 2024-233 for a detailed site plan with special exceptions related to signage for the property located at 1501 and 1505 LBJ Freeway within Planned Development District No. 78 (PD-78); and take appropriate action.

**M.**        **REGULAR AGENDA ITEMS**

**M.1**        [R2024-236](#)    Consider approving Resolution No. 2024-236 authorizing the City Manager to accept the transfer of the maintenance of three medians in the Oakbrook Subdivision to the City from the Oakbrook Community Services Association, Inc. for a specified one-time payment of \$23,360; and take appropriate action.

**M.2**        [R2024-231](#)    Consider approving Resolution No. 2024-231, casting a vote for member representation to the Board of Directors of the Dallas Central Appraisal District; and take appropriate action.

**M.3**        [24-899](#)        Consider appointments to the Farmers Branch Local Government Corporation and the Travel Expense Review Committee; and take appropriate action.

**N.**        **TAKE ANY ACTION NECESSARY AS A RESULT OF THE CLOSED EXECUTIVE SESSION**

**O.**        **ADJOURNMENT**

The City Council may convene into executive session at anytime during the Study Session or Regular meeting pursuant to Texas Government Code Section 551.071(2) for the purpose of seeking confidential legal advice from the City Attorney on any agenda item.

Farmers Branch City Hall is wheelchair accessible. Access to the building and special parking are available at the main entrance facing William Dodson Parkway. Persons with disabilities planning to attend this meeting who are deaf, hearing impaired or who may need auxiliary aids such as sign interpreters or large print, are requested to contact the City Secretary at (972) 919-2503 at least 72 hours prior to the meeting.

**Certification**

I certify that the above notice of this meeting was posted at least 72 hours prior to the scheduled meeting time, in accordance with the Open Meetings Act, on the bulletin board at City Hall.

Posted by: \_\_\_\_\_  
Stacy Henderson, TRMC, City Secretary

Date posted: \_\_/\_\_/\_\_