



INFORMATION MEMORANDUM

To: Mayor Robert C. Dye & City Council

Thru: Charles S. Cox, City Manager

From: Sherrelle Evans-Jones, Director of Finance

Date: September 12, 2017

Subject: 2017-18 Proposed Budget Changes

Following is an outline of changes that have been incorporated into the 2017-18 Proposed Fiscal Year Budget since the proposed budget was submitted on July 28, 2017. Explanations for the *Year-End Amended Budget 2016-17* column changes are included with the Year-End Amended Budget agenda item presented earlier this evening.

Introduction – Parks Narratives

A change was made in the Parks department narratives to reflect adjustments to *Events* funding, which are described below.

General Fund Revenues

Charges for Services – Increased *Refuse Services* by \$290,000 due to the anticipated approval of a landfill expansion permit earlier than projected. Increased *Events* revenue by \$15,500 due to a projected increase in *Date Night in the Park* revenue, which has been partially offset by a reduction in *Stars & Strings* revenue. Net revenue increase: \$305,500

Water & Sewer Fund Revenues

Staff adjusted the water & sewer rate structure to provide for a 10% across-the-board rate increase (originally proposed at 15%) and added a new tier to the sewer structure for consumption exceeding 10,000 gallons of water. It is anticipated that the new sewer tier structure will help to defray rising costs of sewer disposal from the Trinity River Authority. Net change: \$0

Special Revenue Funds – Grant Fund

Camp Tobacco Free Kids grant revenue of \$5,250 have been removed as the grant program will not be continued. Net decrease: \$5,250

General Fund Expenditures

General Government – General Contracts Division: Organizational funding requests were modified to reflect the following changes. Net change: \$0

- The Family Place - \$5,000
- Farmers Branch Chamber of Commerce - \$60,000
- Metrocrest Service Center - \$195,000
- Bea's Kids - \$4,000
- Metrocrest Family Medical - \$15,500
- Keep Farmers Branch Beautiful - \$5,000

Parks & Recreation – Events Division: Funding for the *Stars & Strings* event totaling \$80,000 has been removed and additional funding of \$16,000 for *Date Night in the Park* has been added. Net decrease: \$64,000

Hotel/Motel Fund Expenditures

- Organizational funding for the *Firehouse Theatre* in the amount of \$25,000 has been added to the Hotel/Motel Fund, Promotion of Tourism division, Special Incentive account. Ticket sales from the Firehouse Theatre were not included in the original proposed budget. Net increase: \$25,000

Debt Service – Self-Supporting Debt

The *DrPepper StarCenter* rent payment was reduced from \$660,000 to \$600,000 annually due to the approval of a revised contract. Net decrease: \$60,000

Special Revenue Funds – Grant Fund

Camp Tobacco Free Kids grant expenditures of \$5,250 have been removed as the grant program will not be continued. Net decrease: \$5,250

Fixed Asset Planned Purchases

Estimated Fixed Asset Purchases have been increased by \$118,900 due to deferrals resulting from the 2016-17 Year-End Budget process. The Non-Departmental division *Firehouse Theatre ADA Compliance Project* planned expense has been moved from 2016-17 to 2017-18 and the Street Maintenance division *Monument Signs* project includes an additional deferral of \$18,900 from the 2016-17 budget to the 2017-18 budget. Net increase: \$118,900

Hotel/Motel CIP Fund

Hotel/Motel CIP – Upgrades to the *DrPepper Star Center* were moved from the 2016-17 budget to the 2017-18 budget due to project delays. Net increase: \$986,000

Appendix

Both the *Combined Summary and Most Realistic Summary* reflect adjustments made during the 2016-17 Year-End Budget process. Revenues and Expenditures were changed to reflect the items discussed in this memo for the 2017-18 Proposed Fiscal Year Budget.

Note: Projected Beginning Fund Balance(s) were adjusted in the Economic Development, Special Revenue Funds, and Fixed Asset Fund due to changes made during the 2016-17 Year-End Budget process. Changes to the beginning fund balance of a fund also result in a corresponding change to the Projected Ending Fund Balance(s).